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Aslib INFORMATION

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Course on Thesaurus Construction
Introductory Course to Special Library and Information Work.
Course on Business Information.
Senior Introductory Course to Special Library and Information Work.

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CALCUTTA UNIVERSITY

EASE CIRCULATE

TO ALL STAFF

OLUME 6 NUMBER 1
NUARY 1978

Vol. 6
No. 1-11
1978

On-line information retrieval sourcebook

Includes:

- A guide to the salient characteristics of on-line retrieval.
- A Directory of 100 data bases offering on-line access to over 30 million references.
- A Directory of 65 on-line systems, with complete contact details and literature references
- Extensive descriptions of on-line searches using BLAISE, DIALOG, ESA-RECON, ORBIT and STAIRS
- Bibliography of 425 references.

xii + 267 pp, 23 Tables, 6 Maps, 44 Figures and Illustrations.
In press. Publication mid-January 1978.

U.K. . . . . .£14.50 ; £12.00 to members of Aslib and IIS
Overseas . . . . . .£18.00 ; £15.00 to members of Aslib and ISS
North America . . . . . .$43.50 ; $36.00 to members of Aslib and ISS

ASLIB

3 Belgrave Square, London SW1X 8PL

Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00; Overseas, £17.00; North America, $35.00; additional copies members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Calendar

1978

JANUARY

*30 Mon 17.00 for 17.30
ASSIG Annual General Meeting and lecture: The TUC Library, by Christine Coates
Aslib
Contact: Miss Susan Johnson, Centre for Studies in Social Policy, 62 Doughty Street, London WC1N 2LS

31/1 Feb Tue/Wed
Aslib course: On-line Techniques
Aslib
Fee: £85 Aslib members: £70
Details and application form later
Contact: Education Officer, Aslib

FEBRUARY

6/10 Mon/Fri
Aslib course: Senior Introductory Course to Special Library and Information Work
Aslib
Fee: £75 Aslib members: £60
Contact: Education Officer, Aslib
Details and application form in August issue

7 Tues 17.30 for 18.00
Economic and Business Information Group Meeting: Business Archives
Aslib
Contact: Margaret Robertson, Information Centre, J. Walter Thompson Co Ltd., 40 Berkeley Square, London W1

14/15 Tue/Wed
Aslib course: Output Techniques
Aslib
Fee: £55 Aslib members: £40
Details and application form later
Contact: Education Officer, Aslib

17 Fri 15.00
Technical Translation Group Meeting on the legal protection of translators, by Mrs P. Crampton, Institute of Linguists
Aslib
Contact: Conference Organizer, Aslib

20 Mon
Aslib course: Microforms in Libraries
NRCd Hatfield
Fee: £30 Aslib members £25
Details and application form in October issue
Contact: Education Officer. Aslib

20 Mon 14.30 and 15.30
Informatics Group Annual General Meeting and meeting on ISONET
Aslib
Contact: J. C. McLelland, British Standards Institution, Maylands Avenue, Hemel Hempstead, Herts, HP2 4SQ

21 Tues 18.15
Aslib Midlands Branch Meeting: Micro-publishing and libraries in the future, by P. A. Thomas, Consumers Association
Birmingham Public Library
Contact: Judith Blair, Commerce Centre Library, Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

23/24 Thu/Fri
Aslib course (with British Library): Inter-library Loans: how to succeed
Aslib
Fee £30 (Aslib members & BLLD registered borrowers only)
Contact: Education Officer, Aslib
Details and application form in November/December issue

28/ 3 March Tues/Fri
Aslib course: Classification and Indexing Systems
Aslib
Fee: £65 Aslib members: £50
Contact: Education Officer, Aslib
Details and application form in August issue

MARCH

*1 Wed 17.00 for 17.30
Aslib Evening Meeting: A child's guide to conference organizing, by Elizabeth Lowry-Corry
Aslib
Contact: Conference Organizer, Aslib
Leaflet with January issue
Note change of date

7/9 Tue/Thur
Aslib course: Thesaurus Construction
Aslib
Fee: £42 (Aslib members: £33)
Contact: Education Officer, Aslib
Details and application form in November/December issue

*13 Mon 12.45 for 13.00
Information Industry Group half-day conference (with buffet lunch): Cost and budgeting implications for the information industry of current trends in information use
Sudbury House, 15 Newgate Street, London EC1

Calendar

Contact: Conference Organizer, Aslib
Programme and registration form with January issue

*13 Mon 14.30 — Informatics Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

*13 Mon 17.00 for 17.30 — ASSIG Evening Meeting: SSRC Survey Archive, by Professor Ivor Crewe, Director of the Archive
Aslib
Contact: Conference Organizer, Aslib

14 Tues — Aslib Midlands Branch Annual General Meeting, Buffet Supper and Social Evening. Speaker: L. Wilson, Director of Aslib
Contact: Judith Blair, Commerce Centre Library, Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

*14/15 Tues/Wed — Aslib course: Introduction to mechanization
Aslib
Fee: £31 Aslib members: £26
Contact: Education Officer, Aslib
Leaflet in November/December issue

17 Fri 15.00 — Technical Translation Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

22 Wed — Biological Group Visit: Monkswood Experimental Station Huntingdon
Contact: Miss S. M. Childs, British Gas Research and Development Division, London Research Station, Michael Road, London SW6 2AD Tel. 01 936 3344 ext. 337

31/2 Apr Fri/Sun — Electronics Group 20th Annual Conference
University of Sussex
Contact: K. N. Musk, Health and Safety Executive, HQ Library, Baynards House, Chepstow Place, Westbourne Grove, London W2 4TF
Leaflet with January issue

APRIL

3 Mon — Aslib course: Techniques of reference work
Aslib
Fee: £25 Aslib members: £18
Contact: Education Officer, Aslib
Leaflet in November/December issue

7 Fri — Scottish Branch AGM/one day Conference, Glasgow

11/14 Tues/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65 Aslib members: £50
Details and application form in October issue
Contact: Education Officer, Aslib

*12 Wed 17.00 for 17.30 — Aslib Evening Meeting: Lynda Reynolds, Research Fellow in Graphic Design, Royal College of Art, on the visual presentation of information
Aslib
Contact: Conference Organizer, Aslib

17/21 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £75 Aslib members: £60
Details and application form later
Contact: Education Officer, Aslib

24/26 Mon/Wed — Aslib course: Social Sciences Information
Aslib
Fee: £46 Aslib members: £36
Contact: Education Officer, Aslib
Details later

25/27 Tue/Thur — EURIM 3: a European conference on the contribution of users to planning and policy making for information systems and networks
Künstlerhaus, Munich
Contact: Conference Organizer, Aslib
Programme and registration form with November/December issue

28 Fri 15.00 — Technical Translation Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

MAY

*3/5 Wed/Fri — Aslib course: Official publications from overseas
Aslib
Fee: £46 Aslib members: £36
Contact: Education Officer, Aslib
Leaflet in January issue

*8 Mon	Aslib course: Microforms in libraries NRCd Hatfield Fee: £30 Aslib and NRCd members £25 Contact: Education Officer, Aslib Details later
8 Mon 15.00 for 15.15	Informatics Group Meeting Aslib Contact: Conference Organizer Details later
12 Fri 15.00	Technical Translation Group Meeting Aslib Contact: Conference Organizer, Aslib Details later
15/19 Mon/Fri	Aslib course: Senior Introductory Course to Special Library and Information Work Aslib Fee: £75 Aslib members: £60 Details and application form later Contact: Education Officer, Aslib
*17 Wed 12.00 for 12.30 and 14.30	Economic and Business Information Group Annual General Meeting and Lunch CEGB, Sudbury House, 15 Newgate Street, London EC1 Contact: Margaret Robertson, Information Centre, J. Walter Thompson Co Ltd., 40 Berkeley Square, London W1
25/26 Thur/Fri	Aslib course: Introduction to the UDC Aslib Fee: £37 Aslib members: £27 Details and application form in October issue Contact: Education Officer, Aslib

JUNE

*5/6 Mon/Tues	Aslib course: Assessing users' needs Aslib Fee: £37 Aslib members: £27 Contact: Education Officer, Aslib Leaflet in January issue

JULY

12 Wed	Aslib Midlands Branch Visit: National Vegetable Research Station Wellesbourne, Warwicks Contact: Judith Blair, Commerce Centre Library, Birmingham Polytechnic, Aston Street, Birmingham B4 7HA
11/14 Tues/Fri	Engineering Group Conference: Product information – the planning of a national service Cranfield Institute of Technology, Bedford Contact: A. W. Rider, Room 14, Science Reference Library, Bayswater Division, 10 Porchester Gardens, London W2 4DE Details later

SEPTEMBER

18/28	FID 39th Conference and Congress Edinburgh Organized by Aslib Contact: Conference Organizer, Aslib
19/22 Tue/Fri	Aslib 52nd Annual Conference, University of Edinburgh Contact: Conference Organizer, Aslib

NOVEMBER

*22 Wed 17.00 for 18.00	Aslib Eleventh Annual Lecture by Professor W. Ashworth, Chief Librarian, Polytechnic of Central London Royal Institution of Great Britain, 21 Albemarle Street, London W1 Contact: Conference Organizer, Aslib Details later

* = new entry

Proven 4-day course	Residential, from 3-7 April 1978. Organised and run by the Institute of Information Scientists at the Cranfield School of Management, Bedford.
Same successful format as 1977	Participants from a variety of organisations and with a wide range of professional interests consistently rated the 1977 course "outstandingly good".
Intensive full programme	Begins at lunch on the Monday and ends with lunch on the Friday. Course activities, both formal sessions and informal, on all mornings, afternoons and evenings.
Matching specified needs	Designed to follow precisely the requirements and needs defined by information professionals responding to a research survey of the market for short courses.
Carefully prepared in advance	Developed over 3 years by Institute Working Parties. Represented were: Aslib (Consultancy and Research Departments); Cranfield School of Management; ICI Central Management Services; Loughborough University of Technology; and industrial and commercial firms. Experience gained in running the 1977 course has been incorporated for 1978.
Practical workshop approach	Extensive use of pertinent case studies and management exercises. Exploiting well-tried technological aids where appropriate - for example, playbacks of role-playing over closed-circuit TV
High quality tuition	Experienced qualified tutorial staff from industry and leading business schools. Employing well-prepared material tailored to those who manage and those who will manage information departments.
Well integrated	The staff are meeting and communicating under the guidance of the Working Party. The material will form a closely-harmonised and specialised management course for information professionals.
Timely justified expenditure	Better management techniques and skills mean more effective use of information department staff, finance and other resources, now under pressure as never before.
Fees £210.00/£225.00	Fees cover all course documentation, accommodation, meals, and the course dinner. Institute members pay £210.00 plus VAT. Non-members pay £225.00 plus VAT.
ACT IMMEDIATELY	24 places only on the course. First come, first served. Bookings are already being received. Phone or write in for further details without delay!
Phone for more details	Barbara McLelland or John Handley on 0234 750111, extension 258, or Miriam West on 0442 3111, extension 109.
Address for written inquiries	Course Administrator, Management for Information Departments, Institute of Information Scientists, 657 High Road Tottenham, London N17 8AA

INSTITUTE OF INFORMATION SCIENTISTS

MANAGEMENT

for

INFORMATION

DEPARTMENTS

A PROVEN

AND SUCCESSFU

COURSE

Aslib Activities

HEADQUARTERS

Conferences and Meetings in 1978

The 1978 conference programme opens with a half-day conference arranged in co-operation with the Information Industry Group on 13 March at Sudbury House, 15 Newgate Street, London, dealing with cost and budgeting implications for the information industry of current trends in information use.

On the international front, preparations for EURIM 3 (25/27 April, in Munich) and for the 39th FID Congress (25/28 September, in Edinburgh) are gaining momentum. Aslib's 52nd Annual Conference, immediately preceding the FID Congress, will benefit from the presence of FID Council and Committee members in their midst and perhaps joining some of the sessions, while for Aslib delegates there will be the opportunity to take in the FID Congress immediately following their own.

Evening meetings on organizing conferences and on the visual presentation of information are planned for the early part of the year. The Eleventh Aslib Annual Lecture will be given in the autumn, on 22 November, by Professor Wilfred Ashworth.

A regularly up-dated list of Aslib activities appears in the Calendar, published monthly in *Aslib Information*. For further details of Aslib's conferences and meetings, contact the Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL. Tel: 01-235 5050.

EURIM 3: a European conference on the contribution of users to planning and policy making for information systems and networks

25–27 April 1978, Künstlerhaus, Munich

The programme and registration form for EURIM 3 – containing details of sessions and speakers and advice about hotel and travel arrangements – was distributed with the November/December issue of *Aslib Information* and simultaneously by our co-sponsors in Europe, and booking for the conference has now begun in earnest.

The intention of EURIM 3 is to give present and potential 'customers' of large information systems an opportunity to question and comment on the way in which such systems are being planned and put into operation. It should attract users of information systems, the data base producers and the system operators. The main heads of the programme – networks and users; operations; compatibility and standards; finance, pricing and cost effectiveness; education and training; international co-operation – will each be introduced by one or two keynote papers, designed to prepare the ground for a forum, during which the speakers and other experts will discuss questions and brief statements submitted by delegates in response to a call for questions.

An *exhibition* will run concurrently with the conference; details of this will be publicized and can be obtained on application.

The Künstlerhaus is centrally placed less than 10 minutes walk from the station and the terminus of the airport bus and a number of suitable hotels, in the heart of the historic Altstadt. The Munich Tourist Board will advise and handle hotel bookings and a hotel booking form will be sent to all those registering for the conference, as well as information about a special travel and hotel package negotiated for travellers from the United Kingdom.

Further information and copies of the programme can be obtained from the Conference Organizer, Aslib.

Aslib 52nd Annual Conference

19–22 September 1978, University of Edinburgh

Two circumstances combine to make Aslib's 52nd Annual Conference – to be held from 19–22 September in the University of Edinburgh – a rather special occasion. After nearly 30 years, it will be Leslie Wilson's last conference as Director of Aslib, while the link with FID (whose Council, Committees and Assembly will run concurrently with our sessions, with the FID 39th Congress immediately following), will give the event a far greater than usual international dimension. Nor should one overlook the special Scottish element that Edinburgh will undoubtedly provide.

Leslie Wilson's opening review, in which he will pinpoint some of the main developments in the information scene since 1948 that he sees as particularly significant, and the growing areas of the future, will lead straight into the main theme of the conference – *Information: presentation, politics and power,* which itself arose spontaneously from the issues identified by him. A number of speakers have already accepted invitations to take part: Charles Clark (Managing Director of the Hutchinson Publishing Group), A. E. Cawkell (ISI), Peter Lea (Manchester Polytechnic) with Clive Bingley in the Chair, on Publishing – the changes due to the information explosion and the resultant new technology and its impact; Dr A. K. Kent (Director of Information Services, Chemical Society) on Information as power; Richard Buchanan, MP, on Changing Government attitudes to information; Professor H. S. White, Graduate Library School, Indiana University, in the session on the information industry; Dr H. T. Hookway on the British Library – the concept of a national organization and the services it can provide.

An *exhibition* of services will supplement this programme, occupying the main foyer and reception area of Edinburgh University's Appleton Tower, where the Conference sessions will be held, while a programme of visits will offer the choice of professional interest or a chance to see the beautiful neighbourhood of Edinburgh. An advance programme and registration form will be published and distributed in March and all enquiries about the conference should be addressed to the Conference Organizer, Aslib.

Aslib Activities

39th FID Congress

25–28 September 1978, University of Edinburgh, Scotland
Theme: New trends in documentation and information

Last month saw the publication of a detailed notice and call for papers for this Congress, which is open to Aslib members quite as freely as for members of FID – indeed, the decision to hold the two events at the same place and in quick succession was partly dictated by the hope that each association would benefit by meeting each other's members and taking part in each other's programmes.

A very comprehensive programme for the Congress is now developing under the following main headings:

Developments in the theoretical basis of information/documentation including linguistics.

New trends in technology and their applications in information processing.

New developments in classification and other systems for information retrieval.

New trends in the organization and management of information: developing techniques for measurement and cost analysis in the management of information systems.

Professional development, manpower, education and training.

The Congress will be held in the University of Edinburgh, Scotland. A programme announcement with details of the sessions, topics and speakers will also contain information about hotel accommodation and social arrangements with a registration form for those wishing to participate. This will be distributed in March and available from the Conference Organizer, Aslib, or FID, P.O. Box 30115, 2500 GC The Hague, Netherlands.

ENGINEERING GROUP

The committee is currently organizing the product information conference being held next July. Plans are well advanced, although ideas from members, particularly for discussion topics, will be welcome. Various other activities for 1978 are being considered by the committee, including communications to the Aslib/CBI panel, but we would be pleased to receive additional suggestions. Please contact the Secretary: A. W. Rider, Room 14, Science Reference Library, 10 Porchester Gardens, London W2 4DE, Tel: 01-727 3022 ext 34.

INFORMATION INDUSTRY GROUP

Cost and budgeting implications for the information industry of current trends in information use: a half-day conference

13 March 1978, Sudbury House, 15 Newgate Street, London EC1

This half-day conference (preceded by a buffet lunch) maintains the Group's intention, demonstrated by the Marketing Information Services seminar last May, to concern itself with matters of very practical interest to members and potential members of the Group. A speaker in an industrial situation will describe the changes in information handling and use – due to economic, technological and other factors – which may have financial effects on the information producers, while a speaker from the information producers will look at markets and marketing methods for information products and services in the UK and Europe. The conference will also give members an opportunity to contribute their own ideas on future activities for the Group and on the group structure necessary to put them into effect.

A programme and registration form accompany this issue of *Aslib Information.* The contact for further details is the Conference Organizer, Aslib.

ASLIB INFORMATICS GROUP

ISO Information Network

20 February 1978, ASLIB Headquarters

The International Standards Organization (ISO) are developing an international decentralized information network (ISONET) which will make it possible for all national and international standards to be indexed and recorded on a single, multilingual post-coordinate information retrieval system. Eventually it is hoped to extend the system to cover other types of standards and technical requirements, producing a world wide data base of approximately 750,000 documents.

At the February meeting of the informatics group, John Widdowson of the British Standards Institution will describe the background, history and aims of these developments. Joe McLelland will then present the work of the ISONET English Language Agency, which is improving the ISO multilingual thesaurus and the indexing manual to permit, amongst other things, participation by both manual and mechanized standards information centres.

For further information contact: Joe McLelland, British Standards Institution, Maylands Avenue, Hemel Hempstead, Herts. HP2 4SQ. Tel: 0442 3111 ext. 238.

TECHNICAL TRANSLATIONS GROUP

A group meeting will be held on Friday, 17 February 1978 at Aslib. Mrs. Patricia Crampton, MA, FIL, MTG will speak on the Nairobi Recommendation concerning the Legal Protection of Translators.

Apply to the Meetings Organizer, Aslib, 3 Belgrave Square SW1X 8PL.

Details of further meetings to be held, 17 March, 28 April and 12 May 1978 will be available in February.

ASLIB ELECTRONICS GROUP

A visit to the Post Office Research Centre, Ipswich has been arranged for Tuesday, 14 March 1978. The visit will commence at 1.30 p.m. A coach will meet the 11.30 a.m. train from Liverpool Street Station, which arrives in Ipswich at 12.40 p.m. Lunch will not be provided. The party will be limited to 20 members. Group members wishing to attend should contact: Mrs. M. A. Bridge, Department of Industry, Abell House Library, Abell House, John Islip Street, London SW1P 4LN. Tel: 01-211 3821 as soon as possible.

Information for Industry

Aslib and the Confederation of British Industry have combined to form a joint Panel on Information for Industry in the expectation that it will establish itself as an additional channel of effective communication between providers of information and its industrial users. Its formal terms of reference are as follows:

> 'To provide a means by which industrial users of information can discuss, compare and coordinate their requirements with a view to making them known through appropriate channels to potential providers and carriers of information including, in particular, the British Library, the Department of Industry, and the Commission of the European Communities; and to maintain a watching brief on relevant legislation.'

The first Chairman of the panel is Mr. J. C. Duckworth, a company director and a member of the CBI's Research and Technology Committee and of the British Library's Advisory Council. The other members are: Mr. G. R. Cliffe (Unilever Research); Mr. H. H. Goom (GKN Group Technological Centre); Mrs. M. Griffin (Smiths Industries Limited); Mr. M. Haines (Charter Consolidated Limited); Miss A. R. Haygarth Jackson (ICI Pharmaceuticals Division); Dr. A. Jones (British Steel Corporation); Dr. D. Lewis (ICI Plastics Division); Mr. C. W. Mathew (John Laing Research and Development Limited); Mrs. D. M. Palmer (Smith Kline and French Laboratories Limited); Professor J. B. Wilkinson (consultant). The Joint Secretaries are Dr. David Budworth (CBI) and Mr. Leslie Wilson (Aslib).

The panel, which is a potential means of combining the efforts and interests of information specialists with those of top management, would welcome input to its discussions which are expected to concentrate on policy matters of national and international significance covering all categories of information of interest to British industry. Any person wishing to suggest matters for the panel's consideration should write in the first instance to either of the joint secretaries.

AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01-580 8465. Our deadline date for each issue is the 20th of the preceding month.

ASLIB Economic and Business Information Group Meeting:

The Recruitment and selection of Staff for Libraries and Information Units. The Speaker was Mr Vic Taylor, Senior Lecturer, City of Birmingham Polytechnic on Thursday 8 December 1977.

In his opening remarks, Mr. Taylor claimed that in many cases the basic problem of interviewing lay in the personality of the interviewer himself. He suggested that the interviewer is often unaware of the way in which his own tastes, experiences and interests prejudice his judgement of a candidate with the result that the successful interviewee tends to be the one who most resembles the interviewer regardless of his qualifications for the job. Four factors influencing the interviewer's perception and understanding were singled out for attention: physiological structure – the interviewer's reaction to a candidate's physical appearance, dress or mannerisms; physical and social environment – his response to factors such as speech and social background; his response to a candidates wants and goals; and finally, his attitudes to a candidate's past experience.

Having alerted the potential interviewer to an awareness of these influences, Mr. Taylor went on to discuss the importance of careful planning in staff recruitment. He emphasized the need for the potential employer to draw up an accurate job description based on a careful examination of the duties the post involved and an analysis of the company's requirements. The potential employer should also draw up a personnel specification in order to determine the personal and professional skills and qualifications he is seeking in a prospective employee. This will include details of the education, experience, training, judgement, initiative, physical effort and skills, responsibilities, communication skills and emotional characteristics which the candidate should possess in order to carry out the responsibilities of the post. A successful interview should result in the close matching of the requirements of the job description and personnel specification. This often involves the decision to introduce a weighting factor to identify the most significant aspects of the personnel specification.

As far as improving performance in the interview itself was concerned, the speaker offered a seven point plan, as outlined by the National Institute of Industrial Psychology. These seven points include:

1. physical make up – health, speech etc.
2. attainments – experience – education
3. general intelligence
4. special aptitudes – mechanical and manual
5. interests – social – artistic – physical
6. disposition – compatibility
7. circumstances – domestic etc.

Once again he stressed the need for a weighting factor to identify the most important qualities.

Mr. Taylor also offered some practical suggestions aimed at putting candidates at their ease. In particular, he recommended complete privacy for the interview, freedom from all interruption including phone calls, a friendly reception for the candidate who should be given all the necessary information about public phones, toilets and cloakrooms, and avoidance of delay. Above all he advocated that interviewers should treat candidates with courtesy and encourage them to speak freely about themselves.

PROPERTY FORUM

Following the generally successful formula of holding specialist subject forums, a session on property was held on 16 November at ASLIB. Although the turnout was disappointingly small, the ground covered was of much wider interest than might have been expected from the title. The three speakers were: Michael Hanson, a chartered surveyor and leading free-lance journalist, Bill Bolt, a partner of Chestertons and also a Chartered Surveyor, and John Cox, Librarian of Chestertons and Chairman for the evening.

We learnt that the term surveyor covers a multitude of sins – valuers, estate agents, land, building and quantity surveyors, to name but some. Basic information needs are plans, ownership details, records of sales etc. Confidentiality and inherent secrecy abound within this business so that there is much duplication between firms and little hope at the moment of a centralized property information bureau. Legal knowledge is a key ingredient and it was claimed that within the specialized area under discussion, surveyors have a potentially greater need for law information than lawyers themselves. Within individual firms, which are partnerships made up of relatively independent individualists, prompt exchange of information is vital to ensure that partners do not, as has nearly happened, act against one another.

Contacts are the key element for professional, journalist and librarian alike. A nose for sniffing out and piecing together seemingly unrelated snippets of information is an invaluable asset, sources can be as varied as newspaper gossip columns to the *Estates Gazette.*

It is a great pity that a property developer was not directly represented. His story would have completed the triangle of developer/adviser/commentator. The Librarian as usual sits in the middle.

AEBIG News

New CBI Publications

Two new CBI publications came out in October. The first is *Middle East Costs* which has been produced by the CBI Overseas Directorate. Based on information supplied by their overseas correspondents, the book compares living costs in this part of the world with those of Western Europe. Price £10. The second title is *Taxation in the Middle East, Africa, and Asia.* Price £12.50. This is a concise guide to taxation systems produced by the CBI Economic Directorate. Both are available from CBI Publications Dept. 21 Tothill Street, London SW1H 9LP (cash with order – prices include postage except airmail).

News from the Statistics and Market Intelligence Library

SMIL holds the monthly *French Trade Statistics* which are now only available on microfiche. They are arranged country by commodity and vice versa. There is also a monthly index with cumulations.

SMIL has just published the eighth in their series *Sources of Statistics and Market Information* which deals with Nigeria. The booklet lists the main sources of information for Nigeria which are available at SMIL. Copies are available from SMIL, Export House, 50 Export House, Ludgate Hill, London EC4M 7HU.

Selected List of U.K. Theses and Dissertations in Management Studies, 1976

This is the second of these annual listings published by the Management Centre Library of the University of Bradford. The list is arranged by author and title and by subject and concentrates on MSc, MBA, etc. dissertations which are excluded from the Aslib Index to Theses. The price is still £1 including postage and the publication is available from Mr. Neil Hunter, The Library, Management Centre, University of Bradford, Emm Lane, Bradford 9, West Yorkshire.

New reference tool

An important new work dealing with the subject of Multinational Corporations has just been published, entitled *Multinational Corporations: The ECSIM Guide to Information Sources.* ECSIM is the European Centre for Study and Information on Multinational Corporations who felt the need for a practical guide to this much discussed area.

The extremely detailed research has been carried out for them by Joseph O. Mekeirle, Information Consultant. He has produced a very well-presented work some 450 pages long, offering a systematic and analytical review of the literature and other information sources about MNCs from original publications to major data banks. Copies can be ordered from ECSIM/CEEIM, Avenue Adolphe Lacomblé 66–68 (Box 6) B-1040 Brussels, Belgium. Price BF 16,000 (or net equivalent value in other currencies).

Leeds POLYTECHNIC

School of Librarianship
MANAGING PROFESSIONAL GROUPS
A short course for librarians
20th-22nd March 1978
at University of York
Course Fee: £41.00
Further details from-
Russell Sweeney,
Director, Post-Experience Courses,
School of Librarianship,
28, Park Place,
LEEDS LS1 2SY (0532-456696)

MALE SUPERVISOR

TECHNICAL INFORMATION CENTRE

Technology Inc., an Engineering and Industrial Consultancy affiliated to the Industrial Development and Renovation Organization of Iran, is currently seeking to recruit a Supervisor for its technical information centre based in Teheran.
The preferred candidate will be in his early 30s, a graduate in engineering (preferably mechanical), experienced in technical/commercial information work and fluent in English. In addition to a good working knowledge of information research applicants should be competent to innovate systems that will expand the current information centre.
An attractive salary is offered and all travel and removal expenses will be paid. A housing allowance is also provided. The initial contract will be for one year, renewable by mutual consent.

Please write, sending career details, to

Mrs R. J. Gee, SRI International
NLA Tower, 12th Floor
12–16 Addiscombe Road, Croydon, CR0 0XT

NEW MEMBERS

Name	*Groups*	*Location*	*Representative*
UK			
Appropriate Health Resources and Technologies Action Group	–	London	C. Lomax
Central London College	–	London	Librarian
Chem Systems International Ltd	Ch,EB	London	Miss L. Webb
*College for the Distributive Trades	–	London	Librarian
Commodities Research Unit Ltd	EB	London	Miss J. Eversley
Consumer Advice Centre	SS	Edinburgh	Miss E. E. Sarle
Equal Opportunities Commission	CA,EB,SS	Manchester	Dr. P. Layzell Ward
International Aeradio Ltd	Com,EB,El	Southall	Miss C. Wood
Linklaters and Paines	CA,EB,TT	London	Miss C. Miskin
Metals Society	–	London	J. Vaughan
Nord Media Ltd	Com,EB,El	London	Mrs. C. Rowatt
Oxford Centre for Management Studies	EB	Oxford	Mrs. K. P. Hilton
Trans-Inter-Scientia	B,Com,TT	Kent	Mrs. A. McMath
*Urwick Orr and Partners	Com,EB	Slough	L. Aston
OVERSEAS			
Arab Monetary Fund	–	Abu Dhabi	Librarian
Arsham Higher Technical Teacher Training College	–	Iran	B. Pope
Bergman Colquhoun and Norgaard A/S	–	Denmark	Miss L. Rasmussen
*Calcutta University Library	–	India	Librarian
Center for Business Information	EB	France	Miss P. M. Walters
*Centre for Scientific Technical and Economic Information	–	Czechoslovakia	Dr. E. Soskova
*Defence Science Organization	–	Pakistan	A. Ali
*International Labour Office	–	Switzerland	G. K. Thompson
Midland International Ltd	EB	Eire	R. S. MacNeil
Ministry of Foreign Affairs	CA,Com,EB,I,SS	Egypt	A. El-Fazzary
Petrobras Commercio Int S/A	EB	Brazil	H. Figueiredo
Sir Padampat Research Centre	–	India	A. G. Ghan
State Enterprises Commission	EB,I,SS,TP	Ghana	E. L. Bartels
INDIVIDUALS			
N. C. Burr	–	Trowbridge	
Dr. G. S. Lumsden	EB	Richmond	
Miss J. P. Moody	I	Guildford	
E. Nakai	–	Japan	
Professor J. B. Wilkinson	–	Surrey	

GROUPS:
B–Biological; Ch-Chemical; CA–Computer Applications; Com–Computer Information; EB–Economic and Business Information; El–Electronics; EN–Engineering; SS–Social Sciences; TP–Transport & Planning.

TECHNIQUE GROUPS:
A–Audiovisual; I–Informatics (formerly Co-ordinate Indexing); TT–Technical Translation.

THE LIBRARY ASSOCIATION INDUSTRIAL GROUP

Thelma Palmer (Williams Glyn & Co) and Gill Dare (British Institute of Management) published some short notes on the Importance of information: education of management in May 1977 *Aslib Information.* These notes will be used as the basis for a full discussion to be presented to the Library Association's Industrial Group 6th Annual Conference to be held in Coventry between 17–19 March 1978.

Open to both LAIG members and non-members alike, this event has established a reputation for excellent papers presented in an informal and friendly atmosphere.

Company Information Units – this year's theme – will be developed by Jenifer Brice (West Oxfordshire Technical College) who will speak on Making a good impression; Harry Giles (Binnie & Partners) on Staff: getting the numbers right; Gordon Whiteside (Du Pont UK Ltd) giving details of a novel semi-automatic cataloguing and audio charge-out system for small industrial libraries; and Don Mason (College of Librarianship, Wales) presenting an in-depth study on Measuring costs: techniques to prove profitability.

The seminar also includes a look abroad with a paper on American government publications given by Barbara Smith, an Associate Professor at Skidmore University, Saratoga Springs.

Special features include a visit to the large Statistics Library at the University of Warwick; a display of low-cost stationery sundries and forms designed for small industrial libraries; and a special session in which two library students chosen by a LAIG Assessment Panel will present topics relevant to industrial librarians.

The Conference venue is Trust House Forte's modern Post House Hotel on the outskirts of Coventry, easily accessible by road (M1/M6), rail and air. The fee has been kept very low at £30 plus VAT. Full details are available from Doris Palmer, Librarian, Smith Kline & French Laboratories Ltd, Mundells, Welwyn Garden City, Herts. AL7 1EY. Telephone Welwyn 25111.

ISBNs in a machine readable code: to consider standards

A series of studies on how best to implement a Public Lending Right have been performed on behalf of the Department of Education and Science. It was proposed that authors should receive a payment related to the numbers of loans of particular titles by a small sample of public libraries. Alternatively, the level of payment would be related to the numbers of copies of each titles purchased by these libraries.

A speedy and reliable way of recording the titles was needed. The International Standard Book Number (ISBN) was chosen as the means of identifying the titles. It would be a great administrative convenience if the books had their ISBNs in a machine readable form. An early suggestion was to insert tear-out punched cards at the time of production of the books. However, as the loan or purchase of particular copies cannot be predicted, it would be necessary to incorporate machine readable ISBNs into every copy of books published in the United Kingdom. Further study showed that the use of such tear-out labels would be prohibitively expensive, in materials alone. The next suggestion was the use of bar code labels and light pens of the kind already used by some library authorities for circulation control. At the same time, tests were started to determine the cost and feasibility of printing bar codes inside books, as this might result in a significant labour saving. The tests were extended to include an optical character recognition typeface, OCR-A. OCR-A is readable by both people and machines. Its appearance is similar to the characters used on the bottom of bank cheques. The OCR characters are read or scanned by stroking a small handheld scanner or 'wand' across them. The 'wand' looks like a half-size hairdryer.

The results of these limited tests were somewhat inconclusive. It was found that bar codes could not be printed inside books without stringent, and therefore expensive, quality controls. The OCR-A typeface, however, gave very encouraging results. About the same time, equipment became available for reading another OCR typeface, OCR-B, but too late for inclusion in the trials. OCR-B is very similar to ordinary typefaces in appearance, and it is also the preferred European standard. OCR-B is used on Giro cheques.

It became apparent that there would be advantages in printing machine readable ISBNs additionally on book covers. Initially it had been felt that machine readable ISBNs in books would merely facilitate the administration of PLR, but it became clear that there could be other substantial benefits for the book industry as a whole. There could be marked benefits in stock control and processing for both publishers and booksellers. Further trials were conducted of printing ISBNs in both OCR-A and OCR-B. The results of printing OCR ISBNs inside books were very successful, though the results of printing them on bookcover materials were less successful.

The DES felt that it was not up to the book trade itself to take the matter further. The successful use of OCR ISBNs in books is likely to depend on the adoption of a common standard for both the typeface and the location of the ISBNs in books. The Booksellers Association of Great Britain and Ireland called a meeting of interested parties on 18 October 1977 to discuss this possibility. A Working Party was formed to make recommendations for such a common standard. The Working Party consists of representatives of the Booksellers Association, the Publishers Association, the British Printing Industries Federation, and on behalf of the Library Association, Raymond

Carroll of Dorset County Library, and as Aslib representative, Tony Wight of Aslib R & D Dept. The meeting on 30 November 1977, met under the chairmanship of Julian Blackwell. Further meetings are envisaged before a final report is due by 28 February 1978.

Dorset's interest in OCR stemmed from their use of OCR-B for accession number labels and other book details. Their accession numbers consist of the ISBN and a two letter copy number. Before the end of 1978 Dorset hope to have installed a new issuing system using OCR-B labels interfaced with a new ICL 2900 computer. Aslib's present interest in OCR arose during work on the use of MARC data elements for acquisition purposes, carried out on behalf of the BNB Research Fund. The data capture of ISBNs via OCR offers faster handling at an extremely high level of accuracy compared with the human transcription of ISBNs. In addition, it appears that the infrequent errors will be detectable with certainty while the source documents are still to hand.

The first meeting of the Working Party was largely concerned with the choice of machine readable code, bar code versus OCR. OCR was favoured with a preference for OCR-B. However, the American book trade is already involuntarily committed to OCR-A. There is only one machine, currently on the market, capable of reading both fonts simultaneously.

The 'warehouse cycle' of books averages 3½ years, so it would be 3–4 years after the widespread adoption of printing ISBNs in a machine readable code, before it will be generally worthwhile to read ISBNs by machine.

If OCR-B is adopted, there will be significant indirect benefits for libraries. Firstly, the ISBNs would be printed in a consistent, larger and bolder typeface than is commonly used. Secondly, publishers' errors in ISBN assignment can be expected to diminish to the extent that their own stock control procedures will come to depend on the accuracy of the ISBNs. It is likely that OCR ISBNs will be used in publishers' announcements and catalogues, and it is possible that OCR ISBNs will be printed in standard bibliographic reference tools. The direct benefits will come when the majority of ISBNs can be 'wanded' in this way, e.g. for book ordering & receipting, inter-library loans etc. Some of the indirect benefits could be given by bar codes. As they are not humanly readable, they are invariably printed with the number in a normal typeface beneath the bar code.

Aslib's representative would be glad to hear from Aslib members *as soon as possible,* any views they may have but especially news of other developments being incorporated into their systems involving OCR or bar codes (other than for issue purposes). It is likely that what the UK does will probably set the pattern for Europe, and perhaps for America (except for the choice of OCR font).

Letters please to: A. Wight, Aslib Research & Development Dept, Bedford Row, London WC1R 4JH.

UK On-line Users' Group

Plans are being made to form a UK users' group for all concerned with on-line information retrieval. If you are interested in this, and particularly if you are prepared to play an active part or have views on what such a group should do, please get in touch with Alison Simkins, c/o Institute of Information Scientists, 657 High Road, Tottenham, London, N17 8AA.

Library and Information Research Group (LIRG)

A Library and Information Research Group has been formed, with two principal aims. Firstly, to assist in bringing together those concerned with all types of research and investigation in the fields of libraries, information and related areas, with a view to promoting professional application and development. Secondly, to provide a forum for library and information researchers of all kinds to come together to consider matters of professional interest.

Membership is open to anyone with an interest in library and information research and its application to practice in libraries, information service and the community at large. Full details of membership can be obtained from the Membership Secretary – Peter Taylor, c/o Aslib R & D Department, 36 Bedford Row, London, WC1R 4JH. Tel: 01-242 4262. Annual subscription – £2 (Students £1).

A meeting to launch the LIRG programme for 1978 will take place at The City University, St. John Street, London, EC1 4PH on 22 February 1978 from 1730 to 1900. Refreshments will be provided. This will be an opportunity to discuss the programme and future plans for LIRG. All welcome.

A half day seminar on disseminating and applying library and information research will be held on 22 March 1978 from 1400–1800 at Senate House, University of London. There will be a panel of speakers. The attendance fee of £2 members, £3 non-members, includes tea.

Further details of both meetings may be obtained from The Programme Secretary, Verina Horsnell, c/o Centre for Information Science, The City University, St. John Street, London, EC1V 4PH. Tel: 01-253 4399, ext. 231.

Serials group

Since the 2nd Blackwells Periodicals Conference the *ad hoc* Steering Committee has been hard at work attempting to ensure a future for the Group based on firm foundations. They are now able to make the following announcements:

1. Proceedings of the Conference have recently been published and may be obtained from Blackwells, Periodicals Division, Oxford, £3.
2. Negotiations have proceeded on the question of Group affiliation. It is possible that in the best interests of all the Group may become completely autonomous.

3. A one-day conference at York University on 10/11 April 1978 is planned to discuss 'Non-traditional periodical publications'.
4. Would corporate bodies and individuals interested in joining the Group, and receiving details of events etc. please communicate with the Group Secretary, David Woodnorth, School of Librarianship, Technical College, Loughborough, Leicestershire LE11 3BT.

Education Secretary opens British Library Automated Information Service

Instantaneous access to the information contained in two million modern books and three million technical articles was the service offered by the new British Library Automated Information Service (BLAISE), said the Rt Hon Shirley Williams, Secretary of State for Education and Science, when she opened the new service at the British Library's headquarters in London today.

BLAISE is the first UK-based on-line retrieval and library housekeeping service of any size. It offers a unique combination of facilities for handling bibliographic data and already ranks as one of the world's largest services with over four million records available for searching.

For readers: It is the ideal tool for finding out what has been published in any field of knowledge. Selected bibliographies on any given subject or author can be produced with ease. Current awareness and retrospective searching can be undertaken with the world's literature at the user's finger tips.

Cataloguing: BLAISE provides a source of authoritative catalogue records of books and journals which can be used as a basis for individual library catalogues, whether the library is a public, academic or special library. BLAISE facilities allow on-line record selection, amendment of records, input of the user's own records and other operations for the library wishing to create its own catalogue by automated means.

Access: BLAISE users pay an annual subscription of £25, which covers the cost of documentation and other aids; thereafter they pay according to the use they make of the services. There are currently more than 200 BLAISE subscribers. Anyone can use BLAISE if he has access to a suitable, commonly available, computer terminal. In due course BLAISE will be connected to EURONET (the European Economic Commission's Information Network) and other networks.

Enquiries about BLAISE should be directed to BLAISE, The British Library, Rathbone Street, London WC1P 2AL. Tel: 01-636 1544, ext 242.

General enquiries about the British Library should be referred to the Press Officer, The British Library, Store Street, London WC1E 7DG. Tel: 01-636 1544, ext 333.

Marine Information and Advisory Service

MIAS is the national oceanographic data centre for the UK, and in cooperation with the Intergovernmental Oceanographic Commission supports the international exchange of oceanographic data through the World Data Centre system. Within UK, MIAS has a responsibility to acquire information and high quality data and to make them rapidly available in the most useful format to industry, research workers, and government departments.

MIAS operates within the Institute of Oceanographic Sciences (IOS), a component body of the Natural Environment Research Council.

MIAS continues and expands the services offered by its predecessor, the British Oceanographic Data Service (BODS), backed by the expertise of IOS scientists and other specialists who can offer professional advice in technical and academic fields. The advisory service covers the fields of physical and chemical oceanography, marine biology, and submarine geology and geophysics. A special Waves and Currents Advisory service has been set up at IOS to handle the large number of enquiries received on these subjects.

Other specialist services include: advice and consultancy on all aspects of data sources, data handling and interpretation, and the use of marine environmental data in the solution of practical problems; advice on instrumentation and marine equipment engineering; provision of data from cruise records, published and unpublished reports, from the MIAS Data Bank, from other UK data sources, or from the World Data Centre system; interpretation, computer processing, calculation of derived statistics, and presentation of data in the form most suitable to solve the customer's problems; a referral service to other appropriate organizations for enquirers if information sought is not within the scope of MIAS.

For more information write to: Marine Information and Advisory Service, Institute of Oceanographic Sciences, Brook Road, Wormley, Godalming, Surrey GU8 5UB England.

NHS Regional Librarians Group:

Notes on meeting held at University Library, Newcastle upon Tyne on Tuesday, 27 September, 1977

1. *Library and information services for management*
   Miss Kahn, DHSS Librarian, has sent a note to Regional SCMs (I & R) asking that 2 copies of research reports be sent to the Regional Librarian, one to be kept for local use, the other to be sent to DHSS for the national collection. RLG discussed the type of material to be included in a Reports Collection and the ways of formulating a policy and starting such a collection. An ideal arrangement would be for one copy of every document from the Print Room, subject to the confidentiality of Minutes etc., to be deposited in the library, but this is not an enforceable requirement. At present it is

still up to librarians to try to be aware of, and to acquire, material without laying down too specific definitions.

2. *Special information services*
   Congratulations were offered to BLAISE on the efficient working of MEDLINE.
3. *British Library survey on provision of medical literature*
   This is proposed as a 'nation-wide' survey to investigate the demand for, and availability of, medical literature. The original Steering Committee for the project has been disbanded and an Advisory Group and Management Committee appointed. Several members of Regional Librarians Group are on the Advisory Group which is about to hold its first meeting.
4. *Staff training*
   Regional Librarians Group has been represented at meetings of the Council for Postgraduate Medical Education at which it has been decided to institute a survey into medical library services in the Regions. The Group will be closely concerned in the implementation of this decision and would look at its own proposed census of library staff within the health service in the light of this survey. The Association of Scottish Health Sciences Librarians have drawn up a proposed career structure for librarians in the Scottish Health Service. Reports were received from Wessex region on a study day on user-librarian relationships, a short course programme on Health and Library Service and a Medical Librarianship course at Ealing School of Librarianship organized by South West Thames region.

AACR 2nd EDITION

It is expected that the remaining editorial work on the new edition of the Anglo-American Cataloguing Rules will be completed by the end of 1977, and that printer's copy will be handed over to the publishers very early in 1978. The Joint Steering Committee for Revision of AACR (JSC) held a final round of meetings in Washington during August. JSC reached decisions on all of the substantive points contained in the comments referred to it as a consequence of the review of the final draft text undertaken by the national revision committees and representative organizations in Britain, Canada and the United States. The published text of AACR2 will thus be based on informed comment from a wide spectrum of prospective users. JSC has commissioned Mr K. G. B. Bakewell to prepare the index to AACR2.

In preparation for the JSC meeting, the Library Association/British Library Committee on Revision of AACR (LA/BL Committee) had both undertaken its own comprehensive review of the final draft text and processed the comments provided by the Art Libraries Society, the British and Irish Association of Law Librarians, the International Association of Music Librarians (UK Branch) and SCONUL. The LA/BL Committee also undertook the organization of, and processed input from, a review by cataloguing experts in Australia, Denmark, Malaysia, New Zealand and South Africa, in response to a suggestion from the Director of the IFLA UBC Office.

With the completion of the work which it was appointed to carry out the LA/BL Committee has been disbanded. The LA Cataloguing and Indexing Group has accepted responsibility for organizing a programme of activities to introduce the new code to librarians in the United Kingdom, and further announcements will follow. Present indications are that AACR2 should be published well before the end of 1978, and the publishers (the American, British and Canadian Library Associations) have already agreed that publication will take place on the same date in all three countries.

Enquiries regarding AACR2 may be addressed to the former officers of the LA/BL Committee, i.e. Richard Christophers, Reference Division, The British Library, Great Russell Street, London WC1B 3DG, and Geoffrey Hamilton, Department of Energy Library, Thames House South, Millbank, London SW1P 4QJ. A statement of the main ways in which AACR2 will differ from the 1967 text has been published in *Catalogue & Index*, no 45, Summer 1977, and further information about the new code should appear in subsequent issues of that periodical.

CONFERENCE

Health and Social Services, Education and Libraries: a discussion conference to be held 20–21 April, 1978 at the Grosvenor Hotel, Chester.

Speakers include Dr. E. Ritchie and I.M. Stuart (University of Lancaster), Dr. A. G. Mackenzie (University of St Andrews) and Stephen Green (The British Library). Details: Chester '78 Secretary, Department of Operational Research, University of Lancaster, Lancaster LA1 4YX. Tel: 0524-65201 ext 4389.

The Institute of Information Scientists is holding its **Ninth Conference** at the University of Loughborough from Thursday to Saturday 13–15 April 1978. With the theme *Selling information to the organization,* this conference will take a fresh look at the problems information workers face in marketing themselves and their services.

How do you measure information? What is it worth? And how do you persuade people to use it? How, indeed, do you persuade people they *need* it? Some may have found answers – others need to learn. Whether you have something to offer or something to gain The Institute of Information Scientists can be relied upon to provide good company, expert speakers and real issues to resolve.

Further details contact: Dr. J. D. White, Department of Library & Information Studies, Loughborough University, Loughborough. Leics. LE11 3TU. Tel: 0509 63171 ext: 230.

COURSES

Media technology for librarians, 3–8 April, 1978 – This introductory course is intended for librarians in educational establishments and those who have responsibilities for all types of media.

Lectures cover media in the library; its physical storage and handling; types of equipment suitable for library use; planning libraries for media and software production in the library. Practical workshop sessions will be held.

Use and Production of A.V. Aids in Education and Training, 3–8 July, 1978 – This new course is designed to meet the needs of training officers, lecturers and others who have to communicate information. It will provide practical guidance in the production of simple, economic, audio visual material that can be produced 'in house', i.e. overhead transparencies, slides etc.

For further details apply to the course secretary, Media Technology for Use *or* Production of A.V. Aids, College of Librarianship, Wales, Llanbadarn Fawr, Aberystwyth, Dyfed, SY23 3AS.

Rare book materials in Libraries

A three day short course will be organized by The School of Librarianship, The Polytechnic of North London, from 15–17 March 1978. The course is directed towards librarians with no training in rare book librarianship, but who have responsibility for the care and control of rare, especially valuable and old materials. It will cover the identification and description of such material, sources of information, physical care and conservation etc.

Further details from: The Secretary, Short Courses, The School of Librarianship, The Polytechnic of North London, 207–225 Essex Road, London N1 3PN.

Management course for Senior Information/ Research Specialists

A second intensive management course is to be run by the Institute of Information Scientists in cooperation with the Cranfield School of Management. The course will be held at Cranfield from 3–7 April 1978. Participants in the first course, in 1977, consistently rated the course programme 'outstandingly good', and the course gained an enviable reputation in the Press.

Practical work is an essential feature of the course, using case studies specially tailored to the requirements of information professionals. Participative management exercises will be organized using closed-circuit TV and other methods.

A highly qualified and experienced team of tutorial staff from industry and leading business schools bring a broad portfolio of experience to bear on the programme, which includes sessions on problem solving, administrative decision making, performance measures, cost effectiveness, managing people, systems analysis, management of change, and selling information services.

The success of the first course in 1977 showed that this approach appeals to managers and potential managers in a wide range of industrial, commercial and service organizations, and a wide range of professional interests were represented. Thus the 1978 course is being promoted extensively amongst Institute members and related professional groups, including long range planners, investment analysis, market research and intelligence specialists, patent searchers and librarians.

The number of places is limited to 24, and these will be allocated on a 'first-come, first-served' basis.

For more information, contact the Course Administrator, Management for Information Depts, Institute of Information Scientists, 657 High Road, Tottenham N17 8AA.

MEETING

The Fifth Inter-American meeting of Agricultural Librarians and Documentalists will be held 10–14 April, 1978 in San José, Costa Rica.

The general theme will be *Dynamics of Education of Human Resources for Information Work.* The programme will include (i) education of special librarians and information science specialists (ii) user's education in the field of agricultural information (iii) the role of professional associations in the development of human resources for information work.

For full details apply to The Secretariat of AIBDA, c/o IICA-CIDIA, Apartado 74, Turrialla, Costa Rica.

Geological Information Group, Annual General Meeting. – 7 March 1978, is to be held at the Geological Society, Burlington House, Piccadilly, London, WIV 0JU. The AGM will commence at 14.00 and will be followed by a meeting on the subject of: *Petroleum information resources:*

1. The changing role of geology in a petroleum company, S. G. Larminie (British Petroleum).
2. Services provided by a major international scouting team, G. Dixon (Petro Consultants, Geneva).
3. Information sources on oil, P. Algar (Institute of Petroleum).

Further details may be obtained from Mr. D. Holloway, Data Retrieval Unit, Charter Consolidated Limited, P.O. Box 106, Park Street, Ashford, Kent. Tel: Ashford (0233) 25700, ext. 2649.

NEW PUBLICATIONS

INFUSE, Vol. 1, No. 1, April 1977, is a new bulletin appearing every two months covering news and developments on all aspects of educating

the library user. Coverage of UK news aims to be comprehensive and takes in academic, public, national and special libraries. There is also increasing coverage of relevant world-wide news. Regular columns include details of research in progress, reports of research, course and conference announcements and reports, a continuing bibliography, user education materials free and for sale, as well as various news sections. Subscriptions are £5 (UK) and £7 (Overseas).

Contact Ian Malley, British Library Information Officer for User Education, Library, Loughborough University of Technology, Loughborough, Leicestershire, LE11 3TU, England.

On-Line Information Retrieval Sourcebook by J. L. Hall. This timely monograph is now in press and will be available as a case-bound book (xii + 267pp.) in mid-January 1978. An order form is included at the end of this copy of Aslib Information. The Sourcebook is aimed at librarians, information searchers, end-users and students with an interest in on-line retrieval as a working tool. The following notable features are included:

- An introductory **Commentary** aimed at giving the reader a quick appreciation of the salient characteristics of this important new search tool.
- A Directory of 100 **Data Bases** offering on-line access to over 30 million references.
- A Directory of 65 on-line **Systems** and installations, with postal addresses, telephone numbers, contact names, literature references, etc.
- Extensive descriptions of searches carried out on the following major systems:

  BLAISE, DIALOG, ESA-RECON, ORBIT and STAIRS
- A valuable **Bibliography** of 425 references.

CIT

The *Construction Industry Thesaurus,* now into its second edition, is compiled by the CIT Agency at the Polytechnic of the South Bank. Development work associated with this project has been funded by the Property Services Agency of the Department of the Environment. This new edition has almost 50 per cent more terms than the first (development) edition. New terms, added mainly at the request of users, reflect recent developments in areas such as off-shore exploitation of oil, solar energy, and multi-purpose use of buildings. Another important feature of the new edition is the *Abridged Version,* which, whilst fully consistent with the full version, offers a selection of terms specially designed to meet information retrieval needs of the small- to medium-sized organization.

All concepts essential to a description of the construction industry are represented in CIT. It concentrates on building and civil engineering structures, their parts, materials, and associated processes and properties. Being systematically structured it is hospitable to new terms. Users can determine the logical position for new terms which they may need, by following a few simple rules.

A major reason for CIT's continuing development is its potentiality as a preferred vocabulary for encouraging unambiguous communication in the industry's documentation. It is already being used in national and international work on glossary construction and improvement.

The most obvious application of CIT is in information retrieval. CIT can be applied in a number of ways, particularly in co-ordinate indexing systems. It can be used to compile alphabetical subject lists or indexes to CI/SfB and UDC classified files. CIT is equally applicable to project and general documentation, whatever the physical form, be it books, journals, slides or drawings. This thesaurus is also being used to compare existing classification schemes already serving the construction industry, since it provides a fundamental statement of the industry's language and can form a 'metasystem' to demonstrate the relationships (and possibilities of convergence) of systems. By 1979 it is expected that a substantial proportion of the current output of the UK construction industry's technical press will be indexed by CIT. Articles in *The Architects' Journal* and DOE *Construction* already carry CIT indexing information. The CIT Agency is always glad to receive enquiries and feed-back from users. Contact CIT Agency, Polytechnic of the South Bank, Wandsworth Road, London SW8 2JZ. Tel: 01-928 8989 ext. 7124.

"Next week we've got to get organised"

Alan Armstrong & Associates Ltd., 8, Queen Victoria Street, Reading RG1 1TG 0734 56007 telex 27461 for all your technical books
The Business School Bookshop, Sussex Place, Regent's Park, London NW145A 01-262-5050 X 339 telex 27461 for all your business books and directories.

Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of the Information Department at Aslib. All orders must be **PRE-PAID.**

Bibl—761
House of Commons Library Research Division.
Offshore oil and gas — government control.
1977. 3 pages. £0.40

Bibl—762
House of Commons Library Research Division.
Scotland Bill (Bill 1 of 1977—78):
Wales Bill (Bill 2 of 1977—78).
1977. 10 pages. £1.10

The following bibliographies are available direct from the issuing organizations. **PLEASE GIVE FULL DETAILS WHEN ORDERING** — the Bibliography number alone is not sufficient to enable the publishing organization to identify the item.

Bibl—763
Building Services Research and Information Association,
Selection of books on building services in the BSRIA Library. 1977. 125 refs. LB 58/77. £1.00 Cash with order.
Available from: Building Services Research and Information Association, Old Bracknell Lane, Bracknell, Berkshire RG12 4AH.

Bibl—764
Department of Employment Library.
Age discrimination. 1977. 4 pages. (Library Checklist: CL 80 — 1977(11).)
Available from: Department of Employment Library, 12 St. James's Square, London SW1Y 4LL.

Bibl—765
Department of Employment Library.
Civil Service — staff relations. 1977. 3 pages. (Library Checklist: CL 81 — 1977(11).)
Available from: Department of Employment Library,

Bibl—766
Department of Employment Library.
Incomes policy. 1977. 7 pages. (Library Checklist: CL 59 — 1977(11).)
Available from: Department of Employment Library, 12 St. James's Square, London SW1Y 4LL.

Bibl—767
Department of Employment Library.
Worker co-operatives. 1977. 6 pages. (Library Checklist: CL 78 — 1977(10).)
Available from: Department of Employment Library, 12 St. James's Square, London SW1Y 4LL.

Bibl—768
Department of Employment Library.
The working parent; maternity and paternity leave and childcare. 1977. 7 pages. (Library Checklist: CL 79 — 1977(11).)
Available from: Department of Employment Library, 12 St. James's Square, London SW1Y 4LL.

Bibl—769
Department of Health and Social Security Library.
Selected references on the psychological effects of stillbirth and abortion. 1977. 42 refs.
Available from: Department of Health and Social Security Library, Alexander Fleming House, Elephant and Castle, London SE1 6BY.

Bibl—770
Electricity Council. Intelligence Section.
Nuclear Power. 1977. 5 pages. (Library Reading List 16).
Available from: Intelligence Section, Electricity Council, 30 Millbank, London SW1P 4RD.

Bibl—771
Manchester Commercial Library and Information Service.
Agents. 1977. 4 pages. Free on receipt of SAE.
Available from: Manchester Commercial Library and Information Service, Central Library, Manchester, M2 5PD.

Bibl—772
Marine Laboratory Library.
Water pollution: a bibliography of reports.
This bibliography is a listing of reports, which have been acquired by the Library during the years 1974 to 1976, 1977. 308 refs.
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Cataloguing
Classification
Indexing
Thesaurus construction
Special classification schemes, subject headings, thesauri
Directories

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Language and translation
Library in society
Library cooperation
Information networks

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Information systems, including storage, retrieval, dissemination
Information services, including secondary services

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Employment
Research
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Academic libraries
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Special libraries and information centres

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Buildings and equipment
Operations and services
Materials

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Publishing and bookselling
Copyright and Public Lending Right

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Microforms

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Special collections
Information for specific industries

USERS

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First Day

Morning
- i) Introduction: the proven need for this course - inter-library loans the 'poor relation' - the need for identification of publication type and checking.
- ii) The British Library Lending Division (with tape-slide presentation).
- iii) Journals: methods of verification of details; locating.
- iv) Practical session and discussion.

Afternoon
- i) Books and conference proceedings: methods of verification of details; locating.
- ii) Practical session and discussion.

Second Day

Morning
- i) Reports, Government publications, theses, standards: methods of verification of details; locating.
- ii) Discussion
- iii) Participants' examples

Afternoon
- i) Guides to locating and speculative searching

  Discussion

Participants are expected to bring examples of their own problems to the course.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

COURSE ON THESAURUS CONSTRUCTION

7-9 March 1978
at Aslib Headquarters

Aims and objectives:

Libraries and information departments are increasingly turning to post-coordinate systems to give greater depth and flexibility to their indexing of highly specialised material, with or without the aid of mechanical or electronic aids. The construction of a thesaurus to control the indexing language is an essential part of most such systems. This course is aimed at senior librarians and information officers who have an unsatisfactory retrieval system and wish to employ or institute a thesaurus. It is designed to give students the knowledge necessary to construct a thesaurus suitable for their users' needs, or alternatively to evaluate existing thesauri, and possibly adapt them to meet their users' needs. It includes extensive practical exercises which will give students experience of the techniques involved.

Fee: £42.00 (£33.00 to members of Aslib). This includes morning coffee and afternoon tea each day but not lunches.

Bookings: Places are limited to 20. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only				
Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night of ..... to the night of ..... (inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable).

A) £12.50 - £13.50 per night (including breakfast)* ☐

B) £13.50 - £14.50 per night (including breakfast) ☐

C) £14.50 - £15.50 per night (including breakfast) ☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

This hotel has no bar or restaurant facilities.

COURSE ON THESAURUS CONSTRUCTION

P R O G R A M M E

Day I

Session 1	Introduction to the thesaurus : what it is and what it is not - the distinction between grammar and meaning.
Session 2	The basic thesaural relationships.
Session 3	Practical exercise in thesaural relationships.

Day II

Session 4	The display of thesauri - the different types available.
Session 5	Term collection, term specificity and term co-ordination; subcodes supercodes and phrasal idea:
Session 6	The embodiement of thesauri, especially machine-held thesauri.
Session 7	The use and extension of existing thesauri.
Session 8	The evaluation, maintenance and updating of thesauri.

Day III

Session 9 (all day)	Practical exercise on the construction, use and testing of a thesaurus.

Cancellations:

If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

11-14 April 1978
at Aslib Headquarters

Aims and Objectives: This course is intended for those taking up junior posts in special libraries and information departments. It is designed to increase their efficiency by giving them a better understanding of the reasons for various routines and practices they meet in their work, and the function they fulfil in the framework of the whole organisation.

Fee: £65.00 (£50.00 to members of Aslib). This includes morning coffee and afternoon tea each day but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Note: A separate course is provided for graduates and people of similar status, and students are advised to consult the Education Officer if they are in doubt which is the more appropriate course for their needs.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

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Qualifications .....

Position held .....

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Position held .....

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C) £14.50 - £15.50 per night (including breakfast)

Signature .....

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* This hotel has no bar or restaurant facilities.

INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

SYNOPSIS

DAY I

Library procedures, recording of orders, accessions, loans, circulation, the treatment and use of periodicals and special types of material.

DAY II

Records of the Library's holdings: The catalogue and cataloguing - author and title entries, the subject index - classifying procedures, retrieving information. Dissemination of information.

DAY III

Guides to publications, use of bibliographies, indexes, abstract journals and union lists. Photocopying and cost efficiency in making copies.

DAY IV

Services to the user, handling enquiries. Getting help from others: inter-library loans, making the best of available services.

Cancellations. If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

COURSE ON BUSINESS INFORMATION

to be held at Aslib Headquarters
17-21 April 1978

Aims and Objectives: This course is intended for staff who are engaged in handling business or commercial information and for librarians or information officers in other subjects who need to handle business information. It concentrates on sources of information in the major fields of company information, statistics, marketing intelligence, product information, and also includes some sessions on the techniques of information handling. Practical work will be included.

Fee: £75.00 (£60.00 to members of Aslib). This includes morning coffee and afternoon tea each day (except Wednesday morning) but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Visits: This course includes a visit to the City Business Library in order to gain experience in using the full range of published material in commercial and company information, as well as a visit to the Aslib Information Department. Bibliographies and notes will be supplied to accompany lectures where appropriate, and examples of publications mentioned will be available for inspection.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night of ..... to the night of ..... (inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable).

A) £12.50 - £13.50 per night (including breakfast)*

☐

B) £13.50 - £14.50 per night (including breakfast)

☐

C) £14.50 - £15.50 per night (including breakfast)

☐

Signature .....

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COURSE ON BUSINESS INFORMATION

SYNOPSIS

DAY 1

Business information and management literature; Running a small-budget economic information unit; Statistics: The use and applications of both UK and foreign statistics.

DAY II

Current information from newspapers and periodicals; the organisation of press cuttings. Company Information: main sources of published information, collections, interpretations, status enquiries and guides

DAY III

Practical work at the City Business Library. Inquest and discussion of practical session. Directories and supplementary material.

DAY IV

Trade names and product information. Sources of information on legal matters. Balance sheet interpretation-practical session in analysis of company accounts.

DAY V

Marketing intelligence: survey of marketing intelligence and marketing research activities and techniques. External sources of business information.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations

Course

SENIOR INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

15-19 May 1978
at Aslib Headquarters

Aims and Objectives: This course is intended for graduates, or people with similar qualifications entering special library and information work without previous experience. It is intended to introduce them to the basic principles governing the handling of information, and to give them a broader view of their work than can be obtained by working in a single information department or library.

Fee: £75.00 (£60.00 to members of Aslib). This includes morning coffee and afternoon tea each day but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Note: Students will not normally be accepted for this course unless they have a degree or some similar qualification but not in librarianship or information science. Other students who wish to attend the course should consult the Education Officer before sending in the application form. (Bibliographies and notes will be supplied to accompany lectures where appropriate.)

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

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DATE OF COURSE .....

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Address .....

.....

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Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only				
Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

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Signature .....

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SENIOR INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

SYNOPSIS

Day I

The role and value of information departments. Selection and acquisition of published material. Loan procedures. Point-of-service techniques.

Day II

Bibliography: Sources of published information for books and periodicals. Dissemination of information.

Day III

Information retrieval - catalogues and indexes. Main emphasis on classification systems.

Day VI

Foreign language barriers. Patents. Information retrieval - less conventional systems.

Day V

External sources of published information in science and technology. Subject enquiries and literature searching.

VISITS

Both the Aslib Library and the Aslib Information Department will be visited and the functions of Aslib in the field of information will be discussed.

Cancellations: If a booking is cancelled earlier than one week before the beginning of the course the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Advertisements

Acceptance of advertisements for publication does not imply Aslib support for or endorsement of the goods or services advertised.

Advertisement rates. Members: first 24 words (minimum) £2: 5p for each additional word. 10p if box number required. (No agency discount).
Non-members: £3 per s.c.c.

TRANSLATION SERVICES

SWEDISH, DANISH AND NORWEGIAN translated by J. T. Craddock, B.Com. FIL, Ekard, Ray Park Avenue, Maidenhead, Berks, SL6 8DZ. Maidenhead 24931.

JAPANESE/ENGLISH RUSSIAN/ENGLISH translations. Chemistry, medicine, biology, zoology, D. A. Fraser, B.A., MIL, 22 Gresley Road, London N19 3JZ. Tel: 01-272 5664.

SCIENTIFIC TRANSLATIONS FROM INDONESIAN, JAPANESE, CHINESE, RUSSIAN, CZECH and other East and West European languages into English and/or German. A. K. Henn, B.Sc, 'Glenside', Lower Leigh Rd., Pontnewynydd, Pontypool, Gwent. Tel: Pontypool 3689.

SCIENTIFIC AND TECHNICAL JAPANESE – ENGLISH TRANSLATIONS Specialist subjects include biochemistry, chemistry, chemical engineering, fuel science, metallurgy and rubber and plastics technology. Gerald Langsley, C.Chem., MRIC. Wayside, White Lodge Lane, Baslow, via Bakewell, Derbyshire. Tel. Baslow 2376.

TECHNICAL TRANSLATIONS from Japanese into English. R. A. Scutt, BA, 48 Somerset Avenue, West Wimbledon, London SW20 0BJ. Tel: 01 946 1713.

AUTHORITATIVE TECHNICAL TRANSLATIONS. Spanish, French, Italian, German, Portuguese, camera copy or printed. E. W. Sykes, FIL, 39 West Close, Wembley, Middlesex, HA9 9PJ. Tel: 01-904-4273.

JAPANESE, RUSSIAN, GERMAN etc; Technical and patents material. F. C. Allen,. BSc (London), FIL (Japanese), MIL (Russian and German), Member Translators Guild and Aslib Technical Translation Group. 42 Holywell Crescent, Abergavenny. Tel: 4393.

SCIENTIFIC TRANSLATIONS FROM RUSSIAN TO ENGLISH. Specializing in Chemistry, Medical Science, Fuel technology and Polymers. M. H. Milnes FRIC, C.Chem, 59 Highfield Avenue, Chesterfield, Derbyshire. Tel. Chesterfield 76331.

FOR SALE

Chemical Abstracts 1966–67 (bound). Offers to: The Library, The Associated Octel Company Limited, P.O. Box 17, Oil Sites Road, Ellesmere Port, Wirral, Merseyside.

GERMAN, RUSSIAN AND POLISH SCIENTIFIC AND TECHNICAL TRANSLATIONS. B. Klipstein, B.Sc. Hons., 1 Glenview Grove, Shipley, West Yorkshire. Tel: 0274–598215.

NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

Aslib On-Line Search Service

With the installation of a computer terminal in the Information Department, Aslib is now able to answer enquiries from Members, using the extensive computerized literature records available on the following:

Systems
- Lockheed DIALOG
- SDC-ORBIT
- SDS-RECON
- BLAISE

Data bases giving access to more than 25 million citations, abstracts and research summaries on over 70 files such as

CA Condensates, ERIC, CAB Abstracts, Environmental Science Index, Medline, MARC, SSIE, Compendex, Inspec, Management, International Aerospace Abstracts.

Subjects Including those in Science/Technology/Engineering
Business/Management/Economics
Social Sciences/Humanities/Education

The cost of using the On-Line Search Service is £25 (+ VAT) per enquiry.

This includes up to a total of 20 minutes connect time on the appropriate data bases and up to 50 printed citations.

Where extra connect time is used with the agreement of the enquirer, it is charged at £1 per minute and citations in excess of 50 at 6p each.

Charging is flexible: for example, in cases where a short search produces more than 50 prints the extra charge per citation may be waived.

The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:
The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

ISSN 0305 0033

Aslib INFORMATION

PLEASE CIRCULATE

TO ALL STAFF

VOLUME 6 NUMBER 2
FEBRUARY 1978

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Aslib Evening Meeting: A Child's Guide to Conference Organising
Courses: Assessing Users' Needs
Microforms in Libraries
Social Sciences Information

AEBIG News in this issue, p. 8.

On-line information retrieval sourcebook

Includes:

- A guide to the salient characteristics of on-line retrieval.
- A Directory of 100 data bases offering on-line access to over 30 million references.
- A Directory of 65 on-line systems, with complete contact details and literature references
- Extensive descriptions of on-line searches using BLAISE, DIALOG, ESA-RECON, ORBIT and STAIRS
- Bibliography of 425 references.

xii + 267 pp, 23 Tables, 6 Maps, 44 Figures and Illustrations.
In press. Publication mid-January 1978.

U.K. . . . . .£14.50 ; £12.00 to members of Aslib and IIS
Overseas . . . . . .£18.00 ; £15.00 to members of Aslib and ISS
North America . . . . . .$43.50 ; $36.00 to members of Aslib and ISS

ASLIB

3 Belgrave Square, London SW1X 8PL

Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00 Overseas, £17.00; North America, $35.00; additional copies, members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Calendar

1978
MARCH

7/9 Tue/Thur — Aslib course: Thesaurus Construction
Aslib
Fee: £42 Aslib members: £33
Contact: Education Officer, Aslib
Details and application form in January issue

*9 Thurs 14.30 — Chemical Group Meeting: The Chemical Industries Association and the way it functions. Chemical Industries Association, Alembic House, 93 Albert Embankment, London SE1
Contact: Miss J. V. Hughes, UASAC/315, Shell UK Administrative Services, Shell Centre, London SE1 7NA

13 Mon 12.45 for 13.00 — Information Industry Group half-day conference (with buffet lunch): Cost and budgeting implications for the information industry of current trends in information use
Sudbury House, 15 Newgate Street, London EC1
Contact: Conference Organizer, Aslib

13 Mon 14.30 — Informatics Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

13 Mon 17.00 for 17.30 — ASSIG Evening Meeting: SSRC Survey Archive, by Professor Ivor Crewe, Director of the Archive
Aslib
Contact: Conference Organizer, Aslib

14 Tues — Aslib Midlands Branch Annual General Meeting, Buffet Supper and Social Evening. Speaker: L. Wilson, Director of Aslib
Contact: Judith Blair, Commerce Centre Library, Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

14/15 Tues/Wed — Aslib course: Introduction to mechanization
Aslib
Fee: £31 Aslib members: £26
Contact: Education Officer, Aslib
Leaflet in November/December issue

17 Fri 15.00 — Technical Translation Group Meeting: Workshop – unsolved problems
Aslib
Contact: Conference Organizer, Aslib

22 Wed — Biological Group Visit: Monkswood Experimental Station, Huntingdon
Contact: Miss S. M. Childs, British Gas Research and Development, Division, London Research Station, Michael Road, London SW6 2AD Tel. 01 936 3344 ext. 337

*29 Wed 14.30 — Aslib Northern Branch Annual General Meeting
Sheffield Polytechnic Library, Pond Street, Sheffield
Contact: T. A. Silverwood, Information Officer, Ferodo Ltd, Chapel-en-le-Frith, Stockport, Cheshire

31/2 Apr Fri/Sun — Electronics Group 20th Annual Conference
University of Sussex
Contact: K. N. Musk, Health and Safety Executive, HQ Library, Baynards House, Chepstow Place, Westbourne Grove, London W2 4TF
Leaflet with January issue

APRIL

3 Mon — Aslib course: Techniques of reference work
Aslib
Fee: £25 Aslib members: £18
Contact: Education Officer, Aslib
Leaflet in November/December issue

7 Fri — Scottish Branch, AGM/one day Conference, Glasgow

11/14 Tues/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65 Aslib members: £50
Details and application form in October issue
Contact: Education Officer, Aslib

*11 Tues 16.30 — Audiovisual Group Annual General Meeting
Contact: P. Miller, 35 Primrose Gardens, London NW3 4UL
Details later

*11/14 Tues/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65 Aslib members: £50
Details and application form in January issue
Contact: Education Officer, Aslib

Calendar

12 Wed 17.00 for 17.30	Aslib Evening Meeting: Lynda Reynolds, Research Fellow in Graphic Design, Royal College of Art, on the visual presentation of information Aslib Contact: Conference Organizer, Aslib Leaflet with February issue
*13 Thurs 14.00	Economic and Business Information Group Visit: Science Reference Library, Holborn Branch 25 Southampton Building, WC2 Contact: Miss Frances Oldland, London Graduate School of Business Studies, Sussex Place, Regent's Park, London NW1
17/21 Mon/Fri	Aslib course: Business Information Course Aslib Fee: £75 Aslib members: £60 Details and application form later Contact: Education Officer, Aslib
*18 Tues 17.00 for 17.30	Chemical Group Annual General Meeting and sandwich and wine party Aslib Contact: L. S. Adler, Chemical Industries Association Ltd, Alembic House, 93 Albert Embankment, London SE1 7TU
*19 Wed 14.30	Chemical Group Visit: MRPRA, Brickendonbury, Hertfordshire Contact: Miss J. V. Hughes, UASAC/315, Shell UK Administrative Services, Shell Centre, London SE1 7NA
24/26 Mon/Wed	Aslib course: Social Sciences Information Aslib Fee: £46 Aslib members: £36 Contact: Education Officer, Aslib Details and application form in February issue
25/27 Tue/Thur	EURIM 3: a European conference on the contribution of users to planning and policy making for information systems and networks Künstlerhaus, Munich Contact: Conference Organizer, Aslib Programme and registration form with November/December issue
28 Fri 15.00	Technical Translation Group Meeting: How to write an abstract, by G. Edwards Aslib Contact: Conference Organizer, Aslib

MAY

3/5 Wed/Fri	Aslib course: Official publications from overseas Aslib Fee: £46 Aslib members: £36 Contact: Education Officer, Aslib Leaflet with January issue
*4/6 Thurs/Sat	Aslib Northern/Midlands Branch Conference Grand Hotel, Llandudno Contact: T. A. Silverwood, Information Officer, Ferodo Ltd, Chapel-en-le-Frith, Stockport, Cheshire
8 Mon	Aslib course: Microforms in libraries NRCd Hatfield, Fee: £30 Aslib and NRCd members: £25 Contact: Education Officer, Aslib Details later
8 Mon 15.00 for 15.15	Informatics Group Meeting Aslib Contact: Conference Organizer Details later
9 Tues	Biological Group one-day meeting: Agricultural information services: the UK scene Aslib Contact: Miss S. Childs, British Gas R & D Division, London Research Station, Michael Road, London SW6 2AD
12 Fri 15.00	Technical Translation Group Meeting Aslib Contact: Conference Organizer, Aslib Details later
15/19 Mon/Fri	Aslib course: Senior Introductory Course to Special Library and Information Work Aslib Fee: £75 Aslib members: £60 Details and application form in February issue Contact: Education Officer, Aslib
17 Wed 12.00 for 12.30 and 14.30	Economic and Business Information Group Annual General Meeting and Lunch CEGB, Sudbury House, 15 Newgate Street, London EC1 Contact: Margaret Robertson, Information Centre, J. Walter Thompson Co. Ltd, 40 Berkeley Square, London W1

24 Wed
17.00 for
17.30
Aslib Evening Meeting: a child's guide to conference organizing, by Elizabeth Lowry-Corry
Aslib
Contact: Conference Organizer, Aslib
Leaflet with February issue
Note change of date

*25 Thurs
14.30
Aslib Midlands Branch (E. Midlands Section)
Meeting: Valerie Williams (EEC) and M. W. Hill (British Library) speakers
Nottingham University Library
Contact: Miss M. Williams, Science Library
The University, Nottingham

25/26
Thur/Fri
Aslib course: Introduction to the UDC
Aslib
Fee: £37 Aslib members £27
Details and application form in October issue
Contact: Education Officer, Aslib

JUNE

5/6
Mon/Tues
Aslib course: Assessing users' needs
Aslib
Fee: £37 Aslib members: £27
Contact: Education Officer, Aslib
Leaflet in February issue

*7 Wed
14.30
Economic and Business Information Group Visit:
HM Customs and Excise Library,
Alexander House, Southend-on-Sea
Contact: Miss Frances Oldland, London Graduate School of Business Studies, Sussex Place,
Regent's Park, London NW1

*9 Fri
Aslib (with College of Librarianship Wales) course:
Your customer and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in February issue
Contact: Education Officer, Aslib

JULY

12 Wed
Aslib Midlands Branch Visit: National Vegetable Research Station
Wellesbourne, Warwicks
Contact: Judith Blair, Commerce Centre Library,
Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

11/14
Tues/Fri
Engineering Group Conference: Product information – the planning of a national service
Cranfield Institute of Technology, Bedford
Contact: A. W. Rider, Room 14, Science Reference Library,
Bayswater Division, 10 Porchester Gardens, London W2 4DE
Details later

SEPTEMBER

18/28
FID 39th Conference and Congress
Edinburgh
Organized by Aslib
Contact: Conference Organizer, Aslib

19/22
Tue/Fri
Aslib 52nd Annual Conference, University of Edinburgh
Contact: Conference Organizer, Aslib

NOVEMBER

22 Wed
17.00 for
18.00
Aslib Eleventh Annual Lecture by Professor W. Ashworth, Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albemarle Street,
London W1
Contact: Conference Organizer, Aslib
Details later

1979
SEPTEMBER

*18/21
Tues/Fri
Aslib 53rd Annual Conference
University of Sussex, Brighton
Contact: Conference Organizer, Aslib
Details later

* = new entry

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INFORMATION SCIENTIST

Shell Research Limited require an Information Scientist to join a small team providing an information service at Thornton Research Centre, near Chester. The Research Centre is a major Shell Laboratory employing almost 1,000 people and is engaged in applicational research on petroleum products and in associated fundamental studies. The information unit uses both traditional and computer-based techniques in its current awareness and retrosearch activities, and the successful applicant will be expected to participate actively in these areas. An essential feature of the job is communicating effectively with research workers in various scientific/technical disciplines.

You should be between 25–40 years of age, possess a degree or equivalent qualification in engineering, chemistry or physics, have experience in information work and a thorough knowledge of the practices involved. Membership of the Institute of Information Scientists is desirable and knowledge of a foreign language would be an additional asset.

The starting salary will be in the range £4,500 to £6,500 per annum depending upon post-graduate experience. Fringe benefits are good. Assistance will be given with re-location expenses where appropriate. Please write or telephone for an application form to:

Shell Research Limited,
Recruitment Division (A17) PNEL/31,
Shell Centre,
London SE1 7NA.
Telephone: 01-934 2947.

Aslib Activities

HEADQUARTERS

EURIM 3: a European conference on the contribution of users to planning and policy making for information systems and networks

25–27 April 1978, Künstlerhaus, Munich

The truly international character of the EURIM conference does seem to be firmly established and is borne out by the response to date, making EURIM 3 – April 25–27 at the Künstlerhaus, Munich – an unparalleled opportunity for the users and providers of information systems to meet and, by their discussions and interaction hopefully to influence the future development of networks and systems at a level transcending national boundaries and differences.

The exhibition, now publicized and of which details are available on application, will be supported by most of the leading systems and databases in Europe – and not only Europe – and will demonstrate plenty of competition but also some very exciting examples of international co-operation. A number of the systems which have been offered for initial connection to EURONET will appear under this banner, while the British Post Office's Viewdata and the German Bildschirmtext will make a joint presentation.

The questions received, which will be preprinted and distributed with the conference documents, have laid the foundations for a lively exchange of ideas in the discussion sessions, and further submissions can be made right up to the eve of the conference as well, of course, as on the day. Any contributions received in time will be preprinted while later arrivals will be introduced by the session chairman and the questioner given the opportunity to make his own point.

The conference programme, distributed before Christmas, contained full details of the sessions, topics and speakers, as well as advice about travel and how to arrange hotel accommodation. Copies of this and of the leaflet describing the exhibition, with a space booking form, can be obtained from the Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL. Tel: 01-235 5050 ext. 41.

Aslib 52nd Annual Conference

19–22 September 1978, University of Edinburgh

March will see the publication and distribution of the advance programme of Aslib's 52nd Annual Conference, to be held from September 19–22 at the University of Edinburgh. While delegates are discussing 'Information: presentation, politics and power', the Council and Committees of FID, and their Seminar on education and training, will be in full swing – a chance to make new contacts with the organization of which Aslib is the UK national member and to renew old ties.

Besides listing the sessions and speakers – which include Charles Clark, Managing Director of the Hutchinson Group; Richard Buchanan, MP; Professor H. S. White, Indiana University; Dr H. T. Hookway, British Library – the programme will give details of the programme of visits that Edinburgh so richly provides, of the social programme and of accommodation and other arrangements. The exhibition which will run concurrently with the conference will be a two-part event, continuing during the FID Congress in the following week. Well placed in the heart of the conference complex, it should be a valuable opportunity for all concerned. All enquiries about the conference should be addressed to the Conference Organizer, Aslib.

39th FID Congress

25–28 September 1978, University of Edinburgh

Immediately following the Aslib Conference – and hopefully for some people providing a rewarding second act – the 39th FID Congress will develop its theme: *New trends in documentation and information.* Future issues – problems, research needs, opportunities – will be the particular preoccupation of the sessions, which are seen as an opportunity for members to question the panel of speakers and to put forward their views on the future role of the Federation.

The advance programme and registration form for the Congress will be published and distributed to Aslib as well as FID members in March. Contact: The Conference Organizer, Aslib.

BIOLOGICAL GROUP

Agricultural information services: the UK scene

One day meeting 9 May 1978, at Aslib

A provisional programme has been drawn up but anyone who would like to contribute a short paper is invited to contact the Chairman of the Aslib Biological Group, Miss P. Wortley, Centre for Overseas Pest Research, College House, Wrights Lane, London W8 5SJ. Tel: 01-937 8191 ext. 205.

Application forms for attendance at the meeting will be available shortly from the Meetings Secretary, Aslib Biological Group, Miss S. Childs, British Gas R & D Division, London Research Station, Michael Road, London SW6 2AD. Tel: 01-736 3344 ext. 337.

INFORMATION INDUSTRY GROUP

Cost and budgeting implications for the information industry of current trends in information use: a half-day conference

13 March 1978, Sudbury House, 15 Newgate Street, London EC1

This half-day conference, preceded by a buffet lunch, maintains the Group's intention, demonstrated by the Marketing Information Services seminar last May, to concern itself with matters of

very practical interest to members and potential members of the Group. A speaker in an industrial situation will describe the changes in information handling and use – due to economic, technological and other factors – which have financial effects on the information producers, while a speaker from the information producers will look at markets and marketing methods for information products and services in the UK and Europe. The conference will also give members an opportunity to contribute their own ideas on future activities for the Group and on the group structure necessary to put them into effect.

A programme and registration form were distributed at the end of January. The contact for further details is the Conference Organizer, Aslib.

INFORMATICS GROUP

Miniconference on Minicomputers in Manchester

Immediately before Christmas (on 19 December) the Informatics Group held a joint one-day meeting with the BSC Information Retrieval Group at UMIST on the application of minicomputers to information retrieval. Four systems were described. One was written in a high level language and involved a large investment in hardware. Another was very small and borrowed the spare capacity from a machine which was acquired as a component in a mass spectrometer. This relied upon support from a main-frame installation. The remaining pair of systems involved relatively modest outlays on hardware and software of £10–20,000 but one of them (CAIRS) is available in several configurations.

MORPHS was described by Colin Bell and Kevin Jones of MRPRA. It operates on a 16k Varian with two 2.4 megabyte discs. It has been in routine operation for over two years and took about eighteen months to develop. Several linguistic features are incorporated including automatic affix stripping routines. Recently the system has been modified to handle industry compatible magnetic tapes so as to provide an SDI (selective dissemination of information) service known as RAM (Rapra Abstracts via MORPHS) – the tapes are received in the ASSASSIN format, but this is replaced by a MORPHS compatible format.

John Saunders of the Leatherhead Food Research Association described CAIRS which has been developed on a dedicated Texas Instruments machine. The Leatherhead installation includes standard disc drives, but smaller, low capacity systems employing floppy discs are being marketed. A range of editing, up-dating, SDI, outputting and on-line indexing facilities is available including a version which permits relational indexing strings to be handled. Unfortunately commercial considerations precluded a detailed analysis of this last highly interesting development.

The STATUS system was originally developed at Harwell for a main-frame installation, but has been adapted to run on a Prime minicomputer by the BNF Metals Technology Centre. Unlike the other systems described (all of which were written in machine code) STATUS is written in FORTRAN, and consequently required a much larger 100-120k machine and 60 megabytes of disc. Tony Watts and John Esslemont described a system which is geared to the handling of a high throughput of abstracts and features editing facilities. In this respect STATUS is similar to CAIRS. The BNF Metals Technology Centre is attempting something very unusual by preparing a ten year backlog of abstracts for input.

The above systems formed a part of the activities of information departments incorporated in research associations which have a traditional need for rapid access of information. The final speaker, Dr. M. J. Hewlins of the Department of Chemistry, University College, Cardiff, also showed that he and his colleagues and students require rapid access to information particularly on the mass spectroscopy of pyrroles. One of the mass spectrometers used by the Department houses a Varian mini with approximately 8k of core available for programming. Unusually the bulk store is housed not on disc, but on magnetic tape which is up-dated on the University's main-frame. Tape access is relatively slow, but this is not a serious hindrance as files are relatively small and instant access is not required. Searches are normally run during the pauses needed for sample preparation on the mass spectrometer. The amount of data stored is limited in extent, but highly specialized. Wiswesser line notations are stored and can be searched for together with author names and keywords.

Members of the audience, whilst admitting that it had been an essential element in development, were critical of the reliance which had been placed on machine code programming. There was a feeling that decreasing hardware costs would lead to a second generation of high level language systems. Others, notably the Chairman, Dr. Philip Williams, considered that the minicomputer was only an intermediate stage and that ultimately retrieval systems would consist of assemblies of microcomputers. *Kevin P. Jones*

INFORMATION DEPARTMENT

Aslib On-Line Search Service

The Aslib On-Line Search Service has been available to corporate members since September, 1977, as members will no doubt be aware from previous notices and publicity material.

There has been a progressive build-up of interest in the Search Service in the first five months of its existence, during which searches have been carried out for a diverse group of organizations including research associations, publishers, industrial companies and others, in the UK and overseas. The subjects have been equally varied, ranging from engineering, chemistry and agriculture to elec-

tronics, management and environmental sciences, and reflecting the comprehensive coverage of subject areas in which the Search Service has access to data bases.

A large number of enquiries have also been answered about on-line systems in general, for members both at home and abroad. Questions have included the availability of systems, bibliographical bases and data banks and suitable publications.

Enquiries are accepted by telephone, telex or on special On-line Search Service forms. Written requests from UK members are always checked by telephone; discussion with the requester is often useful and advice can be given on whether an on-line search is appropriate and on the probable cost. Further copies of the leaflet describing the service and search request forms may be obtained from the Information Department, Aslib.

LIBRARY

Periodicals List

A list has been compiled of periodicals held in the Aslib Library.

A copy is available for consultation in the library or free copies may be obtained by writing to Miss V. Gilbert, Librarian, Aslib.

Factors affecting the renewal of periodical subscriptions

A Study of Decision-making in libraries with Special Reference to Economics and Inter-library Lending

A. M. Woodward

Aslib Research and Development Department

UK £8.40; £7 to Aslib members
Overseas £10.50; £8.75 to Aslib members
North America $25.20; $21 to Aslib members

3 Belgrave Square, London SW1X 8PL

Aslib Publications

AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01-580 8465. Our deadline date for each issue is the 20th of the preceding month.

AEBIG Annual Party

According to usually reliable information sources the weather on the evening of Wednesday, 11 January was the worst for 20 years. There were gale force winds, accompanied by rain, sleet and snow; parts of London Transport underground were out of action at times, and, of course, no taxis were to be seen. None of this seemed to deter nearly 70 AEBIG members who braved the elements to eat, drink and 'talk shop' at the Annual Party. Members soon tackled the magnificent spread organized by Frances Oldland, with the help of Gillian Dare and Margaret Robertson. It was helped down with quantities of wine and real ale deftly served by the two barmen – Nigel Oxbrow and David Pygott. Despite a few absentees there were only a few ends of cheese and some loaves left at the end. One minor mishap occurred near the end of the evening, when just as all the glasses were washed and dried someone said – 'what is that under the table?' No, it was not one of the committee who had succumbed, but one bottle of red wine which had been overlooked. This was soon sold at a discount to a member from the City – where they always seem to have a quick eye for a bargain.

One problem remains unsolved by the organizers of such events, perhaps members may care to write in their solution – and perhaps the Committee will agree to giving the person who solves the problem free entry to next year's party.

The last date for booking for the party is one week before the day (this year 4 January). This year by 29 December (two weeks before) the numbers were in the 20's, by 4 January they had risen to 30+, by Friday 6, 50+, Monday 9, 70+ and Tuesday 10, 83. As everyone realizes it is not possible to buy food and drink for 80 people on the day of the party – the ale has to be ordered 2/3 weeks in advance, the wine and food a few days beforehand – especially items like sausages which need to be cooked. The problem is how to cater for up to 80 people (not knowing whether the final total will be 20 or 80, or some figure in between) making sure that everyone has sufficient food and drink, without turning away last minute bookings, without making either a profit or a loss, and finally not to have too much left over at the end. Any ideas will be very welcome and if practical put into operation.

People on the move

At the end of January, Gerry Smith relinquished his post as Librarian at the City University Business School, to become Lecturer at the School of Library and Information Studies, Kuring-Gai College of Advanced Education, Sydney, Australia. We all wish him bon voyage and good luck in this new venture.

Another departure came at this time, although to a place less far afield. Margaret Robertson, Information Officer at J. Walter Thompson and AEBIG's meetings organizer, has left London to live in Cardiff. This means that Margaret will be giving up her position on the committee. We are sure all members will wish to join the committee to thank Margaret for all her hard work over the past two meetings seasons and for the great part her assistance played in making them so successful.

SMIL

The first issue of New at SMIL was published at the beginning of the year. This list covers the new titles received by the Statistics and Market Intelligence Library of the Department of Trade. The details provided reflect the library's shelf order and this issue covers the period July to September 1977.

Number Three in SMIL's series, Sources of Statistics and Market Information, which dealt with Iran and was first published in 1975, has now been revised. Copies are available, as usual, from SMIL, Export House, 50 Ludgate Hill, London EC4 7HU.

SMIL has received permission from OECD to produce hard copies from the OECD Trade Statistics produced on microfiche by Librarie Hachette.

European Documentation Centre Librarians' Seminar

This seminar was held in January at Newcastle upon Tyne Polytechnic Library. It was agreed to take up the following problems with the Commission and to make them more widely known through the Library Association, British Library and other such bodies.

1. Full particulars of what the Communities publish are not provided and experience shows that the distribution of existing publications is incomplete – e.g. Commission/Secretariat proposals for legislation are very important but very badly distributed and some documentation centres get very few of these.

2. Subject indexes are very inadequate. Indexes similar perhaps to those produced by HMSO would be invaluable in tracing proposal legislation, new legislation, statistics, background reports etc. The Bulletin on documentation makes tedious searching – complicated by the six languages.

3. To find out if there are any mechanized methods of tracing publications in the offing.

4. To see if the Communities would publish a comprehensive guide to the state of harmonization of professional qualifications.

5. Similarly, to point out the need for an index of committee chairmen.

Guide to European Community Documents

The University of Salford Library wishes to announce that its tape/slide programme, *'Guide to European Community Documents'* will shortly be available for purchase at a cost of £52 (including postage and packing within the United Kingdom). This has been produced by the University's Audio-Visual Media Unit, and is narrated by Geoffrey Wheeler. This guide has been produced under the SCONUL programme of tape/slide guides to library services, with the assistance of the Commission of the European Communities and in collaboration with the libraries of the Universities of Lancaster and Dundee.

It consists of 148 colour slides, in plain plastic mounts, with a synchronized tape commentary of 35 minutes in length. The programme is divided into three parts: (1) Organization, aims and activi-
into three parts: (I) Organization, aims and activi-
ties of the European Community, (II) European Community Documents (Part 2)

The slides and tape are accompanied by a booklet, which includes a summary of all three parts, together with a chronology of the formation of the Communities, and a list of useful sources.

Should you wish to view the programme before deciding to purchase, a loanable copy will be deposited with the British Library at Boston Spa in the near future.

Orders for the guide should be addressed to the Deputy Librarian, University Library, University of Salford, Salford M5 4WT, Lancashire.

Book Review from K. D. C. Vernon, Librarian, London Business School.

Documentation on Books: EFMD Literature service managerial sciences. This useful monthly European service is compiled in the Library of the Interuniversitair Instituut Bedrijfskunde at Delft, which is the main Dutch business school. It contains short abstracts of recently published books in English, French, German and Dutch on all aspects of management and related subjects. It is a well selected list which aims to inform teachers, research workers, consultants and others in business of important new publications. For librarians and information officers, Documentation on Books is a useful check on significant new books. Subscription details from Dr. C. A. Braun, EFMD Literature Service, Poortweg 6–8, Delft 2204.

THE MARKETING OF INFORMATION SERVICES

Proceedings of a seminar held by the Aslib Information Industry Group on 11 May 1977

Edited by Margaret Raffin

Price on application.

ASLIB

3 Belgrave Square, London SW1X 8PL

News

Library Advisory Council (England): Meeting of 9 November 1977

Library services to the disadvantaged: Working Party

The Council was informed that the final drafting stage of the Working Party's Report had taken longer than had been anticipated. The Report would now be presented to the Council's January meeting.

Local Library cooperation: Working Party

It was reported that the British Library had agreed to mount for the Working Party a 'state of the art' survey on local library cooperation. The survey's terms of reference are given in the annex to this Press Notice.

Public Lending Right: Proposed Non-Statutory Scheme

The Council welcomed to its meeting Lord Donaldson, Minister for the Arts, who sought the Council's views on a proposed non-statutory scheme of public lending payments to authors. The Council reiterated its previously expressed opposition to any form of payment for this purpose but indicated its willingness, if the Government decided to go ahead with a voluntary scheme, to offer constructive advice on the practical implications of such a scheme.

Decentralization to Wales

The Council discussed the proposed transfer of responsibilities for public library functions in Wales, with certain educational functions, to the Welsh Office. It considered that care should be taken to ensure close working relations between DES and the Welsh Office on public library matters and that important questions of policy should be the subject of a concerted approach.

Public Library Expenditure

The Council noted with satisfaction the speeches made by Mrs. Shirley Williams on 10 October and Lord Donaldson on 4 October in which they both had expressed concern at the fact that in 1976–77 local authorities as a whole had spent less on their library services than had been assumed notionally when the Rate Support Grant for that year was being negotiated, and indeed less than they did in the previous year.

The Council hoped that professional journals had taken note of these speeches and would give them publicity.

The Six Counties Study

The Council considered this a most useful report by the Department's Library Advisers in throwing light on the effects that public expenditure constraints were having in determining public library policy in the six counties concerned, and hoped that it could be published.

Working Party on Local Library Cooperation. Terms of Reference of 'State of the Art' Survey by British Library

To investigate, both by survey of the relevant literature and (where necessary) by visits, the present patterns of local and regional library cooperation within the UK, in terms of cooperative mechanisms for:

(a) inter-lending
(b) reference
(c) information provision
(d) processing (including mechanization).

To provide, for the Department of Education and Science and the British Library jointly, a report which identifies:

(a) the major cooperative activities
(b) any gaps in provision
(c) any research which may be needed to collect further information or to improve cooperative aspects.

Publisher–Library Relations

The International Group of Scientific, Technical and Medical Publishers (STM) is holding a seminar on this subject in Stresa, Italy, on 20–21 April, 1978. The seminar is open to both librarians and publishers and immediately precedes the EURIM 3 conference in Munich, making attendance at both events – with the possibility of spending the intervening weekend in Bavaria or by Lake Maggiore – an attractive proposition.

Topics to be discussed include: To what extent are the information needs of libraries and their patrons being satisfied by publishers and the book trade? What could publishers do to develop better relations with libraries? Mutual problems in order fulfilment. Libraries and information services as re-publishers.

Further information can be obtained from the Secretary of STM, Mr. Paul Nijhoff Asser, Keizersgracht 462, Amsterdam, Netherlands.

Library and Information Research Group

This group, details of whose formation was included in the January issue of Aslib Information, is holding two meetings in the near future. The first of these will be a meeting to launch the Group's programme for 1978, and will take place at the City University, St. John's Street, London EC1 4PH on 22 February from 17.30 to 19.00. Refreshments will be provided, and the meeting will provide an opportunity to discuss the programme and future plans for LIRG. All are welcome. The meeting will follow the Institute of Information Scientists' poster session on 'The Paperless Society', to be held at the same venue on the same day.

The second of the Group's meetings will be a half-day seminar with the theme 'Disseminating and applying library and information research', to be held at Senate House, University of London, on the 22 March 1978. The seminar will run from 14.00 to 18.00, and there will be a panel of speakers. The attendance fee of £2 members, £3 non-members, includes tea.

Further details of both meetings may be obtained from the Programme Secretary, Verina Horsnell, c/o Centre for Information Science, The City University, St. John Street, London EC1V 4PH. Full details of membership of the Group can be obtained from the Membership Secretary, Peter Taylor, c/o Aslib Research and Development Department, 36 Bedford Row, London WC1R 4JH.

Supply and demand for qualified librarians

In the aftermath of the two recent reports on the thorny subject of library school over-production the Yorkshire and Humberside Division of the Association of Assistant Librarians has organized an afternoon meeting to discuss the issue and its possible consequences for the profession.

Speakers will include Bob Usherwood and Ian Johnson, both of whom have their own definite views on the topic. The venue is Lecture Room LG5, the Arts Tower, University of Sheffield, at 14.30 Wednesday 15 March 1978. For further information please contact Terry Hanstock, Central Library, Sheffield. Tel: (0742) 734742-4. Telex 54243.

Open Doors at Boston Spa

In 1978 libraries can relieve their space problems at once instead of sending only lists of duplicates to Boston Spa. The Gift and Exchange Section can now take bulk deliveries of surplus periodicals as well as books. There are some exceptions and you have to check first with the GES Depot Manager, by ringing Boston Spa 843434, or by writing.

CONFERENCE

National Offshore Information Conference, organized by The Institute of Offshore Engineering and co-sponsored by the Institute of Petroleum. This one-day event will be held at Heriot-Watt University, Riccarton, Edinburgh on Friday 29 September 1978. The conference is intended for information scientists, librarians and others involved in acquiring, analysing and disseminating information concerning the engineering, economic, legal and environmental aspects of offshore oil exploitation and marine technology. Full details will be published mid-1978. For further information contact: Arnold Myers, Information Officer, Institute of Offshore Engineering, Heriot-Watt Universtiy, Riccarton, Edinburgh EH14 4AS, Scotland. Tel: 031-449 5111.

NEW PUBLICATIONS

World Transindex – The International Translations Centre in Delft, The Netherlands, the Directorate General for Scientific and Technical Information Management of the Commission of the European Communities in Luxembourg, and the Scientific and Technical Documentation Centre of the Centre National de la Recherche Scientifique in Paris, France, are now jointly spotting scientific and technical translations and as of January 1978 their former publications, World Index of Scientific Translations and List of Translations Notified to the International Translations Centre; Transatom Bulletin and Bulletin des Traductions have been merged into one common monthly publication entitled *World Transindex.*

It announces about 32,000 translations per year, from Asiatic and East European languages into Western languages. Translations from Western languages into French are also announced; this is the beginning of an extension of the service to all "inter-Western" translations. *World Transindex* covers all scientific and technical fields, and the translations are arranged according to subject headings derived from the COSATI system. It includes a Source and an Author Index which are quarterly and annually cumulated.

The main objective of this cooperation is to improve the dissemination of scientific and technological information published originally in a language which the user does not understand.

The subscription price for 1978 is Dfls. 600, US$ 240. Address for subscriptions: International Translations Centre, 101 Doelenstraat, DELFT, The Netherlands.

Toxicology Abstracts is a new specific abstracts journal which began publication in January 1978 and assembles information from over 4,300 international journals on the in vivo toxic effects of substances. Each monthly issue contains about 900 abstracts of publications on pharmaceuticals, food additives, agrochemicals, industrial chemicals, cosmetics, toiletries and household products, heavy metals and natural substances with respect to their acute, chronic and side effects, metabolism, pathology and clinical biochemistry. Methods in toxicity testing are also covered. Each issue is accompanied by subject and author indexes which are also accumulated annually.

CAA Library Bulletin – the Civil Aviation Authority's *Library Bulletin,* issued monthly by the CAA's Central Library, is now available on subscription. The Bulletin was previously only distributed on a limited circulation within the Authority and certain Government Departments. The Bulletin informs subscribers of the latest additions to the Library, i.e. new books, reports and articles, on a wide range of aviation and related subjects.

Listings include publications by the CAA and the International Civil Aviation Organization as well as reports by the US Federal Aviation Administration and the Civil Aeronautics Board. The Bulletin also notifies details of recent articles on aviation subjects from more than 800 periodicals.

Most entries are annotated with short descriptions of the contents. These items and other data, including international air transport statistics, are available for free consultation in the Library, which is located on the Ground Floor, Aviation House, 129 Kingsway, London WC2 and is open from 9 to 5, Mondays to Fridays.

The CAA *Library Bulletin* is available at £15 p.a. from the Central Library, Room 8, Aviation House, 129 Kingsway, London WC2B 6NN.

Current Awareness List February 1978

APPLY TO ASLIB LIBRARY

to see items listed

- **books available on loan**
- **articles supplied as photocopies at £0.10 a page + VAT (or BLL form)**
- **please quote reference number on all requests**
- **items marked * for reference only, but Aslib publications may be purchased.**

VISIT ASLIB LIBRARY

9–5.15, Monday–Friday
Librarian: Valerie Gilbert

- **to meet the staff and discuss your enquiries in person**
- **to consult the catalogue and reference material**
- **to browse in the books, journals and library equipment literature**
- **to work in the Reading Room.**

BIBLIOGRAPHIC TOOLS AND PROCESSES

Abstracting
Cataloguing
Classification
Indexing
Thesaurus construction
Special classification schemes, subject headings, thesauri
Directories

COMMUNICATION AND COOPERATION

Communication, including report writing
Information science
Language and translation
Library in society
Library cooperation
Information networks

INFORMATION SYSTEMS AND SERVICES

Information systems, including storage, retrieval, dissemination
Information services, including secondary services

LIBRARIANSHIP

Associations
Education
Employment
Research
Historical background

LIBRARIES AND INFORMATION CENTRES

National libraries
Academic libraries
Public libraries
Special libraries and information centres

LIBRARY ADMINISTRATION

Management
Buildings and equipment
Operations and services
Materials

MECHANIZATION

Computer technology
Library automation
Computerized information systems

NATIONAL INFORMATION POLICIES AND SYSTEMS

PRINTING AND PUBLISHING

Printing, papermaking
Publishing and bookselling
Copyright and Public Lending Right

REPROGRAPHY

Microforms

SUBJECT DOCUMENTATION

Information sources
Special collections
Information for specific industries

USERS

User needs
User studies
User training
Service to special user groups

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Erratum

Aslib Information, January 1978, page 11, column 3, line 29 should read 'The DES felt that it was *now* up to the book trade to take the matter further'.

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Special Reference to Economics and Inter-library Lending

A. M. Woodward
Aslib Research and Development Department

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Meeting

A S L I B E V E N I N G M E E T I N G

Wednesday, 12 April 1978

Aslib,
3 Belgrave Square,
London SW1

PRESENTATION MAKES SENSE: LAYOUT, LEGIBILITY AND IMAGE QUALITY IN RECORDING AND PRESENTING INFORMATION

Speaker: Miss Linda Reynolds, Research Fellow in Graphic Design, Royal College of Art

Scientific and technical information is often produced under circumstances where either time or money or both are limited, while information is often transferred from one visual medium to another in ways which were not necessarily envisaged or taken into account by the original publisher. How is legibility affected by factors such as the need for speed and economy in production and by transfer from one medium to another, and how can careful consideration of typography and layout help to optimise legibility? These are the kinds of questions that the Readability of Print Research Unit has been trying to answer for the British Library Research and Development Department.

Miss Reynolds discusses the two main categories in which these studies fall: concerned either with the effects of image quality and background 'noise' (or interference) on the legibility of continuous text, or with the effects of layout and typography on the efficiency with which readers are able to scan structured information such as library catalogues.

February 1978

Please tear off and return
by 7 April 1978

To: The Conference Organiser, Aslib,
3 Belgrave Square, London SW1X 8PL

ASLIB EVENING MEETING: PRESENTATION MAKES SENSE

I / We shall be attending the Aslib Evening Meeting on 12 April 1978.

(Capital letters please)

Name .....

Organisation .....

Address .....

.....

.....

Tel.No. ..... Date .....

Signature .....

Meeting

A S L I B E V E N I N G M E E T I N G

Wednesday, 24 May 1978
17.30 (Tea 17.00)

Aslib,
3 Belgrave Square,
London SW1

A CHILD'S GUIDE TO CONFERENCE ORGANISING

Speaker: Elizabeth Lowry-Corry, Conference Organiser, Aslib

Chairman: L J Anthony, Deputy Director, Aslib

All conferences have much in common - a programme, speakers, delegates - but particular constraints and considerations characterise the institutional conference. This paper will try to describe how such conferences are organised, from programme planning, choice of site, budgeting, publicity, organisation of sessions, to the blissful moment when delegates depart - from another successful occasion, one hopes.

February 1978

Please tear off and return by 19 April 1978.

To: The Conference Organiser, Aslib,
3 Belgrave Square, London SW1X 8PL

ASLIB EVENING MEETING : A CHILD'S GUIDE TO CONFERENCE ORGANISING

I / We shall be attending the Aslib Evening Meeting on 24 May 1978.

(Capital letters please)

Name .....

Organisation .....

Address .....

.....

.....

Tel. No. ..... Date .....

Signature .....

Course

COURSE ON SOCIAL SCIENCES INFORMATION

a course arranged in conjunction with the Social Sciences Group

24 - 26 April 1978
at Aslib Headquarters

Aims and Objectives: This course is intended for librarians and information officers who wish to improve their service to their users in the social sciences. It will examine the difficulties and suggest some possible solutions to the problems faced by social science practitioners and research workers and will be concerned with the role of the social science librarian and information officer in meeting the needs of these users. Lectures will cover how social and economic statistics are generated and the difficulties of interpretation; the acquisition, organisation and exploitation of semi-published and ephemeral material in the social sciences; and the techniques of indexing and abstracting. The provision of current awareness services and the use and availability of external information services and special collections in the social sciences will also be covered.

Fee: £46.00 (£36.00 to members of Aslib). This includes morning coffee and afternoon tea, but not lunches.

Bookings: Places are limited to 25. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this programme.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night of ..... to the night of ..... (inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable).

A) £12-50 - £13.50 per night (including breakfast)* ☐

B) £13.50 - £14.50 per night (including breakfast) ☐

C) £14.50 - £15.50 per night (including breakfast) ☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

This hotel has no bar or restaurant facilities.

COURSE ON SOCIAL SCIENCES INFORMATION

S Y N O P S I S

Day I
- The national network: special collections in the social sciences.
- The acquisition, organisation and exploitation of semi-published and ephemeral material.
- Statistical material: Social and economic statistics: how they are generated and the difficulties of interpretation.

Day II
External services: their availability. Printed indexes and abstracts and computer-based services.
- Internal services: Provision of a range of current awareness services for a variety of users. How to meet the requirements of multi-disciplinary groups.

Day III
- Indexing from the users' point of view: Indexing tools and techniques, including abstracting. Vocabulary and structural properties of the social sciences. Practical session with reference to indexing systems which students are actually using.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

MICROFORMS IN LIBRARIES

an appreciation course

in conjunction with the National Reprographic Centre for Documentation

Microforms of different kinds have been of interest to librarians and information officers since they were first introduced. They offer advantages in space saving, dissemination, in obtaining copies of otherwise unobtainable publications, and in various other ways, but they also present problems: in acceptance by users, and in keeping up with the constantly changing technology. Recent developments both in the technology and in the systems approach have made possible new and more powerful applications. This course is designed specifically for librarians and information officers who want to understand more about the possible applications of microforms to their work and their limitations. Lectures will be given by NRCd staff who are engaged on research into the evaluation of equipment and processes. A wide variety of equipment will be demonstrated.

8 May 1978

at the National Reprographic Centre for Documentation, Hatfield, Hertfordshire.

Fee: £30.00 (£25.00 to members of Aslib and NRCd)

This includes lunch at Hatfield Polytechnic.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

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Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice

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Please book hotel accommodation as over*

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* This hotel has no bar or restaurant facilities.

MICROFORMS IN LIBRARIES

an appreciation course

S Y N O P S I S

09.30 hrs	Course introduction by T Hampshire
09.35 hrs	Micropublishing as an information medium I by B J S Williams
10.15 hrs	Break for coffee
10.30 hrs	Micropublishing as an information medium II by B J S Williams
11.30 hrs	Demonstrations of equipment (Cameras, processors, duplicators, etc.) by R N Broadhurst
12.30 hrs	Break for lunch
14.00 hrs	COM in the library by J R Spencer
15.00 hrs	Break for tea
15.15 hrs	Equipment quality and performance (Readers) by R N Broadhurst
16.30 hrs	Course ends.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

ASSESSING USERS' NEEDS

5 - 6 June 1978
at Aslib Headquarters

A two-day course of practical instruction in survey methodology and allied techniques for librarians and information officers with little or no training or experience in this area.

Getting organised feedback from users or libraries, information services and systems seems to be on the increase. So this course aims to meet a need, and to help with the planning and execution of "do-it-yourself" surveys.

All lecturers are from the Aslib Research and Development Department.

Attenders should be prepared to participate in practical work.

Fee: £37.00 (£27.00 to members of Aslib)

This includes morning coffee and afternoon tea each day but not lunch.

Bookings: Places are limited to 24. Members are advised to make provisional bookings by telephone as soon as possible.

Details of the programme are given overleaf.

ASSESSING USERS' NEEDS

S Y N O P S I S

Monday, 5 June

Introduction : induction
by Margaret Slater

The design and planning stage; sampling; recruiting
by Catherine Sullivan

Construction of self-completed questionnaires and interview schedules
by Peter Lynam

The interview : interviewing techniques; circumstances in which interview is the appropriate method; different results obtained by interview and self-completed form
by Sandy Hensman

Observation and other non-questionnaire methods
by Peter Taylor

Tuesday, 6 June

Analysis, presentation and reporting
by Margaret Slater

Practical exercise; Students work on problem in groups; comment and discussion on reports.

Final discussion period in which people can give, ask advice on, real life problems.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Advertisements

Acceptance of advertisements for publication does not imply Aslib support for or endorsement of the goods or services advertised.

Advertisement rates. Members: first 25 words (minimum) £2.50: 7p for each additional word. 10p if box number required. (No agency discount.)
Non-members: £4 per s.c.c.

TRANSLATION SERVICES

SWEDISH, DANISH AND NORWEGIAN translated by J. T. Craddock, B.Com. FIL, Ekard, Ray Park Avenue, Maidenhead, Berks, SL6 8DZ. Maidenhead 24931.

JAPANESE/ENGLISH RUSSIAN/ENGLISH translations. Chemistry, medicine, biology, zoology, D. A. Fraser, B.A., MIL, 22 Gresley Road, London N19 3JZ. Tel: 01-272 5664.

SCIENTIFIC TRANSLATIONS FROM INDONESIAN, JAPANESE, CHINESE, RUSSIAN, CZECH and other East and West European languages into English and/or German. A. K. Henn, B.Sc, 'Glenside', Lower Leigh Rd., Pontnewynydd, Pontypool, Gwent. Tel: Pontypool 3689.

SCIENTIFIC AND TECHNICAL JAPANESE – ENGLISH TRANSLATIONS Specialist subjects include biochemistry, chemistry, chemical engineering, fuel science, metallurgy and rubber and plastics technology. Gerald Langsley, C.Chem., MRIC. Wayside, White Lodge Lane, Baslow, via Bakewell, Derbyshire. Tel. Baslow 2376.

TECHNICAL TRANSLATIONS from Japanese into English. R. A. Scutt, BA, 48 Somerset Avenue, West Wimbledon, London SW20 0BJ. Tel: 01 946 1713.

AUTHORITATIVE TECHNICAL TRANSLATIONS. Spanish, French, Italian, German, Portuguese, camera copy or printed. E. W. Sykes, FIL, 39 West Close, Wembley, Middlesex, HA9 9PJ. Tel: 01-904-4273.

JAPANESE, RUSSIAN, GERMAN etc; Technical and patents material. F. C. Allen,. BSc (London), FIL (Japanese), MIL (Russian and German), Member Translators Guild and Aslib Technical Translation Group. 42 Holywell Crescent, Abergavenny. Tel: 4393.

SCIENTIFIC TRANSLATIONS FROM RUSSIAN TO ENGLISH. Specializing in Chemistry, Medical Science, Fuel technology and Polymers. M. H. Milnes FRIC, C.Chem, 59 Highfield Avenue, Chesterfield, Derbyshire. Tel. Chesterfield 76331.

TEXPERT TRANSLATION SERVICE. Translations from and into all languages. Scientific, technical, commercial, legal, medicine. 254 Edgware Road, London W.2. Tel. 01-724 1540.

NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

Aslib On-Line Search Service

With the installation of a computer terminal in the Information Department, Aslib is now able to answer enquiries from Members, using the extensive computerized literature records available on the following:

Systems
- Lockheed DIALOG
- SDC-ORBIT
- SDS-RECON
- BLAISE

Data bases giving access to more than 25 million citations, abstracts and research summaries on over 70 files such as

CA Condensates, ERIC, CAB Abstracts, Environmental Science Index, Medline, MARC, SSIE, Gompendex, Inspec, Management, International Aerospace Abstracts.

Subjects Including those in Science/Technology/Engineering
Business/Management/Economics
Social Sciences/Humanities/Education

The cost of using the On-Line Search Service is £25 (+ VAT) per enquiry.

This includes up to a total of 20 minutes connect time on the appropriate data bases and up to 50 printed citations.

Where extra connect time is used with the agreement of the enquirer, it is charged at £1 per minute and citations in excess of 50 at 6p each.

Charging is flexible: for example, in cases where a short search produces more than 50 prints the extra charge per citation may be waived.

The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:
The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

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ISSN 0305 0033

Aslib INFORMATION

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TO ALL STAFF

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Your Customers and You

Publications

AEBIG News in this issue, p. 8.

VOLUME 6 NUMBER 3
MARCH 1978

On-line information retrieval sourcebook

Includes:

- A guide to the salient characteristics of on-line retrieval.
- A Directory of 100 data bases offering on-line access to over 30 million references.
- A Directory of 65 on-line systems, with complete contact details and literature references
- Extensive descriptions of on-line searches using BLAISE, DIALOG, ESA-RECON, ORBIT and STAIRS
- Bibliography of 425 references.

xii + 267 pp, 23 Tables, 6 Maps, 44 Figures and Illustrations.
In press. Publication mid-January 1978.

U.K. . . . . .£14.50 ; £12.00 to members of Aslib and IIS
Overseas . . . . . .£18.00 ; £15.00 to members of Aslib and ISS
North America . . . . . .$43.50 ; $36.00 to members of Aslib and ISS

ASLIB

3 Belgrave Square, London SW1X 8PL

Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00 Overseas, £17.00; North America, $35.00; additional copies members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Calendar

1978
APRIL

3 Mon — Aslib course: Techniques of reference work
Aslib
Fee: £25 Aslib members: £18
Contact: Education Officer, Aslib
Leaflet in November/December issue

7 Fri — Scottish Branch, AGM/one day Conference, Glasgow

*11 Tues 15.00 — Audiovisual Group: Visit to the new ILEA Centre for Learning Resources and AGM
Centre for Learning Resources, London
Contact: P. Miller, 35 Primrose Gardens
London NW3 4UL

11/14 Tues/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65 Aslib members: £50
Details and application form in January issue
Contact: Education Officer, Aslib

12 Wed 17.00 for 17.30 — Aslib Evening Meeting: Lynda Reynolds, Research Fellow in Graphic Design, Royal College of Art, on the visual presentation of information
Aslib
Contact: Conference Organizer, Aslib
Leaflet with February issue

13 Thurs 14.00 — Economic and Business Information Group Visit: Science Reference Library, Holborn Branch
25 Southampton Buildings, WC2
Contact: Miss Frances Oldland, London Graduate School of Business Studies, Sussex Place, Regent's Park, London NW1

*13 Thurs 10.30 — Transport and Planning Group: On-line Meeting and Annual General Meeting
University of Southampton
Contact: Linda Banwell, Management Sub-Library, Cranfield Institute of Technology, Bedford.
Tel. 0234 751122 ext. 271

17/21 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £75 Aslib members: £60
Details and application form in November/December issue
Contact: Education Officer, Aslib

18 Tues 17.00 for 17.30 — Chemical Group Annual General Meeting and sandwich and wine party
Aslib
Contact: L. S. Adler, Chemical Industries Association Ltd, Alembic House, 93 Albert Embankment, London SE1 7TU

19 Wed 14.30 — Chemical Group Visit: MRPRA, Brickendonbury, Hertfordshire
Contact: Miss J. V. Hughes, UASAC/315, Shell UK Administrative Services, Shell Centre, London SE1 7NA

24/26 Mon/Wed — Aslib course: Social Sciences Information
Aslib
Fee: £46 Aslib members: £36
Contact: Education Officer, Aslib
Details and application form in February issue

25/27 Tue/Thur — EURIM 3: a European conference on the contribution of users to planning and policy making for information systems and networks
Künstlerhaus, Munich
Contact: Conference Organizer, Aslib
Programme and registration form with November/December and February issues

*26 Wed — Audiovisual Group: Tape-slide production for librarians' course
UMIST, Manchester
Contact: Keith Renwick, The Library, UMIST, Sackville Street, Manchester M1.

28 Fri 15.00 — Technical Translation Group Meeting: How to write an abstract, by G. Edwards
Aslib
Contact: Conference Organizer, Aslib

Calendar

MAY

3/5 Wed/Fri
Aslib course: Official publications from overseas
Aslib
Fee: £46 Aslib members: £36
Contact: Education Officer, Aslib
Leaflet with January issue

4/6 Thurs/Sat
Aslib Northern/Midlands Branch Conference
Grand Hotel, Llandudno
Contact: T. A. Silverwood, Information Officer, Ferodo Ltd, Chapel-en-le-Frith, Stockport, Cheshire

8 Mon
Aslib course: Microforms in libraries
NRCd Hatfield,
Fee: £30 Aslib and NRCd members: £25
Contact: Education Officer, Aslib
Details later

8 Mon 15.00 for 15.15
Informatics Group Meeting
Aslib
Contact: Conference Organizer
Details later

9 Tues
Biological Group one-day meeting: Agricultural information services: the UK scene
Aslib
Contact: Miss S. Childs, British Gas R & D Division, London Research Station, Michael Road, London SW6 2AD

12 Fri 15.00
Technical Translation Group Meeting: Revd N. B. Cryer on translating the Bible
Aslib
Contact: Conference Organizer, Aslib

15/19 Mon/Fri
Aslib course: Senior Introductory Course to Special Library and Information Work
Aslib
Fee: £75 Aslib members: £60
Details and application form in February issue
Contact: Education Officer, Aslib

17 Wed 12.00 for 12.30 and 14.30
Economic and Business Information Group Annual General Meeting and Lunch
CEGB, Sudbury House, 15 Newgate Street, London EC1
Contact: D. W. Pygott, W. Greenwell & Co, Bow Bells House, Bread Street, London EC4M 9EL

*17 Wed 14.00
Computer Applications (with BCS Information Retrieval Specialist) Group meeting: Computerization: look before you leap
City University, London
Contact: Ms C. Rees, SCICON, Sanderson House, 49 Berners Street, London W1

*17 Wed 14.30
Chemical Group Visit: National Institute for Research in Dairying
Shinfield, Reading
Contact: Valerie Hughes, UASAC/315, Shell UK AS, Shell Centre, London SW1 7NA

*24 Wed
Audiovisual Group: Tape-slide production for librarians' course
Library Association, London
Contact: Dave Ferris, Bibliographic Standards Office, British Library, Store Street, London WC1

24 Wed 17.00 for 17.30
Aslib Evening Meeting: a child's guide to conference organizing, by Elizabeth Lowry-Corry
Aslib
Contact: Conference Organizer, Aslib
Leaflet with March issue
Note change of date

25 Thurs 14.30
Aslib Midlands Branch (E. Midlands Section)
Meeting: Valerie Williams (EEC) and M. W. Hill (British Library) speakers
Nottingham University Library
Contact: Miss M. Williams, Science Library
The University, Nottingham

25/26 Thur/Fri
Aslib course: Introduction to the UDC
Aslib
Fee: £37 Aslib members £27
Details and application form in October issue
Contact: Education Officer, Aslib

JUNE

5/6 Mon/Tues
Aslib course: Assessing users' needs
Aslib
Fee: £37 Aslib members: £27
Contact: Education Officer, Aslib
Leaflet in February issue

7 Wed
14.30
Economic and Business Information Group Visit:
HM Customs and Excise Library,
Alexander House, Southend-on-Sea
Contact: Miss Frances Oldland, London Graduate School of Business Studies, Sussex Place, Regent's Park, London NW1

*8 Thurs
14.00
EURONET and you: everyman's progress report on networks – an open meeting
Royal Aeronautical Society, London
Contact: Conference Organizer, Aslib
Details later

9 Fri
Aslib (with College of Librarianship Wales) course:
Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in February issue
Contact: Education Officer, Aslib

*21 Wed
14.30
Chemical Group Visit: Esso Research Centre Abingdon, Oxon
Contact: J. Stevenson, Esso Petroleum Co. Ltd,
Esso Research Centre, Abingdon, Oxon OX13 6AE

JULY

12 Wed
Aslib Midlands Branch Visit: National Vegetable Research Station
Wellesbourne, Warwicks
Contact: Judith Blair, Commerce Centre Library,
Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

12/14
Wed/Fri
Engineering Group Conference: Product information – the planning of a national service
Cranfield Institute of Technology, Bedford
Contact: A. W. Rider, Room 14, Science Reference Library,
Bayswater Division, 10 Porchester Gardens, London W2 4DE
Details later

SEPTEMBER

18/28
FID 39th Conference and Congress
Edinburgh
Organized by Aslib
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

19/22
Tue/Fri
Aslib 52nd Annual Conference, University of Edinburgh
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

NOVEMBER

22 Wed
17.00 for
18.00
Aslib Eleventh Annual Lecture by Professor W. Ashworth,
Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albemarle Street,
London W1
Contact: Conference Organizer, Aslib
Details later

1979
SEPTEMBER

18/21
Tues/Fri
Aslib 53rd Annual Conference
University of Sussex, Brighton
Contact: Conference Organizer, Aslib
Details later

* = new entry

THE MARKETING OF INFORMATION SERVICES

Proceedings of a seminar held by the Aslib Information Industry Group on 11 May 1977

Edited by Margaret Raffin

Price on application.

ASLIB
3 Belgrave Square, London SW1X 8PL

METROPOLITAN BOROUGH OF ROTHERHAM

Department of Libraries, Museum and Arts

LM.118
INFORMATION OFFICER

Salary Scale: PO1(3) £4992–£5577 p.a + £520 p.a. supps.

Are you the person we need to set up and develop information services to the Members and Officers of this Authority? Could you also research and present background information to support the Council's Public Relations and Publicity Programmes? You probably graduated at least five years ago, have since qualified as a librarian or information scientist, and can show evidence of a successful record in Local Government Information Services. Drive, imagination and the personal skills to work with people at all levels in Local Government are just a few of the qualities we expect you to have.

Closing Date: 16th April, 1978

Application forms available from the Principal Appointments Officer,
Council Offices,
Grove Road,
Moorgate,
Rotherham S60 2ES.
Telephone Rotherham 63211 extn. 26.

B. W. Ellis, Director of Personnel Resources

Aslib Activities

HEADQUARTERS

EURIM 3: a European conference on the contribution of users to planning and policy making for information systems and networks

25/27 April 1978 – Künstlerhaus, Munich

The EURIM Conferences, arranged by Aslib with the co-sponsorship of the Association Nationale de la Recherche Technique, Bibliothèque Royale de Belgique, Consiglio Nazionale delle Ricerche, Deutsche Gesellschaft für Dokumentation, NOBIN and NORDFORSK, have established themselves in a quite unique way as an occasion when the information profession in the broadest sense from Europe and beyond, can meet, discuss and, hopefully, influence events.

EURIM 3, concerned with the contribution of users to planning and policy making for information systems and networks, comes in the year in which it is intended that EURONET shall start operating, and the whole network scene is on the brink of striking new development. The conference is intended to give present and potential 'customers' of large information systems an opportunity to question and comment on the way in which such systems are being planned and put into operation, an opportunity which no one in this field – and who will not be drawn into it sooner or later – can afford to miss. The keynote papers (by Alex Tomberg, Royal Dutch Shell; Professor S. Abrahamsson, University of Gothenburg, Mme A. David, Institut Français des Combustibles et de l'Energie; E. J. Brunenkant, INIS; Martha Williams, University of Illinois, to name a few) will be followed by sessions in which a panel of experts will answer questions submitted in advance and from the floor and it is expected that lively discussion will develop. Illuminating the conference theme will be the exhibition, running concurrently in a suite of rooms adjoining the sessions, where many of the leading systems operators and data base producers in Europe – and not only Europe – will be demonstrating their wares. Delegates are registering from the usual very wide spread of countries, from as far afield as Australia, Ghana, Nigeria and the USSR, as well as the usual strong representation from Europe with Germany, this year, in the lead.

The Künstlerhaus is centrally placed less than 10 minutes walk from the station and the terminus of the airport bus and in the heart of the historic and beautiful Altstadt. Delegates will be entertained by Verlag Dokumentation at a reception in the Stück Villa, one of the 'stately homes' of Munich, while the city itself, with grand and folk opera, theatres, restaurants and galleries, offers a wealth of entertainment for the visitor. The conference handbook and preprints will be distributed to all participants at the beginning of April and, as usual, bookings will be accepted until no space remains. A programme and registration form – containing details of sessions and speakers, and advice about hotel and travel arrangements – is available together with a leaflet and space booking form for the exhibition, and can be obtained from the Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL, Great Britain. Tel: 01-235 5050 ext. 41.

Aslib 52nd Annual Conference

19–22 September 1978, University of Edinburgh

The advance programme of Aslib's 52nd Annual Conference, the last occasion when we shall have Leslie Wilson with us as Director, accompanies this issue of *Aslib Information.* It contains details of sessions and speakers, of a very attractive programme of visits and of social and other arrangements. Separate copies and further information can be obtained from the Conference Organizer, Aslib.

Information: presentation, politics and power is the Conference's chosen theme, to be studied under the following heads:

1. Information as power – presentation and interpretation. Dr A. K. Kent, Director of Information Services, Chemical Society, will be one of the speakers here.
2. Clive Bingley will chair the session on publishing, where Charles Clark, Managing Director of the Hutchinson Publishing Group will review the changes due to the explosion of information, with the resultant new technology and their effects and the problems posed, in which he will be reinforced by A. E. Cawkell (ISI Europe) and P. W. Lea (Manchester Polytechnic).
3. Changing Government attitudes to information, with Richard Buchanan MP (a former President of the Scottish Library Association) as speaker.
4. The information industry, with a speaker from the European Commission's Directorate of Scientific and Technical Information considering what the industry contributes and how it might develop, with a suggestion of the crucial importance to the whole pattern of information use this development could be; while Professor H. S. White (University of Indiana) will be concerned with the point of view of the user, considering what effects the industry will have on his operations and what he hopes and expects it will do for him.
5. The concept of a national organization for information, with a review of the British Library's achievements and potential, will be described by Dr H. R. Hookway, while Norman Higham, Bristol University Librarian, will talk about the impact of the British Library on the national and international library scene.

Perhaps the most notable feature of this conference will be the opportunity to meet the

members of FID's Council and Committees, who will be conferring concurrently with Aslib, in the Appleton Tower of Edinburgh University, and to stay on a few days and join the 39th Congress of FID, taking place the following week. The exhibition, of which details will be published shortly, is a joint event, spanning the two weeks.

The usual concessionary rate operates until 1 August.

39th FID Congress

25–28 September 1978, University of Edinburgh

The programme and registration form for FID's 39th Congress accompany this issue of *Aslib Information.* Although FID sees this Congress as intensely crucial for the Federation and its future, the theme – New trends in documentation and information, propounded by a galaxy of experts from all over the world – is also of concern to all members of the information profession and the decision to hold the Congress immediately after the Aslib Annual Conference gives members a chance, which they have not enjoyed since 1961, to combine attendance at both events with a weekend in Scotland's beautiful capital city. For those making their visit a 'double event', the Exp-O-Tel service is available to help with their hotel bookings and a special composite fee is offered for non-resident attendance at the Aslib Conference and at the FID Congress (which is entirely non-resident) of £100 including VAT. For details of this, help with your arrangements or further copies of the programme and registration form, contact the Conference Organizer, Aslib.

COMPUTER APPLICATIONS GROUP

Computerization – look before you leap

A joint meeting with BCS Information Retrieval Specialist Group

17 May 1978, City University, London

The decrease in hardware costs and the greater availability of software packages increases the number of manual information retrieval activities which can be considered for conversion to a computerized system. However, the benefits that may accrue from such a conversion may be fewer than expected and there may be services which can derive no real benefit from computerization. If decisions have to be taken whether or not to convert to a computerized system then some measures have to be found in order to qualify these decisions. Speakers at the meeting will be John Blagden of the GLC Architects Department on the topic of performance evaluation criteria; Robin Clough, ICI, on identifying and using parameters to decide on the most appropriate solution to the retrieval problem, and a speaker from the House of Commons Library talking on the recently completed feasibility study of the Library's indexing and retrieval systems and how the current recommendations were arrived at. Contact: Ms C. Rees, SCICON, Sanderson House, 49 Berners Street, London W1

ASLIB CHEMICAL GROUP

The Annual General Meeting of the Chemical Group will be held on Tuesday, 18 April 1978 at Aslib Headquarters, 3 Belgrave Square, at 5.30 p.m. The meeting will be followed by a Cheese and Sandwich and Wine Party. An Agenda will be issued to all members of the Group prior to the meeting and financial statements will be made available on request. Members wishing to place matters on the Agenda should contact the Secretary not later than Monday 20 March 1978.

In accordance with the constitution, the present Vice-Chairman, Miss G. M. Wells, becomes Chairman automatically. The Hon. Secretary, L. S. Adler and the Hon. Treasurer, Miss G. M. Wells retire together with Miss S. Hoselitz, Dr. A. Kabi, Dr. A. Nineham and J. Orpwood.

Nominations are requested for: Secretary, Treasurer and four committee members. The present Committee consists of: D. A. Heathcote (Chairman), L. S. Adler (Secretary), Miss G. M. Wells (Treasurer & Vice-Chairman), Dr. A. Nineham (Immediate Past Chairman), Miss S. Hoselitz, Miss V. Hughes, Dr. A. Kabi, Miss M. Locke (co-opted until 1979 for occasional help in special projects), J. Orpwood, Miss S. Salt (co-opted until 1979), Miss K. M. Saunderson, and Mr. J. Stevenson.

All nominations, duly proposed and seconded, should be sent to the Secretary on or before 31 March 1978 – L. S. Adler, Economic Intelligence Officer, Chemical Industries Association Limited, Alembic House, 93 Albert Embankment, London SE1 7TU.

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Aslib Publications

AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01-580 8465. Our deadline date for each issue is the 20th of the preceding month.

AEBIG Forum on business archives

This meeting took place on 7 February 1978 and the speakers were Major Thomas Ingram of Baring Bros and Co. Ltd, Miss Anne Harper of British Petroleum Co. Ltd, and Mr. Edwin Green of Midlands Bank. Major Ingram described the archive collection of Baring Bros going back to 1763. Schedules of types of documents are prepared and their life to destruction is predetermined by a group consisting of the secretary, partners, legal adviser and archivist. Due to the history of the firm, groups of documents have passed into other hands in various countries and these have to be distinguished from the true archives which have never left the custody of the firm. Major Ingram is also President of the Business Archives Council and he outlined its history and present advisory activities. (Address Dominion House, 37–45 Tooley St., London SE1.)

Anne Harper of BP, one of six archivists, described her job as 'historian-graduate filing clerk.' All company generated material is kept for prolonged periods and the natural life is built into the file according to historical, legal, political, technical, etc. needs. For instance drilling documents from Indonesia dating back to the 1930's are only now analysed. The historical functions are useful for internal and external public relations. Miss Harper defended the employment of qualified archivists because they combine a knowledge of storage techniques, preparation of files, physical preservation problems (i.e. deterioration of paper), standardization (i.e. non-standard microfilm 20 years ago and problems caused by this now) and preservation of the integrity of files (fight against cannibalization).

Edwin Green of Midlands Bank described himself as an archivist engaged in research. He gave a job description of himself. About 80 per cent of his time is spent in providing information within the firm and to outsiders. He then gave examples of enquiries received on a typical day ranging from all changes of names by Midland, history of a subsidiary, ordering of tea chests for moving files to the history of a specific branch. Tight legal controls increase the bulk of bank archives. The type of primary source used for information work are, minute books, balance books, security and character records, salary and staff records, etc. Mr. Green called for a central library for annual reports and house magazines as all present collections are incomplete.

A lively discussion followed proving the success of this forum, which covered the problem of archives by AEBIG for the first time. *T. Landau.*

Reading lists on accounting, finance and taxation

A selection of sixty-two reading lists, recently prepared for users of the Library of The Institute of Chartered Accountants in England and Wales, has been brought together in one volume and is now available under the title 'Reading Lists on Accounting, Finance and Taxation'. The 271 page book provides a guide to the literature of a wide range of subjects of current professional interest. A list of contents provides a subject index arranged under the nine major subject areas covered; these are Accounting and Accountancy, Accounting – Specialized, Auditing, Computers, Finance, Law, Management, and Taxation. Each reading list gives a selection of books, and, frequently, articles, from the stock of the Library, but with sufficient detail (place and year of publication, publisher and, where possible, price) to enable the user to find the item in other libraries or to purchase it.

The Reading Lists are available from the Publications Department, The Institute of Chartered Accountants in England and Wales, P.O. Box 433, Chartered Accountants' Hall, Moorgate Place, London, EC2P 2BJ, price £3.50.

Erratum

Unfortunately our item on the newly published reference work 'Multinational Corporations: The ECSIM Guide to Information Sources' gave an incorrect price. It costs B.F. 1,600 not B.F. 16,000 as quoted.

AEBIG AGM & lunch

The committee is pleased to announce that the speaker on this occasion, to be held on 17 May at CEGB, Sudbury House, 15 Newgate Street, London, EC1 will be Aubrey Wilson, the radio broadcaster, well known for his contributions to The Financial World Tonight on BBC Radio 4.

ASLIB OCCASIONAL PUBLICATION No.19

Assessing the need for short courses in library/information work

Margaret Slater

Price: U.K. £6.75 (£5.75 members); Overseas £8.40 (£7.20 members); North America $20.25 ($17.25 members)

ASLIB OCCASIONAL PUBLICATION No.20

Conference attendance patterns amongst physicists

Sandy Hensman

Price U.K. £6 (£5 members); Overseas £7.50 (£6.25 members); North America $18 ($15 members)

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Aslib Publications

Directory of operational computer applications in United Kingdom libraries and information units

2nd edition: edited by C.W.J. Wilson

U.K. £9.00 (£7.50 members); Overseas £11.25 (£9.38 members); North America $27.00 ($22.50).

EURIM II

Proceedings of the Second European Conference On The Application of Research in Information Services and Libraries: Amsterdam, 23-25 March 1976.

U.K. £12.00 (£10.00 members); Overseas £15.00 (£12.50 members); North America $36.00 ($30.00 members).

The Information Worker: Identity, Image and Potential, edited by Margaret R. Raffin, Rona Passmore.

Proceedings of a one day joint Aslib/Institute of Information Scientists Conference held at the Geological Society of London on 22 November 1976.

U.K. £3.25; £2.75 to members of Aslib and IIS; Overseas £4.00; £3.40 to members of Aslib and IIS; North America $9.75; $8.25 to members of Aslib and IIS

3 Belgrave Square, London SW1X 8PL

Aslib Publications

News

World Data Referral Centre

In accordance with the Feasibility Study prepared by the CODATA Task Group on Accessibility and Dissemination of Data, CODATA is now working on the establishment of a World Data Referral Centre (WDRC). The Centre will seek to give guidance to data users on the availability and sources of the data they need. WDRC is intended to provide a worldwide focus on referral activities, and to improve all capabilities to answer scientific and technical questions, especially those involving data.

WDRC's functions and services will include:

(a) Collecting information concerning major resources of data and related scientific information on a worldwide basis and constructing a file of this material for convenient retrieval;

(b) Preparing and disseminating documents to assist local and national services to conduct data referrals;

(c) Provide advice to local and national services on problems of data referral;

(d) Performing data referrals on request from national and local services and, when necessary, from individual inquirers.

With the help of CODATA members in several countries it is now preparing a Master List of referral resources with emphasis on numerical data resources. When this list has been assembled, WDRC will begin actively to communicate with local, regional, and national referral organizations throughout the world.

Initially WDRC will be operated by CODATA and sponsored by Unesco-UNISIST, BNIST (Bureau National de l'Information Scientifique et Technique) and the EEC.

Publishers and editors interested in having their directories considered for inclusion on the Master List are requested to send a specimen copy to the CODATA Secretariat for consideration. 15 Bd de Montmorency, F-75016. Paris.

Oasis in Oxford?

The Oxford Association of Specialists in Information Science (OASIS) invite information scientists and librarians to an open meeting on Tuesday 18 April, 8 p.m. at the Agricultural Economics Institute, Dartington House, Little Clarendon Street (North end of St. Giles). There will be talks by Dr. Peter Leggate of the Cairns Medical Library and by Burmah Oil, followed by discussion and refreshments. This is the first of a series of quarterly meetings. The following meeting will be on Monday, 12 June for a demonstration of Teletext.

BLAISE and CAVAL

As part of the continuing consultations on the development of a national shared cataloguing system, discussions took place on Friday, 9 December 1977 between three members of the CAVAL Committee and the Director-General and senior officers of the National Library of Australia. These discussions centred around the Library's previously announced intention to conduct an operational evaluation of the BLAISE system. The implications of this proposal for the CAVAL system were explored. In particular the capacity of the BLAISE system to provide both national and regional level systems led to the proposal that CAVAL participate in the evaluation of the BLAISE system from a regional network viewpoint.

This was warmly welcomed by the National Library but it will not be possible to determine the nature of the participation until preliminary studies have been completed with the British Library staff. The terms of this statement have been agreed with the National Library.

Armstrong opens in Scotland

Alan Armstrong & Associates, technical booksellers in Reading and business booksellers at the Business School Bookshop in London, have opened an office at 12 Castle Street, Edinburgh, in the commercial centre of the city, opposite H.M.S.O. The move is designed initially to provide a more convenient service to existing Scottish clients. Recruitment has been and will be, local. Expansion of the office with professional library and information staff is foreseen, recognizing that Edinburgh is now a leading European investment centre and that Scotland in its diverse industrial development already has the greatest concentration of electronic research and production outside Southern California. This dual market – commercial and technical – is where Alan Armstrong & Associates Ltd. have established themselves – serving industrial executives and many types of library. The Edinburgh office is managed by Mrs. Helen Pollitt on Tel: 031-226 4201.

CONGRESS

IFIP – International Federation of Information Processing Congress '80, will be held in Kyoto, Japan, 6–9 October 1980 and in Melbourne, Australia, 14–17 October 1980.

Delegates travelling to this congress might be interested in the reduced fares available.

For further particulars contact Express Boyd Limited, 4/5 Bonhill Street, London EC2A 4BX. Tel: 01-628 6060.

COURSE

The Centre for Information Science, The City University is offering a new two-year part time Diploma programme from October 1978. This programme, which is intended for qualified librarians, will minimize the overlap between courses for librarianship and those for information

science. Students will take the second year of the current Diploma course and then go on to a further year including courses in data processing, financial, biomedical or technological information, and evaluative report writing. Any student who is awarded the Diploma and who can satisfy the University regulations for admission to M.Sc. courses will be allowed to convert the Diploma to an M.Sc. by preparing a thesis, over a period of twelve months, under supervision. Students must, however, register for the M.Sc. Conversion course within three years of the award of the Diploma.

The course will be open to librarians who (a) hold a degree or postgraduate diploma in librarianship, or an FLA or ALA plus several years experience and (b) have a knowledge of the bibliography of science and technology, and of special librarianship. Librarians who are interested in this possibility of qualification enhancement should telephone Dr. R. T. Bottle on 01-253-4399 ext. 556. The regular Diploma course, for which there is a considerable demand, will, of course, continue to be offered.

Online User Workshops

A series of one-day user workshops is being planned for April 1978, in the following places: 5 April – Reading, 12 April – Guildford, 19 April – Newcastle-on-Tyne. Sessions in Brussels, Paris, Bern, Frankfurt, Amsterdam and Stockholm are scheduled for May 1978. Each course will consist of: Introduction to CAB, File structure and content, Demonstration of online searches, Subject coverage, Search techniques and User aids available.

The charge per person for attendance will be £20 (UK) or £30 (Europe) and will include the CAB Abstracts Online Manual, lecture notes, online searches done during the session and luncheon. Places are limited, so apply as soon as possible to Dr. J. Newton, New Services Manager, Commonwealth Agricultural Bureaux, Farnham House, Farnham Royal, Slough, SL2 3BN, England.

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Abstracting
Cataloguing
Classification
Indexing
Thesaurus construction
Special classification schemes, subject headings, thesauri
Directories

COMMUNICATION AND COOPERATION

Communication, including report writing
Information science
Language and translation
Library in society
Library cooperation
Information networks

INFORMATION SYSTEMS AND SERVICES

Information systems, including storage, retrieval, dissemination
Information services, including secondary services

LIBRARIANSHIP

Associations
Education
Employment
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Historical background

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Library automation
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USERS

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Meeting

A S L I B E V E N I N G M E E T I N G

Wednesday, 24 May 1978
17.30 (Tea 17.00)

Aslib,
3 Belgrave Square,
London SW1

A CHILD'S GUIDE TO CONFERENCE ORGANISING

Speaker: Elizabeth Lowry-Corry, Conference Organiser, Aslib

Chairman: L J Anthony, Deputy Director, Aslib

All conferences have much in common - a programme, speakers, delegates - but particular constraints and considerations characterise the institutional conference. This paper will try to describe how such conferences are organised, from programme planning, choice of site, budgeting, publicity, organisation of sessions, to the blissful moment when delegates depart - from another successful occasion, one hopes.

Please tear off and return by 19 April 1978.

To: The Conference Organiser, Aslib,
3 Belgrave Square, London SW1X 8PL

ASLIB EVENING MEETING : A CHILD'S GUIDE TO CONFERENCE ORGANISING

I / We shall be attending the Aslib Evening Meeting on 24 May 1978.

(Capital letters please)

Name .....

Organisation .....

Address .....

.....

.....

Tel. No. ..... Date .....

Signature .....

Course

REPORT WRITING

an intensive course

given by JOHN MITCHELL, Senior Lecturer in Communication Studies, Bradford College

5 - 7 September 1978
at Aslib Headquarters

Aims and objectives: The presentation of reports is an important part of all jobs which have an intellectual content - library and information work, no less than scientific and technical, business and commercial, or purely administrative work. Routine quarterly or annual reports, recommendations to management on the development of services, reports of research or on literature searches, all require skills of written communication. The aim of this course is to teach people to write reports that will communicate clearly and concisely the facts the writer wishes to convey to his readers and the conclusions he wishes to draw from those facts. Though intended primarily for librarians and information officers, the course will also be of use to other people, such as research workers, who have to write reports. It deals with all stages in the preparation and writing of a report and includes a session on editing. There will be a report writing exercise, and tutorials in which students' work will be evaluated individually.

Fee: £65.00 (£55.00 to members of Aslib). This includes a copy of an instructional booklet, and morning coffee and afternoon tea, but not lunch.

Bookings: Places are limited to 15. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only				
Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night of ..... to the night of ..... (inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable).

A) £9.50 - £10.50 per night (including breakfast)* ☐

B) £10.50 - £11.50 per night (including breakfast) ☐

C) £11.50 - £12.50 per night (including breakfast) ☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

REPORT WRITING : an intensive course

SYNOPSIS

First Day

1. Introduction
2. The Language we use
3. How to achieve simplicity
4. How to make notes
5. Note making exercise

Second Day

6. Punctuation
7. Common errors in writing
8. Disciplines of factual writing
9. Reports on meetings
10. Editing reports

Third Day

11. Report writing (1)
12. Report writing (2)
13. Report writing exercise
14. Tutorials
15. Review of course

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

YOUR CUSTOMERS AND YOU
a course for library assistants
in conjunction with the College of Librarianship Wales

9 June 1978
at Aslib Headquarters

Aims and Objectives
This course is intended for non-professional assistants who come into contact with library users, and endeavours to teach them the important art of communicating with their users. It demonstrates the importance of good staff/customer relationships by analysing the factors involved in personal interactions and the answering of enquiries for information. Lectures, films, discussions and role-playing all contribute to demonstrate the right and wrong ways of handling enquiries.

Note This course was originally designed by C.L.W. as an on-site course for assistante in I.C.I. libraries, and is now being made available through Aslib to a wider audience.

Fee: £30.00 (£25.00 to members of Aslib).
This includes all papers, materials relating to the course as well as morning coffee and afternoon tea, but not lunch.

Bookings: Places are limited to 24. Members are advised to to make provisional bookings by telephone as soon as possible after receiving this programme.

Details of programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

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Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

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*Delete whichever is inapplicable.

For official use only				
Pd.	Ack.	Inv.	T.W.L.	Hotel

ASLIB LIBRARY

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I am prepared to accept accommodation in the following price ranges (tick boxes acceptable).

A) £12.50 - £13.50 per night (including breakfast)*

B) £13.50 - £14.50 per night (including breakfast)

C) £14.50 - £15.50 per night (including breakfast)

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

YOUR CUSTOMERS AND YOU

PROGRAMME

Friday, June 9

09.00 hrs	Registration and Welcome	
09.45 hrs	Session 1	Are you a good information assistant?
10.45 hrs	Break for coffee	
11.00 hrs	Session 2	Appearances do matter
12.15 hrs	Break for lunch	
14.00 hrs	Session 3	Coping with customers
15.15 hrs	Break for tea	
15.30 hrs to 16.30 hrs	Session 4	Communication patterns

Cancellations: If a booking is cancelled earlier than one week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Publication

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ELLEN M. CODLIN

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Non-members: £4 per s.c.c.

TRANSLATION SERVICES

SWEDISH, DANISH AND NORWEGIAN translated by J. T. Craddock, B.Com. FIL, Ekard, Ray Park Avenue, Maidenhead, Berks, SL6 8DZ. Maidenhead 24931.

JAPANESE/ENGLISH RUSSIAN/ENGLISH translations. Chemistry, medicine, biology, zoology, D. A. Fraser, B.A., MIL, 22 Gresley Road, London N19 3JZ. Tel: 01-272 5664.

SCIENTIFIC TRANSLATIONS FROM INDONESIAN, JAPANESE, CHINESE, RUSSIAN, CZECH and other East and West European languages into English and/or German. A. K. Henn, B.Sc, 'Glenside', Lower Leigh Rd., Pontnewynydd, Pontypool, Gwent. Tel: Pontypool 3689.

SCIENTIFIC AND TECHNICAL JAPANESE – ENGLISH TRANSLATIONS Specialist subjects include biochemistry, chemistry, chemical engineering, fuel science, metallurgy and rubber and plastics technology. Gerald Langsley, C.Chem., MRIC. Wayside, White Lodge Lane, Baslow, via Bakewell, Derbyshire. Tel. Baslow 2376.

TECHNICAL TRANSLATIONS from Japanese into English. R. A. Scutt, BA, 48 Somerset Avenue, West Wimbledon, London SW20 0BJ. Tel: 01 946 1713.

AUTHORITATIVE TECHNICAL TRANSLATIONS. Spanish, French, Italian, German, Portuguese, camera copy or printed. E. W. Sykes, FIL, 39 West Close, Wembley, Middlesex, HA9 9PJ. Tel: 01-904-4273.

JAPANESE, RUSSIAN, GERMAN etc; Technical and patents material. F. C. Allen,. BSc (London), FIL (Japanese), MIL (Russian and German), Member Translators Guild and Aslib Technical Translation Group. 42 Holywell Crescent, Abergavenny. Tel: 4393.

TEXPERT TRANSLATION SERVICE. Translations from and into all languages. Scientific, technical, commercial, legal, medicine. 254 Edgware Road, London W.2. Tel. 01-724 1540.

NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

Aslib On-Line Search Service

With the installation of a computer terminal in the Information Department, Aslib is now able to answer enquiries from Members, using the extensive computerized literature records available on the following:

13 JUL 1979

Systems
- Lockheed DIALOG
- SDC-ORBIT
- SDS-RECON
- BLAISE

Data bases giving access to more than 25 million citations, abstracts and research summaries on over 70 files such as

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Subjects Including those in Science/Technology/Engineering
Business/Management/Economics
Social Sciences/Humanities/Education

The cost of using the On-Line Search Service is £25 (+ VAT) per enquiry.

This includes up to a total of 20 minutes connect time on the appropriate data bases and up to 50 printed citations.

Where extra connect time is used with the agreement of the enquirer, it is charged at £1 per minute and citations in excess of 50 at 6p each.

Charging is flexible: for example, in cases where a short search produces more than 50 prints the extra charge per citation may be waived.

The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:

The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

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Aslib INFORMATION

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TO ALL STAFF

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APPLICATION FORMS

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Courses: Output technique for mechanized systems
Your Customers and You

AEBIG News in this issue, p. 8

VOLUME 6 NUMBER 4
APRIL 1978

THE MARKETING OF INFORMATION SERVICES

Proceedings of a seminar held by the Aslib Information Industry Group on 11 May 1977

Edited by Margaret Raffin

Prices: UK £4 (members £3.25)
Overseas £5 (members £4)
North America $12 (members $9.75)

ASLIB
3 Belgrave Square, London SW1X 8PL

Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00; Overseas, £17.00; North America, $35.00; additional copies, members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Calendar

1978
MAY

3 Wed
Biological Group one-day meeting: Agricultural information services: the UK scene
Tropical Products Institute, 127 Clerkenwell Road EC1
Contact: Miss S. Childs, British Gas R & D Division, London Research Station, Michael Road, London SW6 2AD
Note change of date and place

3/5 Wed/Fri
Aslib course: Official publications from overseas
Aslib
Fee: £46 Aslib members: £36
Contact: Education Officer, Aslib
Leaflet with January issue

4/6 Thurs/Sat
Aslib Northern/Midlands Branch Conference
Grand Hotel, Llandudno
Contact: T. A. Silverwood, Information Officer, Ferodo Ltd, Chapel-en-le-Frith, Stockport, Cheshire

8 Mon
Aslib course: Microforms in libraries
NRCd Hatfield,
Fee: £30 Aslib and NRCd members: £25
Contact: Education Officer, Aslib
Details and application form in April issue

8 Mon 15.00 for 15.15
Informatics Group Meeting
Aslib
Contact: Conference Organizer
Details later

*8 Mon 17.00 for 17.30
ASSIG Evening Meeting: On-line for the social sciences, by Jackie Deunette, Aslib, and Devra Wiseman, University of London Library
Aslib
Contact: Conference Organizer, Aslib

12 Fri 15.00
Technical Translation Group Meeting: Revd N. B. Cryer on translating the Bible
Aslib
Contact: Conference Organizer, Aslib

15/19 Mon/Fri
Aslib course: Senior Introductory Course to Special Library and Information Work
Aslib
Fee: £75 Aslib members: £60
Details and application form in February issue
Contact: Education Officer, Aslib

17 Wed 12.00 for 12.30 and 14.30
Economic and Business Information Group Annual General Meeting and Lunch
CEGB, Sudbury House, 15 Newgate Street, London EC1
Contact: D. W. Pygott, W. Greenwell & Co, Bow Bells House, Bread Street, London EC4M 9EL

17 Wed 14.00
Computer Applications (with BCS Information Retrieval Specialist) Group meeting: Computerization: look before you leap
City University, London
Contact: Ms C. Rees, SCICON, Sanderson House, 49 Berners Street, London W1

17 Wed 14.30
Chemical Group Visit: National Institute for Research in Dairying
Shinfield, Reading
Contact: Valerie Hughes, UASAC/315, Shell UK AS, Shell Centre, London SW1 7NA

*19 Fri 12.30
Computer Information Group Annual General Meeting
London University Union, Malet Street, London WC1
Apply to: F. C. A. Exon, Centre for Research on User Studies, Sheffield University, School of Librarianship, Western Bank, Sheffield.

24 Wed
Audiovisual Group: Tape-slide production for librarians' course
Library Association, London
Contact: Dave Ferris, Bibliographic Standards Office, British Library, Store Street, London WC1

24 Wed 17.00 for 17.30
Aslib Evening Meeting: a child's guide to conference organizing, by Elizabeth Lowry-Corry
Aslib
Contact: Conference Organizer, Aslib
Leaflet with March issue

25 Thurs 14.30
Aslib Midlands Branch (E. Midlands Section) Meeting: Valerie Williams (EEC) and M. W. Hill (British Library) speakers
Nottingham University Library
Contact: Miss M. Williams, Science Library
The University, Nottingham

Calendar

25/26 Thur/Fri — Aslib course: Introduction to the UDC
Aslib
Fee: £37 Aslib members: £27
Details and application form in October issue
Contact: Education Officer, Aslib

JUNE

5/6 Mon/Tues — Aslib course: Assessing users' needs
Aslib
Fee: £37 Aslib members: £27
Contact: Education Officer, Aslib
Leaflet in February issue

7 Wed 14.30 — Economic and Business Information Group Visit:
HM Customs and Excise Library,
Alexander House, Southend-on-Sea
Contact: Miss Frances Oldland, London Graduate School of Business Studies, Sussex Place,
Regent's Park, London NW1

8 Thurs 14.00 — EURONET and you: everyman's progress report on networks – an open meeting
Royal Aeronautical Society, London
Contact: Conference Organizer, Aslib
Leaflet with April issue

*8 Thurs 16.30 — Aslib Annual General Meeting
Royal Aeronautical Society, London
Contact: Director's Secretary, Aslib

9 Fri — Aslib (with College of Librarianship Wales) course:
Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in February issue
Contact: Education Officer, Aslib

21 Wed 14.30 — Chemical Group Visit: Esso Research Centre Abingdon, Oxon
Contact: J. Stevenson, Esso Petroleum Co. Ltd,
Esso Research Centre, Abingdon, Oxon OX13 6AE

*22 Thurs — Electronics Group Visit: British Institute of Recorded Sound
29 Exhibition Road, London SW7
Contact: Mrs Anne Bridge, Librarian, Department of Industry,
Abell House Library, Room 023 Abell House, John Islip Street,
London SW1P 4LN

JULY

12 Wed — Aslib Midlands Branch Visit: National Vegetable Research Station
Wellesbourne, Warwicks
Contact: Judith Blair, Commerce Centre Library,
Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

12/14 Wed/Fri — Engineering Group Conference: Product information – the planning of a national service
Cranfield Institute of Technology, Bedford
Contact: A. W. Rider, Room 14, Science Reference Library,
Bayswater Division, 10 Porchester Gardens, London W2 4DE
Leaflet with April issue

SEPTEMBER

*5/7 Tue/Thur — Aslib course: Report Writing
Aslib
Fee: £65 Aslib members: £55
Details and application form in March issue
Contact: Education Officer, Aslib

*12 Tue — Aslib course: (with College of Librarianship Wales)
Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in April issue
Contact: Education Officer, Aslib

*15 Fri 15.00 — Technical Translation Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

18/28 — FID 39th Conference and Congress
Edinburgh
Organized by Aslib
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

19/22 Tue/Fri — Aslib 52nd Annual Conference, University of Edinburgh
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

Calendar

OCTOBER

*9/10 Mon/Tue	Aslib course: Output techniques for mechanized systems Aslib Fee: £55 Aslib members: £40 Details and application form in April issue Contact: Education Officer, Aslib
*13 Fri 15.00	Technical Translation Group Meeting Aslib Contact: Conference Organizer, Aslib Details later

NOVEMBER

*14 Tues	Technical Translation with Informatics Group Seminar: Translating and Computers Lecture Theatre, Sudbury House, EC4 Contact: Conference Organizer, Aslib Details later
22 Wed 17.00 for 18.00	Aslib Eleventh Annual Lecture by Professor W. Ashworth, Chief Librarian, Polytechnic of Central London Royal Institution of Great Britain, 21 Albemarle Street, London W1 Contact: Conference Organizer, Aslib Details later

DECEMBER

*1 Fri 15.00	Technical Translation Group Meeting Aslib Contact: Conference Organizer, Aslib Details later

1979
SEPTEMBER

18/21 Tues/Fri	Aslib 53rd Annual Conference University of Sussex, Brighton Contact: Conference Organizer, Aslib Details later

* = new entry

Aslib Directory Volume I

Information Sources in Science, Technology and Commerce

Edited by
ELLEN M. CODLIN

U.K. £24 (£20 members)
Overseas £30 (£25 members)
North America $72 ($60 members)

3 Belgrave Square, London SW1X 8PL

Aslib Publications

NEW MEMBERS

Name	*Groups*	*Location*	*Representative*
UK			
Allied International Designers Ltd.	EB	London	Miss M. Thomas
Aston in Birmingham, University of Biodeterioration Info Centre	B,Com	Birmingham	H. O. W. Eggins
Beecham Pharmaceuticals	–	Surrey	Librarian
Electronic Instruments Ltd	EB,El	Surrey	P. Jefferey
Graham & Trotman Ltd	EB	London	A. M. W. Graham
*Institute of Marine Engineers	–	London	Miss C. F. Thimann
*ISS Information Systems & Services	–	Bucks	A. D. Shillingford
Ministry of Defence, Military Vehicles Engineering Est	–	Surrey	E. A. May
Mobil Services Co. Ltd	EB	London	Miss M. King
NPM New Product Management Group	CA,Com,EB,EN	London	M. S. White
St. David's University College	B,CA,EB,SS,TP	Dyfed	G. P. Lilley
Scicon	CA,Com	London	Miss D. Fordham
Serck Audco Valves International	EB,EN	Salop	A. K. Cooney
*Serck Heat Transfer	–	Birmingham	E. J. Saunders
S. E. Thames Regional Library and Information Service	B,SS	Croydon	Mrs J. A. Williams
Solartron-Schlumberger	El	Hampshire	Mrs S. Crabtree
Weald Publishing Company	CA,Com, AV	Kent	Miss F. M. Hare
George Wimpey & Co Ltd	AV,EB,I	London	Ms S. Innes
OVERSEAS			
Royal Library	CA,Com,EB,SS	Denmark	A. Salomonsen
WHO Tropical Diseases	–	Zambia	Librarian
INDIVIDUALS			
*Mrs M. E. Beasley	–	Reading	
R. A. B. Bonner	EB,I	London	
Ms P. Booth	–	Herts	
G. A. Hanekamp	–	Netherlands	
Ms P. A. White	TP	Derbys	

*rejoined

GROUPS:
B–Biological; Ch–Chemical; CA–Computer Applications; Com–Computer Information; EB–Economic and Business Information; El–Electronics; EN–Engineering; SS–Social Sciences Information; TP–Transport and Planning.

TECHNIQUE GROUPS:
A–Audiovisual; I–Informatics; TT–Technical Translation.

Aslib Activities

HEADQUARTERS

Aslib 52nd Annual Conference

19–22 September 1978, University of Edinburgh

The advance programme of Aslib's 52nd Annual Conference was distributed last month and separate copies can be obtained from the Conference Organizer, Aslib.

The theme of the Conference – Information: presentation, politics and power – is propounded by a number of distinguished speakers (who include Leslie Wilson; Dr. A. K. Kent, Director of Information Services, Chemical Society; Professor J. D. Halloran, Centre for Mass Media Research, University of Leicester; Charles Clark, Managing Director of the Hutchinson Publishing Group; Professor H. S. White, University of Indiana; Dr. H. R. Hookway, British Library and Richard Buchanan, MP) under five main heads:

Information as power – presentation and interpretation,
Publishing and the information explosion,
Changing Government attitudes to information,
The information industry,
The concept of a national organization for information.

An exceptionally attractive choice of visits includes Edinburgh University Library; John Bartholomew & Son Ltd; Dunn & Wilson, Bellevue Bindery; the National Library of Scotland; the Signet Library; Royal Botanic Gardens and Library; the Royal Observatory and two stately and historic houses, The Binns and Hopetoun House.

The exhibition, of which details will be published shortly, will be a joint event with the FID, whose Council, Assembly and Congress occur concurrently with and immediately after the Conference. This gives it an exciting international dimension and an opportunity for members of both organizations to meet informally and, hopefully, to take part in each others' programmes.

39th FID Congress

25–28 September 1978, University of Edinburgh

New trends in documentation and information is the theme of FID's 39th Congress, immediately following the Aslib Conference. The special composite fee of £100 including VAT for non-residential attendance at the Aslib Conference and at the FID Congress, is designed to help those who have decided to spend ten days in Scotland to make this a 'double event'.

The programme and registration for the FID Congress was distributed to the whole of the Aslib membership last month (and of course simultaneously world-wide to the FID membership) and further copies can be obtained from the Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL.

AGM

Annual General Meeting of Aslib, 1978

Members are invited to note that the next Annual General Meeting of Aslib will be held at approximately 4.30 p.m. on Thursday, 8 June, 1978, at the Royal Aeronautical Society, Park Lane, London, W1. The meeting will be opened at the end of the conference on on-line networks which Aslib is holding on that day at the Royal Aeronautical Society's building (see Aslib calendar for details), so as to give those who attend the conference the opportunity to attend the AGM also.

LIBRARY

The following bibliographies, compiled by the Aslib Library in response to specific requests, may be of interest to other members. They consist of references selected from the library catalogue and are available at the prices shown (based on normal photocopying charges):

LB1 Minicomputers in libraries and information retrieval. £0.76 (39 refs).
LB2 Computer Input Microfilm. £0.43 (31 refs).
LB3 The scientist as a producer and consumer of information. £0.97 (63 refs).
LB4 The new US copyright law. (Including the Copyright Clearance Center.) £0.54 (44 refs).

INFORMATION INDUSTRY GROUP

A half-day conference on *Cost and Budgeting Implications for the Information Industry of Current Trends in Information Use* was held on 13 March, 1978, at Aslib. The conference was sponsored by the newly formed Aslib Information Industry Group.

The Chairman, Dr. A. K. Kent, opened the proceedings. He stressed there *is* a changing scene in the information industry. Traditionally, a learned society thought it knew what was best for users, but now it must respond to the users' needs. However, as a learned society may not have the mechanisms to do so, a group such as this had been formed in order to learn how to cater for these needs.

Dr. Edwards, Chairman of Systems Team, ICI Limited, spoke first on the changing scene in information use in industry and its implications for information producers. Dr. Edwards explained he was speaking in his capacity as a systems manager and not as an information manager. He had been drawn into the information field as a result of electronic developments.

Dr. Edwards emphasized the need for industry to have a more efficient information supply. Pressures on industry were great. Euronet, for example, could provide assistance but it is unfortunately, generally felt it will be of use only to academics and ignores its potential customers in industry. The developments in information services *are* responding to a need but in Dr. Edwards' opinion not to the needs of the future.

In order to expand his point, Dr. Edwards again stressed the pressures on industry. These are social, political and economic. There is a great need for constant information in these fields but it must be of an adequate standard. In times of uncertainty, unfavourable economic conditions, competition, etc. it is particularly important for industry to be up to date.

For example, the launching of a new product is very expensive and here information is the key to success as the company concerned cannot afford to make a mistake. It was emphasized that the accumulation of data is not informative until it is used in a particular context and utilized meaningfully by human intelligence. Therefore, what is needed is up to date information (often data is too old to be of use), low cost of provision of information and high relevance. The search for relevant information needs to be exhaustive, and a company needs to have confidence in that information. Finally, ideally, the acquired information can be integrated with in-house material.

There will be help from technology in the future to achieve these aims, e.g. computer processing and mass electronic storage. Costs will go down, e.g. off-line 1965 £7,300, 1976 £230. Telecommunications will also contribute, e.g. international networks, packet switching and digital fax.

There cannot of course be a final scene but it is very tempting to try to depict the information scene as it *might be* in 1990. It *might be* something like this. . . . Every manager will have a terminal in his room, varying in type. The more technical managers will have a keyboard and VDU through which they will have access to sophisticated facilities and arithmetical power, and to the statistical data associated with their function. They will be able to manipulate this through their models in order to creatively examine the probable outcome of alternative actions. Non-technical managers will have at least a touch-tone telephone, offering a more limited capability of addressing statistical systems and calling other services; they will also have a simple VDU.

A manager will call up his mail on his screen and initiate hard copy printing only of those items upon which he wishes to work extensively. He will also be able to browse through abstracts selected by his SDI profile. In the course of the day he will use his terminal to access data sources as required and call upon text services for retrospective searching. For most managers much of the material will have been created within the Division or brought into the Division-held database because of its frequent interaction with Division-originated material. Where, however, his enquiries show that considerable material lies elsewhere within the company, this will be automatically retrieved. Appropriate external services will also be automatically accessed. If he doesn't wish to know he need not be aware of the sources of the material which is finally provided. There is no doubt that this could all happen – 'when' is another question.

In order to function effectively, there can be no slackness or waste of time: information needs to be provided now, efficiently.

The critical issues according to Dr. Edwards are the need for in-house as opposed to commercial assistance (less expensive); less redundancy; better thesaurus control; precise abstracts; professional plus commercial aid. He agrees that small is beautiful – often a small service provides information of a high calibre but in the future can the small quality service afford the necessary technology?

Mr. Collier, Director of European Marketing, ISI European Branch, spoke on ISI's experiences of markets and marketing methods for information producers and services in the UK and Europe. He began by asking what is the market? How much can be spent on reaching the market? What are the best ways of reaching the market and how can one measure the efficiency of what has been done?

There are numerous means of reaching the market, advertising, direct mail, representatives, public relations, exhibitions, seminars and materials and programmes.

ISI spends 10 per cent on marketing which is approximately 1 million dollars per annum. For every 1 dollar spent, 3 dollars must be recovered and hopefully, 4 dollars. If ISI spends 10,000 dollars travelling, for example to the Middle East, and generates 50,000 dollars worth of orders, then 40,000 dollars is profit. ISI is selling a wide range of services, either a straight sale to a new subscriber, which is new revenue, or a sale to an existing customer. Their market is international, diverse and ISI gauge their market through trial and error, direct mail and representatives. About 90 per cent of the budget is spent on either of these. About 800,000 pieces of mail is distributed a year to libraries and colleges for example.

Representatives are important. There are seven in the USA, one in South America and five in Europe. This is further divided into Eastern Europe, Africa and the Middle East, Germany, UK and Eire and Scandinavia and Belgium. The representatives give eighty to one hundred lectures a year and visit on average forty institutes a week. They cost ISI c. £11 per hour.

The buying structure of an organization is of interest to ISI as every organization is different. One needs to determine who the decision maker is as regards buying. Once established the representative knows who he/she needs to influence.

Mr. Collier concluded by saying that, as conditions in the market scene change continually, discussion is vital as is feedback from the various markets. One must know how far the international market is changing, how fast and then follow the market. (For further information on costing refer to article by Mr. Collier, in *Aslib Proceedings,* 30(1) January, p. 16–24, 1978).

Dr. Kent summed up the speakers' contributions. It is necessary to discover how to meet the needs of the developed, developing and the Third World. As the world becomes more sophisticated so it becomes more difficult to serve the needs of the users. One question which is of interest is where is all this leading? A number of industries want to know what will occur in the future. It was concluded that the efficient provision and acquisition of information is of prime importance to us all.

After the discussion period, the Director of Aslib outlined the steps taken since the previous Group conference to establish the amount of annual contributions that might be forthcoming to support the ambitious programme of work that the steering committee had envisaged. In fact, few people had been in a position to commit their organizations, though tentative estimates amounted to about £10,000 a year. This was only 50 per cent of what was needed and until more funds could be assured, the sensible course seemed to be to develop a practical programme of cooperative work that could attract more organizations to the Group. Meanwhile, it would be necessary to ask for an annual contribution of £2 per member, as in the case of the other Aslib groups.

The Director suggested that, in these circumstances, the right thing was to identify the main common bond between actual and potential member organizations, and to capitalize on it. The principal common bond, he suggested, was that they all had information products to sell. Accordingly, their main common needs were to contact and influence users and potential users of their products; to influence those in positions of power whose decisions could affect the profitability of their industry and to keep up with the sort of developments in technology to which Mr. Edwards had referred in his talk that afternoon, and which could dictate changes in their products or their markets or their marketing methods.

Aslib was already assisting members of the Group to meet the first need – by organizing seminars and exhibitions, for example. It was willing to do more, provided Group members involved themselves more in deciding what was wanted, and actively participating in the resultant events. Aslib was already the most comprehensive source of information in the country with regard to the third need, and it was up to Group members to utilize this facility to suit their own purposes. With regard to the second need, it would be necessary for the Group committee to act on behalf of the Group until such time as a senior staff member could be financed. The one thing that was absolutely essential if the Group was to be effective was personal involvement by the members. If that were lacking, no amount of money or staff time would achieve very much.

The discussion that followed showed that interest in the Group was very much alive, and a call for volunteers to form an active committee – with others who had earlier submitted their names – to undertake the further development of the Group resulted in a committee with the following membership:

Mr. A. Cawkell (Institute of Scientific Information)
Mr. M. Clarke (Institute of Physics)
Mr. R. Clough (ICI Ltd. Agricultural Division, ASSASSIN Unit)
Mrs. J. Edkins (Institution of Mining and Metallurgy)
Dr. H. O. W. Eggins (Biodeterioration Information Centre)
Dr. A. K. Kent (UKCIS)
Mr. H. Senter (National Foundation for Educational Research)
Mr. J. H. Sergeant (Infoline Ltd.)
Mr. B. T. Stern (Excerpta Medica)
Mr. M. S. White (New Product Management Group)
Mr. J. Widdowson (BSI – Technical Help to Exporters)
Mr. B. Wood (Gooch and Wagstaff)

Any member of the Group who would like to put forward suggestions for consideration by the committee is invited to write to the Director of Aslib or to any member of the committee listed above.

Law Librarian

International firm of Solictors require experienced law librarian to catalogue work product and set up and index precedent system. Salary aae but c. £4000. For further details contact Mrs. Reynolds on 01-831-7526.

AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01-580 8465. Our deadline date for each issue is the 20th of the preceding month.

PREDICAST

Predicast held an open day at the end of February for anyone interested in their services. Of the 67 people who attended, the majority were librarians and of these nearly all either had, or were thinking of having, on-line terminals. Predicasts announced an increase in coverage of European periodicals and other source material and said they have now built up a good abstracting/translating team to carry out the work. The European Manager is Peter Martin and their UK address is Predicasts Inc., 106 High Street, Bromley, Kent (01 460 8425).

PUBLICATIONS

New CBD publications – 'Current Asian and Australasian Directories' (1st Edition) will be published in July or August 1978. Pre-publication price £20, £27 after publication. 'Statistics Africa' (2nd Edition) will be published May/June 1978. Pre-publication price £17.50, £25 after publication. 'Subject Index to Sources of Comparative International Statistics' edited by Piper will be published in April 1978. Pre-publication price £45, £52.50 after publication. This is a subject guide to the statistical tables contained in approximately 390 statistical directories and serials. It is based on the Warwick University Library statistical collection. 'Woodworths' Guide to Current British Journals' (2nd edition will be published by CBD in approximately February 1979 (The first edition was published by the Library Association).

'Pension Funds and their advisors' – This is a useful new directory which lists for the first time all major pension funds as well as those firms offering advisory services to the pension industry. Nearly 1000 companies or organizations are listed with details of their pension management and the book gives the names of the retained advisers and further details of the size of about 350 of these schemes. The final section lists all the major firms of pension advisers including actuaries, banks, insurance companies, pension fund consultants, property fund consultants, property advisers and stockbrokers. It is intended to publish the book annually. Copies are available from A. P. Financial Registers Ltd., 9 Courtleigh Gardens, London NW 11 9JX. Tel. 01-458-1607 Price £12.50 plus £1 postage and packing.

New Appointment

John Fletcher is leaving the library of the University of Warwick to become librarian at Lancaster Polytechnic, near Coventry.

THE CONSUMER ADVISOR

This new book fills the gap between over-simplified consumer advice publications and detailed legal works. It provides background information on the rise of consumerism and trading organizations, handling in everyday language law, procedure and remedy, backed by case law and example. Written by experts the book is presented in such a way that its contents can be readily absorbed by students, teachers and consumers. Designed chapter formation facilitates progressive study in a term's syllabus.
Price: £3.50 from: Dept A. Institute of Trading Standards Administration, Estate House, 319D London Road, Hadleigh, Benfleet, Essex. SS7 2BN.

NTIS

National Technical Information Service
U.S. DEPARTMENT OF COMMERCE

—an Agency of the United States Government

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News

NEWS POINTS

New Building for the British Library

The Rt. Hon. Shirley Williams, Secretary of State for Education and Science made a written reply to a question from Mrs. Lena Jeger, MP for Camden, Holborn and St. Pancras South, concerning the Government's intentions with respect to the new building for the British Library.

The Department of Education and Science issued a Press Notice and held a press conference on 7 March attended by: Lord Donaldson, Minister for the Arts, Lord Eccles, Chairman of the British Library Board, Rt. Hon. Shirley Williams, Secretary of State for Education and Science, Professor C. Wilson, Colin St. John Wilson and Partners (Architects).

Following a brief explanation of the history of the decision to build a new home for the British Library, by Lord Eccles, and a presentation of the plans for the new building by Professor Wilson, the following points were raised.

(1) The Reading Rooms in both the Western and Eastern Ranges had been designed to make the most of the available natural light.

(2) All points in the building would be accessible for the disabled.

(3) The starting date was delayed due to the complexity of the building and the size of the contracts involved. Outline planning permission had already been obtained, but it would take some time to obtain detailed planning permission.

(4) At present the Science Reference Library is housed in 4 different places. Completion of the first phase would enable this collection to be housed in one place. On completion, the new building would house the collections from the 15 locations currently used by the Reference Division. The only collections not held at the new building will be the Lending Division, currently at Boston Spa and the Newspaper Library, currently at Colindale.

(5) The building would be completed in 3 phases, starting in approximately 1979, 1982 and 1986.

(6) The entire building should be completed in about 20 years, with Stage I taking about 10 years, and involving most of the substantial amount of underground construction.

(7) There will be considerable underground storage. At some points the building would be 6 floors high above ground level and 4 floors deep beneath. This underground construction involves straddling of the Underground Lines.

(8) The Trustees of the British Museum will be responsible for the future use of Panizzi's famous circular reading room used by the Department of Printed Books since 1857.

(9) There was no immediate answer to the question concerning the cost of the two abandoned consultancies for the Bloomsbury site.

(10) Other buildings completed by the firm of architects were the extension to the British Museum and the Oxford University Law and Statistics Library.

(11) Phase I would give 87 per cent of the readers space and 84 per cent of the intended total book storage. This was due to the fact that the major book storage areas were under the forecourt, to be completed in the first stage.

(12) The Science Reference Library was to be rehoused first because its situation was considered to be worse than that of other Departments. Britain's national library system and the British Library are among the most advanced in the world and it was considered important that we retained this prestigious position, especially in the important field of science and technology.

(13) The £74m necessary for the first stage has already been allocated and would not be taken from allocations for the building programmes of schools or universities.

Aslib was represented at the Press Conference by Marie-Ann Colyer of the Information Department.

Wilfrid H. Snape

Wilfrid Snape retired as Head of the Department of Library and Information Studies, Liverpool Polytechnic, on 10 April 1978. Mr. Snape joined the staff of Liverpool College of Commerce in 1952 as organizer of part-time classes leading to the Entrance, Registration and Final Examinations of the Library Association. In 1962 he initiated the full-time library school at Liverpool. The number of full-time students expanded rapidly after the introduction of the 1964 syllabus and the two-year students were joined by postgraduates in 1965. In 1970 Mr. Snape became head of the newly created Department of Library and Information Studies. During the past seven years courses have been established leading to the first degree and postgraduate diploma of the Council for National Academic Awards.

Mr. Snape has always been a keen supporter of Aslib and has spoken on a number of occasions at Aslib Northern Branch conferences and meetings.

Well wishers who would like to contribute towards a presentation from the library and information profession are asked to send contributions as soon as possible to Ken Bakewell, Department of Library and Information Studies, Liverpool Polytechnic, 79 Tithebarn Street, Liverpool, L2 2ER. It is planned to make the presentation during a river cruise on the Mersey on the evening of Tuesday 20 June, and tickets for this event may be obtained (price 75p each) from Eric Hunter at the same address.

News

Government Libraries Group

A new group of the Library Association, the Government Libraries Group, intended for all members employed in Civil Service departments, national libraries, museums and galleries, and other quasi-Government bodies, came into existence on the 1 January 1978. Two meetings of the new Group in the immediate future are:

18 April – 5.30 (tea and biscuits) for 6 p.m. at the Library Association, 'Interlib' – a review and discussion on the Government libraries computerized cataloguing project.

18 May – 3 p.m. Visit to the new Home Office library, Petty France (limited numbers).

For further information contact V. T. H. Parry, (Acting Chairman GLG) Librarian, Royal Botanic Gardens, Kew, Richmond, Surrey TW9 3AE.

On-line information systems – UK Users Group

A meeting took place on 8 February of a number of people who are concerned with On-line Information Systems to discuss the possibility of forming a UK User Group. Several organizations have held seminars, conferences, meetings with the Post Office, etc. over the last eighteen months and at the On-line Conference in London in December at a meeting initiated by the Institute of Information Scientists, a group of people decided to bring together as many active people as possible to discuss future action to help users. The affiliation of those who attended this planning meeting included industry, education and government and organizations such as AIOPI, ASLIB, The British Computer Society, The British Library, DOI, EUSIDIC, The Institute of Information Scientists, The Library Association, The National Computing Centre, and the Standing Conference of National University Libraries.

Documentalist

A documentalist is needed by the Central Secretariat of ISO in Geneva.

The successful applicant will be responsible for indexing standards and technical regulations, and for a range of other activities concerned with the development and maintenance of manual and computerized files of information and terminology.

A technical background with formal training or experience in documentation is required. An excellent knowledge of English or French is essential, with a working knowledge of the other.

Experience in any of the following activities would be an asset : coordinate indexing of technical literature; preparation of bibliographies, glossaries, abstracts; use of the UDC.

The starting salary will be not less than Sw. fr. 55 000.– per annum, depending upon education and experience. Assistance will be given with re-location expenses where appropriate.

Applications should be sent by 15 May 1978.

International Organization for Standardization
Director of Administration and Finance
Case postale 56
CH-1211 Geneva 20, Switzerland

ISO

Two strong feelings emerged from the meeting: that the interests of on-line users were inadequately serviced at the moment and that no-one wanted a new society or institute formed to cater for the interests. The objectives of the group were approved and it was pointed out that work was already being done by various organizations including ASLIB and The Library Association, and progress might be achieved effectively by a federation of interested bodies or by affiliation to one of them. It was agreed that it would be necessary to see the extent to which users felt existing provision satisfied their needs and investigate ways of harmonizing activity in this field. A steering committee was agreed and a Chairman, Dr. A. Simkins, Smith Kline and French Laboratories, Welwyn Garden City, Herts., and a Secretary, Dr. P. W. Williams, Computation Department, UMIST, PO Box 88, Manchester M60 1QD, were subsequently chosen.

The group will be contacting organizations and users over the next few months to ascertain what activities are being provided and what provision the users are seeking, and will report back to attendees of the original meeting at a later date.

It is proposed to hold a series of regional meetings in Birmingham, London, Loughborough, Manchester, Newcastle, Sheffield and Scotland to obtain users' views.

Journal Holdings Lists

The Information Department at Aslib keeps a collection of lists of the journal holdings of various libraries for use in the Department. If your Library produces a journal holdings list and is able to make it freely available to Aslib, we would be very pleased to receive a copy. Address lists to The Head of the Information Departments, Aslib, 3 Belgrave Square, SW1X 8PL.

EURONET

Agreement has been reached between the EEC and the Postal Administrations of the nine countries on a common tariff for the EURONET telecommunications network.

The charging structure will be three-tiered: volume charge, time charge and a national component. Details on the first two components are given in (1) (2) and (3) below (indicated in FB (Belgian francs) and calculated on the basis of 1 SUR = 41·588 FB). Details on national access features will be announced individually by the PTT Administrations.

1. *Volume charge*

For the purpose of charging, data volume transmitted will be measured in segments of 64 bytes (unit of 8 bits). The charge per 100 segments is 6.791 FB. This is equivalent to 132.6 FB/Mbit.

2. *Time charge*

The time charge will be dependent on the data transmission speed (throughput class) used:

– for use of the network via leased line access:
  up to 1 200 bit/s: 1.02 FB/min
  up to 9 600 bit/s: 1.36 FB/min
  up to 48 000 bit/s: 3.62 FB/min

– for use of the network via the public telephone system:

  up to 1 200 bit/s: 1.36 FB/min

3. *Special features*

An off-peak (night, weekend) reduction of 20 per cent will be applied to the time charge, and one of 33 1/3 per cent to the volume charge.

So-called permanent virtual connections will be charged at a flat rate equivalent to 120 hours usage per month, instead of at the normal time charge, plus the volume charge as in point 1 above.

SEMINAR

ICSU AB and BNIST announce a seminar on 'The On-Line Revolution in Information'

The International Council of Scientific Unions Abstracting Board (ICSU AB) and the Bureau National d'Information Scientifique et Technique (BNIST) have announced a special seminar to be held in Paris 6–7 July, 1978 on: '*The On-Line Revolution in Information: Implications for the User*'. Experts, from all over the world among whom: Messrs Anderla, Directeur de la Gestion de l'Information, CEC; Barrett, Director, INFOLINE; Day, Deputy Director, N.L.M.; Mrs. Dusoulier, United Nations Office; Messrs Isotta, Head of SDS, ESRIN; Kennedy, Director BIOSIS; Michel, Permanent Secretary, BNIST; Mrs Moureau, Director, IFP Documentation Centre; Messrs Smith, President, ASIDIC; Tomberg, President, EUSIDIC, will examine the 'for' and 'against' of on-line systems, and the future consequences in the information field.

The agenda will be divided into four half day work: – What is On-Line? (the benefits and the changes brought by a new technique at the service of the users); The On-Line Services available (bibliographic and numerical Data Bases, Library Data Bases); Networks: Why? How? (Europe, USA, how to access them?); The future of On-Line.

Near by the Conference Room (English, French simultaneous interpretation available), an exhibit will illustrate the papers with On-Line demonstrations and publication displays.

For further information on the seminar and the exhibit, please contact: ICSU AB SECRETARIAT, 17 rue Mirabeau, 75016 PARIS, FRANCE. TEL: 527 22-76.

Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of the Information Department at Aslib. All orders must be *PRE-PAID.*

Bibl—783
Civil Service Department. Central Management Library.
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On-line information retrieval sourcebook

Includes:

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Aslib Research and Development Department

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Aslib Publications

Meeting

A S L I B O P E N M E E T I N G

8 June 1978
14.00

Royal Aeronautical Society,
4 Hamilton Place,
London W1

EURONET AND YOU
Everyman's progress report on networks and EURONET in particular

The object of this open meeting is to give the whole spectrum of Aslib membership a broad idea of what is going on in the network field and in particular how EURONET is developing.

Chairman: J C Gray, British Library Research & Development Department

Speakers: T W Lake, Head of International Data Marketing Group, External Telecommunications Executive

Franco Mastroddi, EURONET Office, Commission of the European Communities, DG XIIIB

Time will be allowed for discussion, so that the audience can ask questions and air their problems.

See overleaf for programme.

Please tear off and return
by 1 June 1978

To: The Conference Organiser, Aslib,
3 Belgrave Square, London SW1X 8PL

ASLIB OPEN MEETING

EURONET AND YOU

I / We shall be attending EURONET AND YOU on
8 June 1978

(Capital letters please)

Name .....

Organisation .....

Address .....

.....

.....

Tel No .....Date .....

Signature .....

EURONET AND YOU

P R O G R A M M E

14.00 Chairman's opening remarks by J C Gray

14.10 The telecommunications network

How it is developing, what is involved. Post Office and PTTs - their relationships and costs.

by T W Lake

14.40 Discussion

15.00 EURONET in its pre-launch phase

The present situation; what has led up to this and developments expected in the immediate future; an indication of what information is available, how it is stored, what kinds of data base there are; some suggestions of policy in EURONET development.

by Franco Mastroddi

15.30 Discussion

16.00 Tea

16.30 ASLIB ANNUAL GENERAL MEETING

Course

OUTPUT TECHNIQUES FOR MECHANIZED SYSTEMS
a course for librarians and information officers.

9 - 10 October 1978
at Aslib Headquarters

Aims and objectives
Some library operations tend to generate large volumes of output, and this course is concerned with the technical capability and comparative cost of the various options available for presenting this output, and the effect of these factors on systems design. It is intended for information and library staff who are involved in systems mechanization and have some prior knowledge of the art, and who will be concerned with the planning, selection and implementation of the various output techniques. The course combines lectures on general principles, accounts of various types of equipment by experts in the field, and case studies of particular applications. A small exhibition of various forms of output will be on display.

Fee: £55.00 (£40.00 to members of Aslib)

This includes all papers, materials relating to the course as well as morning coffee and afternoon tea, but not lunches.

Bookings: Places are limited to 20. Members are advised to make provisional bookings by telepone as soon as possible after receiving this notice.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only				
Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night of .....to the night of .....

(Inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable).

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B) £13.50 - £14.50 per night (including breakfast) ☐

C) £14.50 - £15.50 per night (including breakfast) ☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to confirm this booking in writing with the hotel by return. You should settle your account directly with the hotel.

OUTPUT TECHNIQUES FOR MECHANIZED SYSTEMS

SYNOPSIS

Day 1 Techniques

Morning	Lecture 1.	General introduction to output techniques.
	Lecture 2.	Direct printing techniques.
	Lecture 3.	On-line techniques.
Afternoon	Lecture 4.	Computer Output Microfilm
	Lecture 5.	Computer typesetting

Day 2 Applications

Morning	Lecture 6.	On-line applications
	Lecture 7.	Computer typesetting
Afternoon	Lecture 8.	Systems using multiple output.

Final discussion of course.

Cancellations:

If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £4.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

YOUR CUSTOMERS AND YOU
a course for library assistants
in conjunction with the College of Librarianship Wales

12 September 1978
at Aslib Headquarters

Aims and Objectives
This course is intended for non-professional assistants who come into contact with library users, and endeavours to teach them the important art of communicating with their users. It demonstrates the importance of good staff/customer relationships by analysing the factors involved in personal interactions and the answering of enquiries for information. Lectures, films, discussions and role-playing all contribute to demonstrate the right and wrong ways of handling enquiries.

Note This course was originally designed by C.L.W. as an on-site course for assistants in I.C.I. libraries, and is now being made available through Aslib to a wider audience.

Fee: £30.00 (£25.00 to members of Aslib).
This includes all papers, materials relating to the course as well as morning coffee and afternoon tea, but not lunch.

Bookings: Places are limited to 24. Members are advised to to make provisional bookings by telephone as soon as possible after receiving this programme.

Details of programme are given overleaf.

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DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night of ..... to the night of ..... (inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable).

A) £12.50 - £13.50 per night (including breakfast)*

☐

B) £13.50 - £14.50 per night (including breakfast)

☐

C) £14.50 - £15.50 per night (including breakfast)

☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

YOUR CUSTOMERS AND YOU

PROGRAMME

Tuesday, September 12

09.00 hrs	Registration and Welcome	
09.45 hrs	Session 1	Are you a good information assistant?
10.45 hrs	Break for coffee	
11.00 hrs	Session 2	Appearances do matter
12.15 hrs	Break for lunch	
14.00 hrs	Session 3	Coping with customers
15.15 hrs	Break for tea	
15.30 hrs to 16.30 hrs	Session 4	Communication patterns

Cancellations: If a booking is cancelled earlier than one week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

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NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

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21 OCT 1976

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- BLAISE

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The cost of using the On-Line Search Service is £25 (+ VAT) per enquiry.

This includes up to a total of 20 minutes connect time on the appropriate data bases and up to 50 printed citations.

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Charging is flexible: for example, in cases where a short search produces more than 50 prints the extra charge per citation may be waived.

The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:
The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

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TO ALL STAFF

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VOLUME 6 NUMBER 5
MAY 1978

THE MARKETING OF INFORMATION SERVICES

Proceedings of a seminar held by the Aslib Information Industry Group on 11 May 1977

Edited by Margaret Raffin

Prices: UK £4 (members £3.25)
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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

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GEORGE MANN
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Calendar

1978

JUNE

5/6 Mon/Tues — Aslib course: Assessing users' needs
Aslib
Fee: £37 Aslib members: £27
Contact: Education Officer, Aslib
Leaflet in February issue

7 Wed 14.30 — Economic and Business Information Group Visit:
HM Customs and Excise Library,
Alexander House, Southend-on-Sea
Contact: Miss Frances Oldland, London Graduate School of Business Studies, Sussex Place, Regent's Park, London NW1

8 Thurs 14.00 — EURONET and you: everyman's progress report on networks – an open meeting
Royal Aeronautical Society, London
Contact: Conference Organizer, Aslib
Leaflet with April issue

8 Thurs 16.30 — Aslib Annual General Meeting
Royal Aeronautical Society, London
Contact: Director's Secretary, Aslib

9 Fri — Aslib (with College of Librarianship Wales) course:
Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in February issue
Contact: Education Officer, Aslib

*12 Mon 14.30 — Informatics Group meeting: talk, discussion and demonstration of Viewdata
Aslib
Contact: Conference Organizer, Aslib

21 Wed 14.30 — Chemical Group Visit: Esso Research Centre Abingdon, Oxon
Contact: J. Stevenson, Esso Petroleum Co. Ltd., Esso Research Centre, Abingdon, Oxon OX13 6AE

*21 Wed 14.30 — ASSIG Meeting: National Youth Bureau
Leicester
Contact: B. Buchanan, School of Librarianship, Loughborough Technical College, Radmoor Road, Loughborough

22 Thurs — Electronics Group Visit: British Institute of Recorded Sound
29 Exhibition Road, London SW7
Contact: Mrs Anne Bridge, Librarian, Department of Industry, Abell House Library, Room 023 Abell House, John Islip Street, London SW1P 4LN

*28 Wed 15.00 — Audiovisual Group Visit: Learning Resources Centre, Nightingale School, St Thomas' Hospital, Waterloo, London SE1
Contact: Mrs V. Milnes, The Library, Garnett College, Roehampton Lane, London SW15

JULY

12 Wed — Aslib Midlands Branch Visit: National Vegetable Research Station
Wellesbourne, Warwicks
Contact: Judith Blair, Commerce Centre Library, Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

12/14 Wed/Fri — Engineering Group Conference: Product information – the planning of a national service
Cranfield Institute of Technology, Bedford
Fee: £47.50
Contact: E. J. MacAdam, 3 Bourneside, Bedford MK41 7EG
Tel: 0234 750111 Ext 223
Leaflet with April issue

*14 Fri 14.15 — Technical Translation Group Visit: Rothamsted Experimental Station
Contact: Mrs E. Bowden, Foreign Language Services, (UASC/2), Shell UK Limited, Shell Centre, London SE1 7NA

SEPTEMBER

5/7 Tue/Thur — Aslib course: Report Writing
Aslib
Fee: £65 Aslib members: £55
Details and application form in March issue
Contact: Education Officer, Aslib

Calendar

12 Tue — Aslib course: (with College of Librarianship Wales)
Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in April issue
Contact: Education Officer, Aslib

15 Fri 15.00 — Technical Translation Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

18/28 — FID 39th Conference and Congress
Edinburgh
Organized by Aslib
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

19/22 Tue/Fri — Aslib 52nd Annual Conference, University of Edinburgh
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

OCTOBER

*3/6 Tue/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65.00 Aslib members: £50
Details and application form later
Contact: Education Officer, Aslib

9/10 Mon/Tue — Aslib course: Output techniques for mechanized systems
Aslib
Fee: £55 Aslib members: £40
Details and application form in April issue
Contact: Education Officer, Aslib

13 Fri 15.00 — Technical Translation Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

*16/20 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £75.00 Aslib members: £60.00
Details and application form later
Contact Education Officer, Aslib

*23/24 Mon/Tue — Aslib course: Official Publications
Aslib
Fee: £40.00 Aslib members: £30.00
Details and application form later
Contact: Education Officer, Aslib

NOVEMBER

*1/3 Wed/Fri — Aslib course: Thesaurus Construction
Aslib
Fee: £42.00 Aslib members: £33.00
Details and application form later
Contact: Education Officer, Aslib

*8/10 Mon/Fri — Aslib course: Senior Introductory Course to Special Library and Information Work
Aslib
Fee: £75.00 Aslib members: £60.00
Details and application form later
Contact: Education Officer, Aslib

14 Tue — Technical Translation with Informatics Group
Seminar: Translating and Computers
Lecture Theatre, Sudbury House, EC4
Contact: Conference Organizer, Aslib
Details later

22 Wed 17.00 for 18.00 — Aslib Eleventh Annual Lecture by Professor W. Ashworth
Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albemarle Street, London W1
Contact: Conference Organizer, Aslib
Details later

DECEMBER

1 Fri 15.00 — Technical Translation Group Meeting
Aslib
Contact: Conference Organizer, Aslib
Details later

1979

SEPTEMBER

18/21 Tues/Fri — Aslib 53rd Annual Conference
University of Sussex, Brighton
Contact: Conference Organizer, Aslib
Details later

* = new entry

Aslib Activities

HEADQUARTERS

EURONET and you

8 June 1978, Royal Aeronautical Society, 4 Hamilton Place, London W1

The object of this open meeting, to be held at 14.00 hours on Thursday, 8 June 1978, at the Royal Aeronautical Society, is to give the whole spectrum of Aslib membership a broad idea of what is going on in the network field and in particular how EURONET is developing.

The telecommunications network, how it is developing, what is involved, the Post Office and PTTs – their relationships and costs, will be described by a speaker from the International Data Marketing Group of the External Telecommunications Executive, while Barry Mahon, Chairman of the Technical and Economic Aspects of EURONET Development (replacing Franco Mastroddi) will talk about EURONET in its pre-launch phase – the present situation; what has led up to this and the developments expected in the immediate future; and indication of what information is available, how it is stored, what kinds of data base there are; some suggestions of policy in the EURONET development.

Chairman will be John Gray, one of the UK representatives on CIDST and eminently qualified to preside over the discussion period, when it is hoped that the audience will ask questions and air their particular problems.

A leaflet and application form was included in the April issue of *Aslib Information.* Further copies and details can be obtained from the Conference Organizer, Aslib.

Aslib 52nd Annual Conference/39th FID Congress

19–22 September and 25–28 September 1978, University of Edinburgh

An important adjunct to these two conferences, so closely related in time and professional interest, will be the exhibition to be staged in the Appleton Tower of Edinburgh University – the focal point of both events – from 20–22 and 25–26 September.

The audience attracted by a combination of Aslib and FID will be literally worldwide. Space will be sold for the two conferences at a composite fee covering the whole period. Details of the exhibition and a space booking form are now available. They are distributed with this issue of Aslib Information and can be obtained from the Conference Organizer, Aslib.

Annual General Meeting of Aslib, 1978

Members are invited to note that the next Annual General Meeting of Aslib will be held at approximately 4.30 pm. on Thursday, 8 June, 1978, at the Royal Aeronautical Society, Park Lane, London, W1. The meeting will be opened at the end of the conference on on-line networks which Aslib is holding on that day at the Royal Aeronautical Society's building (see Aslib calendar for details), so as to give those who attend the conference the opportunity to attend the AGM also.

TECHNICAL TRANSLATION AND INFORMATICS GROUPS

Translating and the Computer

Tuesday, 14 November 1978. Lecture Theatre, Sudbury House, 15 Newgate Street, London EC1.

Machine translation has re-emerged after a long period in limbo and there is growing evidence of its value. Computer systems can assist with the every-day problems of translation in an increasing variety of ways including machine dictionaries. The primary purpose of the one day seminar is to introduce translators to this new dimension in their activities and to ensure that the designers of computer systems are aware of practical needs. The seminar will also be of particular interest to the designers of retrieval systems, especially those concerned with linguistic aspects. This mixed audience is an essential element in the intention of the seminar, the object of which is to bring together the language and computing disciplines and to demonstrate how their activities can interact and benefit each other.

The programme is wide ranging and will include papers by: Dr Yorick Wilks of the University of Essex on artificial intelligence; Professor Juan Sager from UMIST; Jacques Goetschalckx, Head, Terminology Bureau, Commission of the European Communities, on EURODICAUTOM; Professor F. Knowles, University of Aston in Birmingham, on SYSTRAN.

A programme will be published and distributed in due course and copies and further information can be obtained from The Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL.

ENGINEERING GROUP

Product information: the planning of a national service

Engineering Group Conference, 12–14 July 1978, Cranfield Institute of Technology Fee: £47.50

The present state of product information in the U.K. and some available services, computerized and non-computerized will be considered. There will be demonstrations of the computerized services and the results of two recent surveys into product information will be given. Other talks will consider users and producers of product information, sources of input and the commercial operations of a national service. Finally, the possibility of a national co-operative product information service will be discussed. For further details contact: E. J. MacAdam, 3 Bourneside, Bedford MK41 7EG, Tel: 0234-750111 Ext. 223.

LIBRARY

Aslib Library would be glad to receive sample copies of any current awareness lists as a guide for other members requiring advice on presentation and layout. Please send to Valerie Gilbert, Librarian.

INFORMATION OFFICER

Applications are invited for an INFORMATION OFFICER to work as part of a small research and information unit within Elsevier's Science Division based in Amsterdam, the Netherlands.

Elsevier are one of the world's largest scientific book and journal publishers, having a broad international spread of operating companies. The vacancy would be within the small central services unit based in Holland but would essentially assist the Elsevier/North Holland/Excerpta Medica operations worldwide with the provision of external (editorial and marketing) information.

A major emphasis of the function will be on the ability to collect relevant sci/tech data worldwide, package the information, analyse and subsequently report the significant findings on a regular basis. A professionally designed system already exists for the collection, storage and retrieval of such data. The function would also require the compilation of a monthly bulletin/newsletter in the field of Research Librarianship as part of a new series of alerting publications being made available by Elsevier.

Applicants should have a good honours degree, preferably in a scientific discipline, a recognised qualification in librarianship or information science and several years practical experience in a large research library. Experience with using on-line search services would also be advantageous. Considerable emphasis will be placed on the ability to independently run a small but established specialised information unit which involves frequent contact with Elsevier personnel. In addition the proven ability to write concisely for a newsletter is critical.

A salary level in excess of £6,500 is envisaged, in addition to which Elsevier offer the usual fringe benefits (statutory holiday bonus, annual bonus, 4 weeks holiday) as befits a large established international organisation.

Applications may be sent to The Personnel Department, Post Box 2400, Amsterdam, The Netherlands.

SENIOR INFORMATION OFFICER

To join the Management Information Service, a small specialist team responsible for acquiring information and answering members' enquiries on a wide range of management subjects. The unit is part of the Institute library which maintains one of the largest collections of management books, journals and company documents in Europe.

Opportunities to attend courses and seminars and contact with professional and industrial organizations enable the information staff to broaden their knowledge of current development in management.

We are looking for a young graduate or professionally qualified person with a knowledge of information work and at least 18 months' business experience preferably in a manufacturing company.

Salary in range £3,307 – £4,134 + £450 London allowance according to qualifications and experience.

Write or telephone for an application form and details to Staff Officer, British Institute of Management, Management House, Parker Street, London WC2B 5PT. Tel: 01–405 3456.

AGRICULTURAL
RESEARCH COUNCIL

INSTITUTE FOR RESEARCH ON ANIMAL DISEASES

LIBRARIAN/INFORMATION OFFICER required to provide a service to research staff.

Responsibilities will include provision of suitable textbooks, journals and reference literature; a current awareness service to project groups and a retrospective literature survey service, using both manual techniques and on-line machine searches.

The Librarian is responsible to the Deputy Director and has two assistant staff.

Qualification required: A pass degree, HNC or equivalent qualification in science, with at least 5 years appropriate training and experience as a Librarian and/or Information Scientist.

Salary: Higher Scientific Officer scale £3,745 p.a. to £4,976 p.a. including current pay supplements. Starting salary according to qualifications and experience.

Non-contributory superannuation.

Application forms from: Secretary, Institute for Research on Animal Diseases, Compton, Nr. Newbury, Berkshire, quoting reference no. 262.

Closing Date: 2nd June 1978.

BA part-time: MA part-time

BA

This course for qualified librarians is now in its second year with over 50 students. It is semester based with two attendances weekly for 3 years (4 years for Honours degree). The next major enrolment will be in February 1979, but we are anxious to meet prospective students at any time. There will be counselling sessions in the summer and autumn terms.

MA

The School has an MA programme designed to meet the needs and interests of individual students. It is open to graduate librarians with at least 3 years experience after qualification and to Fellows of the Library Association. Attendance is on one day a week for 2 years.

We are interviewing now for the next course, due to begin in October 1978.

For further information please get in touch with us at:

School of Librarianship
207–225 Essex Road
London N1 3PN

Telephone No:
01 607–2789
Ext. 2412

BA Course Tutor: Miss Joy Lewis Ext. 2429
(Robert Barker is Course Tutor designate, Ext. 2418)

MA Course Tutor: Derek Langridge Ext. 2406

The Polytechnic of North London

AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01-580 8465. Our deadline date for each issue is the 20th of the preceding month.

Questionnaire for 1978 AEBIG List of Members

At the time of going to press only a small percentage of the membership had returned their questionnaires. It is vital that these should be completed if we are to have an accurate and up to date list. If there are any members who have not received a copy of the questionnaire would they please contact Garry Humphreys at City Business Library, Gillett House, London EC2V 5BX. Tel: 01-606-3030.

Information System at the Work Research Unit

We have just received details of a newly established Information System at the Department of Employment's Work Research Unit. The Unit itself was established in 1974 on the recommendation of the Tripartite Steering Committee on Job Satisfaction, comprising representatives of the TUC, CBI, and the Government. Its function is to encourage improvements in the quality of working life in Britain.

The Information System is the Unit's reference and enquiry service. The subjects it covers are job satisfaction, motivation, job redesign, worker participation, the quality of working life, industrial psychology, industrial sociology, productivity, payments systems, job enrichment, job enlargement, autonomous work groups.

The stock amounts to approximately 10,000 items mainly pamphlets, articles, reports, newspaper cuttings, 200 key books and 200 journals. The system's own publications include bibliographies, Information Notes, book reviews, occasional papers and reports.

The system will deal with enquiries on any of the above subjects and will prepare reading lists. Enquiries by letter or telephone are preferred, but visits to scan the files can be arranged with the librarian Mr. Brian Clifford. He can be contacted on Tel: 01-273 3470. The Unit is based at Steel House, 11 Tothill Street, London SW1H 9LN.

Company Information System at Dundee College of Technology

Dundee College of Technology has acquired a collection of annual reports of over three thousand companies, mostly British public companies, but including some European, South African, North American and Australian. Files run mostly from 1970, although some date from earlier than that.

The files are housed in the Company Information Room in the library, and are accessible to any researcher, student or member of the public who may be interested. The library staff will give any assistance possible though it should be emphasized that there is not the staff available to answer particularly detailed telephone and postal request for information.

The collection used to be the property of Moodies Investment Service, and was acquired by the College when Moodies went out of existence in 1976.

Each file contains, apart from annual and interim financial reports of individual companies, the cards of analysed financial information which Moodies produced up to 1975, and any other general and public relations material which the companies make available to the public.

It is believed that this is the largest collection of its kind in Scotland and will therefore be important for researchers and students, particularly those in the College's own Department of Accountancy and Economics, which commences a new B.A. course in Accounting in September 1978.

Users of the collection will be able to find the company they are looking for on the shelves, where the files are arranged in alphabetical order.

For the library staff maintaining the collection, records are kept on edge-punched cards, so that searches can be quickly made to discover which companies have not yet supplied their annual report and accounts for a particular year.

Potential users of the system should contact Mrs. Alison Gordon or Miss Valerie McKay in the library at Bell Street, Dundee, DD1 1HG. Tel: 0382 27225. Telex 76453.

European Communities Documentation

At a meeting of European Documentation Centre Librarians form Universities and Polytechnics in the North of England held in Newcastle in January and again at a Library Association Seminar on E.E.C. Publications held in London in March, problems relating to the bibliographical control of European Communities publications were discussed at some length. A brief report on the Newcastle meeting appeared in the February issue of Aslib Information. The problems referred to have been raised at every meeting held on the subject since 1969 and, despite occasional assurances from representatives of the European Communities, no improvements have been forthcoming. The main difficulty would appear to be that there is no single person in Brussels or London with whom libraries can communicate in the confident expectation that action will be taken.

Various courses of action have been discussed, including an approach to Roy Jenkins, as President of the European Communities Commission, possibly in the name of those academics who are nominally responsible for British European Documentation Centres, questions in the European Parliament, the establishment of a European Documentation Centre Librarians' Group and the creation of a European Communities Documentation Working Party, along the lines of the H.M.S.O. Services Working Party with representatives of Aslib, COPOL, the Library Association and SCONUL (the latter having greater weighting as most E.D.C.s are in Universities) on the one side and those of the London and Brussels offices of the European Communities on the other. A body with such a composition is likely to carry much more weight with the European Communities than individual libraries could hope to do. A proposal to this effect emanating initially from the Library Association and SCONUL, with the support of other bodies mentioned, would have a good chance of receiving a sympathetic response from the European Communities.

For further information contact Dr. C. D. Watkinson, Durham University Library, Palace Green, Durham.

News

NEWSPOINTS

Library and Information Research Group

Following on its recent seminar on the dissemination of research, the Library and Information Research Group is to hold a one-day meeting on *The Organization and practice of library and information research: a variety of viewpoints.* The meeting which will be held at the University of Cambridge, on 9 June, will include presentations by a number of leading figures in research in these fields. LIRG hopes that this will be a day of intensive discussion and perhaps re-appraisal of some of the conventional wisdom on these central themes of research, its purposes and its execution. A welcome is extended to everybody, and further details may be obtained form Verina Horsnell, Centre for Information Science, The City University, St. John Street, London, EC1V 4PH. The fee, which includes lunch at the University, is £4.50 for members and £6.50 for non-members. Full details of membership of LIRG, which is open to all, is available from Peter Taylor, c/o Aslib Research and Development Department, 36 Bedford Row, London WC1R 4JH.

Selling Information to the Organization – The Institute of Information Scientists 1978 Annual Conference

One hundred and forty delegates assembled at Loughborough University of Technology on 13 April for the IIS Annual Conference. The theme was 'Selling information to the organization' and after the official opening and presidential address, the conference had four sessions devoted to research, cost benefit, selling the information worker and selling to the user, followed by a final discussion session on the saleability of information – and of the information worker. Each session featured one invited paper, together with several contributed papers which had been supplied in advance and were briefly summarized by the authors, who then faced questions from the floor. This was an interesting innovation and stimulated some lively discussion.

On the whole, there was a disappointing lack of new ideas for selling information services, but it was refreshing to be urged to think positively and stop being on the defensive. Instead of trying to justify ourselves by other people's (often inappropriate) tools, such as cost-benefit analysis, and attempting to prove merely how much we save our managers by being there, we must take a positive stand, continue our usual efficient provision of information but with a maximum of publicity rather than the usual minimum, make ourselves known to the real decision makers and demonstrate how we can bring profit to our organization.

The concept of selling the information worker also provoked consideration of his/her changing role in the 'on-line age.' The general feeling that information scientists should extend their interests, relate to all those working in information outside the conventionally accepted areas and encourage a higher and broader membership of the Institute seemed at variance with that body's present attitude to accepting new members and there will clearly be further debate on this point.

Praise for the organization of the conference by the Department of Library and Information Studies at Loughborough cannot be too high. A tremendous amount of effort was put into the programme, which included a theatre visit, musical entertainment during the conference dinner and what was unanimously agreed to be the best food ever served in a university hall of residence. The helpful student guides also smoothed the path efficiently.

An agreeable and useful conference, then, if not overwhelming for its innovative ideas.

The Institute does not seem to have any plans for publishing the invited papers by H. Schur (continuing research), Alison Simkins (cost benefit), M. Sim (selling the information worker) and B. Stern (selling to the user), although presumably they may appear in *Information Scientist* at a later date. The pre-printed set of contributed papers may be borrowed from the Aslib Library. It contains the following: Research, policy and innovation in libraries and information, by Stephen Roberts; Quantifying the intangible – in what terms can information be evaluated? by A. E. Cawkell; Product promotion and defence by technical information services – a cost-benefit analysis, by Martin S. White; The value of information, by P. M. Newman; Optimization of information resources, by P. J. Russell; Creating the product – the role of teaching departments, by J. D. White; Let information sell itself, by Elizabeth B. Duncan; A retrieval system for learning resource materials in the context of individualized instruction, by Anne L. Barker; Selling the information service or persuading the customer, by Charles Crossley; Selling information to consumers, by Peter A. Thomas.
Valerie Gilbert, Aslib Librarian.

The Library Association Industrial Group

Doris Palmer, founder-member of the Library Association Industrial Group and its Chairman for the past five years, was honoured at a presentation dinner given during the Group's 6th Annual Conference held recently at Coventry.

The Conference, on the theme of 'Company Information Units' attracted almost 100 delegates, the largest number ever to attend this annual event. Notable presentations were Thelma Palmer and Gill Dare's (AEBIG Group) ideas on the education of the user (especially management) to information importance and use; Jenifer Brice's talk on the physical layout and decor of the information unit – be it spacious wall-to-wall carpeted luxury or the basement broom-cupboard; Gordon Whiteside on his remarkably simple, time and cost-saving publication cataloguing and loaning service; and Barbara Smith, an American Government Publications specialist from New York, revelations on the complexities of U.S. official documents. The Con-

ference was jointly organized by Doris Palmer from Smith, Kline and French Laboratories and Rob Palmer from Balfour Beatty Engineering.

Postgraduate awards for librarianship and information science, 1978 – notes for the guidance of students. The above publication has just been issued by the Department of Education and Science. It gives details of the awards available and the basis on which they are allocated. It is an essential guide for any graduate considering whether to apply for full-time professional studies and for those advising them. Copies are available from Department of Education and Science (Awards II), Honeypot Lane, Stanmore, Middlesex, HA7 1A2.

SEMINAR

SCONUL Information Services Group: 'Getting On-Line'

A one day seminar 12 June, designed as an introduction to setting up and using on-line information services. Speakers include John Akeroyd, Alan Foster, Angela Haygarth-Jackson, Alan Negas, Philip Williams. £7 per person including lunch. Further details from Fred Ayres, Deputy Librarian, University of Bradford, W. Yorks. BD7 1DP.

Imperial Chemical Industries Limited
Agricultural Division

Join the 'Assassin' Team

The Agricultural Division of ICI developed the computer information retrieval package 'ASSASSIN'. A vacancy has arisen in the Management Services Department team marketing this package.

A Marketing Officer is required who will be responsible for the negotiations with customers and the development of specific aspects of the facilities associated with the package, eg brokerage of commercially available data bases, computer type-setting services, inter-company information networking.

The successful candidate must have a degree and substantial practical experience in information science, and provide evidence of commercial acumen and negotiating skills. Knowledge of computer systems and a major European language would be a distinct advantage.

The Company offers competitive salaries and operates house purchase, profit sharing and contributory pension schemes. Financial assistance towards removal expenses is available for married persons.

Applicants should write, giving age, qualifications and brief details of experience to:

D. Spence
Personnel Department
Imperial Chemical Industries Limited
Agricultural Division, PO Box 1
Billingham, Cleveland TS23 1LB

THE LIBRARY ASSOCIATION

Bibliographical and Information Systems Officer

The Library Association Council has approved the creation of a new post in the Association's Secretariat, working directly to the Deputy Secretary, of Bibliographical and Information Systems Officer. The post will be responsible for the Association's concerns in the matters of bibliographical standards and bibliographical systems and services, on-line developments, computer software and hardware developments, Viewdata, the creation of a national forum for the discussion of matters related to systems (including Post Office aspects and costings), co-ordination of the users' view of nationally provided services, and also to ensure professional involvement in current international developments in these areas, e.g. Unesco and Council of Europe programmes.

It is expected that the successful applicant will have a wide knowledge of both general information and bibliographical information systems and services, both nationally and internationally, and will have some recent experience of work in on-line systems. Some negotiating, political and diplomatic skills and experience will be an additional asset.

The post offers an exciting opportunity for someone with energy and imagination to work at the centre of this activity.

The salary agreed by L.A. Council is around £5,500.

Persons interested should apply in writing to the Deputy Secretary's Department, The Library Association, 7 Ridgmount Street, London WC1E 7AE, for a detailed job description on which to base a formal application.

Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of Information Department at Aslib. All orders must be PRE-PAID.

Bibl–801
Civil Service Department. Central Management Library.
Ministerial responsibility. Revised 1977. 3 pages. £0.40

Bibl–802
Civil Service Department. Central Management Library.
Policy making in the Civil Service. 1977. 4 pages. £0.50

Bibl–803
Civil Service Department. Central Management Library.
Public access to government information. 1977. 3 pages. £0.40

Bibl–804
Civil Service Department. Central Management Library.
The work of psychologists in the Civil Service. 1977. 3 pages. £0.40

The following bibliographies are available direct from the issuing organizations. PLEASE GIVE FULL DETAILS WHEN ORDERING – the Bibliography number alone is not sufficient to enable the publishing organization to identify the item.

Bibl–805
Agricultural Research Council. Weed Research Organisation.
Selected references to the biology and control of Paspalum conjugatum: 1956–1977. 1977. 100 refs. Annotated Bibliography No. 112. £2.50.
Available from: Weed Research Organisation, Agricultural Research Council, Begbroke Hill, Yarnton, Oxford, OX5 1PF.

Bibl–806
Agricultural Research Council. Weed Research Organisation.
Selected references to national statistics of the production and consumption of herbicides and the economics of weed control: 1967–1977. 1977. 259 refs. Annotated Bibliography No. 115. £5.50.
Available from: Weed Research Organisation, Agricultural Research Council, Begbroke Hill, Yarnton, Oxford, OX5 1PF.

Bibl–807
Chartered Insurance Institute. Library.
Bibliographies produced by the CII Library, 1977. 44 items.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–808
Chartered Insurance Institute. Library.
Select bibliography on captive insurance companies. 1977. 5 pages.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–809
Chartered Insurance Institute. Library.
Select bibliography on guarantees and sureties. 1977. 6 pages.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–810
Chartered Insurance Institute. Library.
Select bibliography on professional indemnity. 1977. 11 pages.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–811
Commonwealth Bureau of Soils.
Actinomycetes in soil. 1976. 159 refs. Annotated Bibliography No. SA 1804: covering the published literature for 1965–1975. U.K. £3.75. Overseas £4.50.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–812
Commonwealth Bureau of Soils.
Calcium-magnesium relationships in plant nutrition. 1976. 141 refs. Annotated Bibliography No. SB 1813: covering the published literature for 1957–1975. U.K. £3.50 Overseas £4.20.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–813
Commonwealth Bureau of Soils.
Methods of studying root systems (1950–1976). 1977. 101 refs. Annotated Bibliography No. SK 1854. U.K. £2.75 Overseas £3.30.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–814
Commonwealth Bureau of Soils.
Plant nutrition and growth as affected by soil and root temperature. 1976. 149 refs. Annotated Bibliography No. SB 1831: covering the published literature for 1970–1975. U.K. £3.50 Overseas £4.20.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–815
Commonwealth Bureau of Soils.
Thionic fluvisols (including acid sulphate soils, cat clays, mangrove soils, etc.). 1976. 115 refs. Annotated Bibliography No. SA 1800: covering the published literature for 1957–1974. U.K. £3.00 Overseas £3.60.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–816
Department of Health and Social Security Library.
Selected references on data protection in health information systems. 1977. 42 refs.
Available from: Department of Health and Social Security Library, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–817
Department of Health and Social Security Library.
Selected references on paedophilia and sexual offences against children. 1977. 73 refs.
Available from: Department of Health and Social Security Library, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–818
Department of Health and Social Security Library.
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Current Awareness List May 1978

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BIBLIOGRAPHIC TOOLS AND PROCESSES

Abstracting
Cataloguing
Classification
Indexing
Thesaurus construction
Special classification schemes, subject headings, thesauri
Directories

COMMUNICATION AND COOPERATION

Communication, including report writing
Information science
Language and translation
Library in society
Library cooperation
Information networks

INFORMATION SYSTEMS AND SERVICES

Information systems, including storage, retrieval, dissemination
Information services, including secondary services

LIBRARIANSHIP

Associations
Education
Employment
Research
Historical background

LIBRARIES AND INFORMATION CENTRES

National libraries
Academic libraries
Public libraries
Special libraries and information centres

LIBRARY ADMINISTRATION

Management
Buildings and equipment
Operations and services
Materials

MECHANIZATION

Computer technology
Library automation
Computerized information systems

NATIONAL INFORMATION POLICIES AND SYSTEMS

PRINTING AND PUBLISHING

Printing, papermaking
Publishing and bookselling
Copyright and Public Lending Right

REPROGRAPHY

Microforms

SUBJECT DOCUMENTATION

Information sources
Special collections
Information for specific industries

USERS

User needs
User studies
User training
Service to special user groups

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The effectiveness of browsing.
College and Research Libraries, vol. 38, no. 4, July 1977, p. 313–316.

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Periodical use in an academic library: a study of economists and political scientists.
Special Libraries, vol. 69, no. 2, February 1978, p. 51–60.

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Users of the Plessey circulation system.
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Lists library authority, type of computer, number of service points and date installed.

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Who borrows maps from a university library map collection and why? Report II.
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Guide to user-level of network measurement project at University College London node of ARPANET.

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User education in schools: a survey of literature on education for information use in schools. London: British Library, 1977.
47p. (BLRDR 5391) ISBN 0 905984 08 0. £3.00.

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Gibson, Marrillyn C.
Preparing librarians to serve handicapped individuals.
Journal of Education for Librarianship, vol. 18, no. 2, Fall 1977, p. 121–130.

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a course arranged in conjunction with the Social Sciences Group

23 - 24 October 1978 at Aslib Headquarters

Aims and Objectives: This course is intended for librarians and information officers who have had some experience of work with official publications, and wish to learn more about them, with a view to improving their service to readers and research workers. It will be concerned with all official publications issued by central government in the United Kingdom, both current and past, those issued by H.M.S.O. and Departments, but not local government publications. It will aim to increase understanding of the nature of official publications by showing how they relate to the processes of government and how this affects their use. Practical work on problems involved in the use of official publications will be included.

Fee: £40.00 (£30.00 to members of Aslib).

Bookings: Places are limited to 20. Bookings open then this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

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DATE OF COURSE .....

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Address .....

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Name .....

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Position held .....

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Signature .....

Position held .....

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COURSE ON OFFICIAL PUBLICATIONS

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Publications issued by H.M.S.O., priced publications issued by departments, guides to official publications.

Lecture 3 The use of official publications

The main collections of official publications for reference and loan.

Lecture 4 The publishing activities of H.M.S.O.

Briefing on exercise.

Day 2

Practical exercise in libraries

Lecture 5 Bibliographical control of official publications

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Aslib Research and Development Department

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Aslib Publications

ASLIB OCCASIONAL PUBLICATION No.19

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Margaret Slater

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ASLIB OCCASIONAL PUBLICATION No.20

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Aslib Publications

Directory of operational computer applications in United Kingdom libraries and information units
2nd edition: edited by C.W.J. Wilson

U.K. £9.00 (£7.50 members); Overseas £11.25 (£9.38 members); North America $27.00 ($22.50).

EURIM II
Proceedings of the Second European Conference On The Application of Research in Information Services and Libraries: Amsterdam, 23-25 March 1976.

U.K. £12.00 (£10.00 members); Overseas £15.00 (£12.50 members); North America $36.00 ($30.00 members).

The Information Worker: Identity, Image and Potential,
edited by Margaret R. Raffin, Rona Passmore.
Proceedings of a one day joint Aslib/Institute of Information Scientists Conference held at the Geological Society of London on 22 November 1976.

U.K. £3.25; £2.75 to members of Aslib and IIS; Overseas £4.00; £3.40 to members of Aslib and IIS; North America $9.75; $8.25 to members of Aslib and IIS

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SCIENTIFIC AND TECHNICAL JAPANESE – ENGLISH TRANSLATIONS Specialist subjects include biochemistry, chemistry, chemical engineering, fuel science, metallurgy and rubber and plastics technology. Gerald Langsley, C.Chem., MRIC. Wayside, White Lodge Lane, Baslow, via Bakewell, Derbyshire. Tel. Baslow 2376.

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NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

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SEP 1979

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Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:

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TO ALL STAFF

VOLUME 6 NUMBER 6
JUNE 1978

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APPLICATION FORMS

Publications

Courses: Introductory Course to Special Library and Information Work.
Course on Business Information.
Senior Introductory Course to Special Library and Information Work.

AEBIG News in this issue, p.8.

On-line information retrieval sourcebook

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Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00; Overseas, £17.00; North America, $35.00; additional copies members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Calendar

JULY

12 Wed — Aslib Midlands Branch Visit: National Vegetable Research Station
Wellesbourne, Warwicks
Contact: Judith Blair, Commerce Centre Library, Birmingham Polytechnic, Aston Street, Birmingham B4 7HA

12/14 Wed/Fri — Engineering Group Conference: Product information – the planning of a national service
Cranfield Institute of Technology, Bedford
Fee: £47.50
Contact: E. J. MacAdam, 3 Bourneside, Bedford MK41 7EG
Tel: 0234 750111 Ext 223
Leaflet with April issue

14 Fri 14.15 — Technical Translation Group Visit: Rothamsted Experimental Station
Contact: Mrs E. Bowden, Foreign Language Services, (UASC/2), Shell UK Limited, Shell Centre, London SE1 7NA

AUGUST

*29/31 Tues/Thu — Chemical Group Course: Introduction to Chemistry
Imperial College of Science and Technology, London SW7
Contact: L. S. Alder, Chemical Industries Association Tel: 01 735 3001
Leaflet with June issue

SEPTEMBER

*1 Fri — Chemical Group Course: Nature and Language of Industrial Chemistry
Imperial College of Science and Technology, London SW7
Contact: L. S. Adler, Chemical Industries Association Tel: 01 735 3001
Leaflet with June issue

5/7 Tue/Thur — Aslib course: Report Writing
Aslib
Fee: £65 Aslib members: £55
Details and application form in March issue
Contact: Education Officer, Aslib

12 Tue — Aslib course: (with College of Librarianship Wales) Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in April issue
Contact: Education Officer, Aslib

15 Fri 15.00 — Technical Translation Group Meeting: Penguin Dictionary of Science, by Mr Uvarov
Aslib
Contact: Conference Organizer, Aslib

*18 Mon 15.00 for 15.30 — Informatics Group Meeting: New ISO Draft Guidelines on Monolingual Thesauri
Aslib
Contact: Conference Organizer, Aslib
Details later

18/28 — FID 39th Conference and Congress
Edinburgh
Organized by Aslib
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

19/22 Tue/Fri — Aslib 52nd Annual Conference, University of Edinburgh
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

OCTOBER

3/6 Tue/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65.00 Aslib members: £50
Details and application form later
Contact: Education Officer, Aslib

9/10 Mon/Tue — Aslib course: Output techniques for mechanized systems
Aslib
Fee: £55 Aslib members: £40
Details and application form in April issue
Contact: Education Officer, Aslib

13 Fri 15.00 — Technical Translation Group Meeting: Unusual languages forum
Aslib
Contact: Conference Organizer, Aslib

Calendar

16/20 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £75.00 Aslib members: £60.00
Details and application form later
Contact: Education Officer, Aslib

23/24 Mon/Tue — Aslib course: Official Publications
Aslib
Fee: £40.00 Aslib members: £30.00
Details and application form in May issue
Contact: Education Officer, Aslib

*30 Mon — Aslib course: Microforms in Libraries
Aslib
Fee: £30.00 Aslib members: £25.00
Details and application form in June issue
Contact: Education Officer, Aslib

*30 Mon 14.00 — Informatics Group meeting: Practical indexing workshop
Aslib
Contact: Conference Organizer, Aslib
Details later

NOVEMBER

*1 Wed 17.00 for 17.30 — Aslib Evening Meeting: Developments in patent documentation, by Vincent Dodd, Patent Office
Aslib
Contact: Conference Organizer, Aslib

1/3 Wed/Fri — Aslib course: Thesaurus Construction
Aslib
Fee: £42.00 Aslib members: £33.00
Details and application form later
Contact: Education Officer, Aslib

6/10 Mon/Fri — Aslib course: Senior Introductory Course to Special Library and Information work
Aslib
Fee: £75.00 Aslib members: £60.00
Details and application form in June issue
Contact: Education Officer, Aslib

*13 Mon 15.00 for 15.30 — Informatics Group Meeting: Impact of telecommunications on residential and business information services, by a speaker from Post Office Telecommunications
Aslib
Contact: Conference Organizer, Aslib
Details later.

14 Tue — Technical Translation with Informatics Group
Seminar: Translating and the Computer
Lecture Theatre, Sudbury House, EC4
Contact: Conference Organizer, Aslib
Programme with June issue

*20 Mon — Aslib course: Financial Information Session I. Introduction to the City.
Aslib
Fee: Whole course: £120.00 Aslib members £95.00.
This session: £25.00 Aslib members £20.00
Details and application form later.

*21 Tues — Aslib course: Financial Information Session II. Sources of financial Information.
Aslib
Fee: Whole course: £120.00 Aslib members £95.00.
This session: £25.00 Aslib members £20.00
Details and application form later

*22 Wed afternoon — Informatics (with BCS Information Retrieval Specialist) Group Meeting: Data base management systems and information retrieval systems – two sides of the same coin?
Contact: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX
Details later

22 Wed 17.00 for 18.00 — Aslib Eleventh Annual Lecture by Professor W. Ashworth Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albemarle Street, London W1
Contact: Conference Organizer, Aslib
Details later

*27/28 Mon/Tues — Aslib course: Financial Information Session III. Company Information
Aslib
Fee: Whole course: £120.00 Aslib members £95.00
This session: £50.00 Aslib members £40.00
Details and application form later

DECEMBER

1 Fri 15.00 — Technical Translation Group Meeting: Problems of mixed language cultures
Aslib
Contact: Conference Organizer, Aslib

*4 Mon	Aslib course: Financial Information Session IV. Financial statistics Aslib Fee: Whole course: £120.00 Aslib members £95.00 This session: £25.00 Aslib members £20.00 Details and application form later
*5 Tue	Aslib course: Financial Information Session V. Economic forecasts and economic indicators Aslib Fee: Whole course: £120.00 Aslib members £95.00 This session: £25.00 Aslib members £20.00 Details and application form later
*11 Mon	Aslib course: Financial Information Session VI. Financial aspects of trading, living and working abroad Aslib Fee: Whole course: £120.00 Aslib members £95.00 This session: £25.00 Aslib members £20.00 Details and application form later
*18 Mon 15.00 for 15.30	Informatics Group Meeting: STAIRS, by Mr Simon Cochemé, IBM (UK) Ltd Aslib Contact: Conference Organizer, Aslib Details later

1979

JANUARY

*17 Wed 17.00 for 17.30	Aslib Evening Meeting: Viewdata and public libraries: an LA/Aslib experiment, by John Martyn, Aslib Aslib Contact: Conference Organizer, Aslib

***APRIL**

Informatics 5
Contact: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX
Details later

SEPTEMBER

18/21 Tues/Fri	Aslib 53rd Annual Conference University of Sussex, Brighton Contact: Conference Organizer, Aslib Details later

* = new entry

Factors affecting the renewal of periodical subscriptions

A Study of Decision-making in libraries with Special Reference to Economics and Inter-library Lending

A. M. Woodward

Aslib Research and Development Department

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Aslib Publications

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Aslib Activities

HEADQUARTERS

EURIM 3:

The two previous EURIM conferences, in Paris in 1973 and in Amsterdam in 1976, were both broadly on research topics, the acronym EURIM being derived from 'European research in information management'. The third EURIM conference, held at the Künstlerhaus in Munich from 25–27 April, broke away from the research tradition and took as its theme the contribution of users to planning and policy making for information systems and networks. A total of 381 delegates attended, 317 from the European Economic Community and the remaining from sixteen other countries, some as far away as Mexico, Australia and South Africa. In keeping with the broader theme of the meeting, it was gratifying to note that delegates included representatives of PTTs and network and system operators as well as professional librarians and information officers.

The format of the conference differed from that of its predecessors. Twelve papers were presented in six sessions, and each pair of presentations was followed by a discussion period in which questions could be put to a panel consisting of the two speakers and two or three additional experts. Delegates had been invited to submit questions or prepared statements in advance, and these were generally used to open the discussions. Unfortunately differences in the number of prepared questions for each session meant that in one or two cases delegates wishing to present a statement from the floor found they had insufficient time to do so. Discussions in all sessions were lively, even without the added stimulus of prepared questions. One possible defect in the format of the conference was that it provided insufficient slack time between sessions to allow delegates to meet and talk amongst themselves, and in future it may well be worth allowing one or two blank sessions in the programme to allow the making and developing of personal contacts. However, the lack of space and time did not appear to have an adverse effect on the numbers visiting the exhibition which was mounted in conjunction with the conference: nor were there many absentees from the reception so lavishly provided by Verlag Dokumentation AG.

Despite the sunny spring weather which prevailed throughout the conference, the sessions were well-attended. Inevitably, a few of the better-informed delegates felt that they had 'heard it all before', but it was clear that the majority of attenders were acquiring useful information from the presentations and discussions. Perhaps the most informative presentation was that given by Mr Garth Davies, on the current state of development of EURONET, although it was obvious from the following discussion that a certain reserve and uncertainty towards EURONET still lingers among many of its potential users.

In this brief notice it is neither necessary nor desirable to discuss the presented papers one by one, particularly as the proceedings and discussions will shortly be available from Aslib. It may be worth noting, though, that the term 'user' was treated ambiguously in the conference. Reference was made to 'user feedback', 'user education' and so on, in the way that most information conferences tend to make some token acknowledgement of the legendary 'ultimate users' out there at the end of the information chain. It was obvious that in the general context of this conference, the users who should have some influence on systems and suppliers were in fact the intermediaries, the information workers. This was reinforced by the absence from the platforms or the audience of any representatives of actual user groups.

Aslib 52nd Annual Conference/39th FID Congress

19–22 September and 25–28 September 1978, University of Edinburgh

Arrangements for these two conferences are well advanced and the signs are that both will be well attended. The space booking form for the exhibition has now been distributed; situated in the main concourse of Edinburgh University's Appleton Tower, the focal point of both conferences, this is a wonderful showplace for exhibitors, with a combined audience that is literally worldwide and the demand for space is heavy.

An attractive aspect of the Aslib Conference will be the visits programme, which is unusually rich and varied. Edinburgh University Library, The Signet Library and the National Library of Scotland are opening their doors to visitors, as are John Bartholomew & Son, printers and publishers, Dunn & Wilson's Bellevue Bindery, the Royal Botanic Gardens and the Royal Observatory, while there are also visits to The Binns, historic home of General Tam Dalyell and of his descendants today, and to Scotland's greatest Adam mansion, Hopetoun House. A number of distinguished speakers – Dr H. R. Hookway, British Library; Professor H. S. White, University of Indiana; Richard Buchanan, MP; Professor J. D. Halloran, Centre for Mass Media Research, University of Leicester; Charles Clark, Managing Director of the Hutchinson Publishing Group, to name a few – develop the conference's theme: *Information: presentation, politics and power.*

The already massive programme of the FID Congress is supplemented by a number of papers contributed by the various FID Committees or received as the result of a call for papers. Although not presented in the sessions, delegates will receive preprints of these papers on registration and they will be published in the Congress proceedings. Four days of concentrated study are embodied in the Pre-Congress Seminar on Education and Training (September 18–21) organized by the Committees (FID/ET 'Education and Training' and FID/II 'Information for Industry' in conjunction with Aslib. Under the co-sponsorship of UNESCO and the German Foundation for International Development (DSE), the Seminar has as its theme 'Education and training: theory and provision, with a look at new developments and an example of the challenge confronting information workers in industry'. A programme is now available and can be obtained, with all other information about the Aslib and FID events and exhibition, from the Conference Organizer, Aslib.

Aslib Activities

New Director-General of Aslib

A new Director-General of Aslib has now been selected to succeed Leslie Wilson when he retires in September this year. He is Mr Basil Saunders, M.A. at present Head of Public Relations Services for the Wellcome Foundation Ltd.

Mr Saunders, who is 52, was educated at Dorchester Grammar School, Merchant Taylors School and Oxford University, to which he went after war service in the R.N.V.R. At Oxford he read, first, modern languages and then English. After a year spent teaching English in France and another year as a technical writer with G.E.C. in the United States, he returned to London and became an account executive with A. E. L. Mash and Associates, Public Relations Consultants. He joined the staff of the British Institute of Management in 1954 as public relations officer, and then moved on in 1957 to become an account executive with the London advertising agency of Pritchard, Wood and Partners. He took up his present appointment with the Wellcome Foundation in 1963. He is a Fellow of the Institute of Public Relations and a former member of its Council. Mr Saunders will be joining the staff of Aslib on 1 August.

Mr Saunder's wife is a journalist and the eldest of his six children, Kate Saunders, is just embarking on an acting career and is at present appearing in the current TV series 'Angels'.

Mr Leslie Wilson

Members of Aslib will be pleased to learn that Honorary Membership of the Special Libraries Association of the United States is to be conferred on Mr Leslie Wilson, Director of Aslib, at the Association's Convention in Kansas City, Missouri, on 14 June, 1978, in recognition of his leadership of Aslib during the past 28 years and of his contribution to the development of information and special library services in the United Kingdom and many parts of the world during that period. As an Honorary Member, Mr Wilson joins a small and distinguished company which includes the late Senator Hubert Humphrey, Grand Marshall of the Belgian Court Herman Liebaers and Howard Haycroft, former Chairman of the H. W. Wilson Company.

In accepting the award, Mr Wilson writes: 'I accept the award of Honorary Membership with both gratitude and humility, and shall treasure this additional link with an Association which I have always admired and which has shown to both Aslib and myself nothing but friendship and generosity throughout my time as Director of Aslib. It is my fervent hope that the additional leisure to which I look forward in retirement will enable me to take part in at least some of the future conferences of the Association.'

Do you speak Spanish?

Aslib is frequently asked to provide names of people to lecture on short courses in Latin America and has some difficulty in meeting these requests since some competence in Spanish is normally required. Apart from the language the major requirement is that lecturers should be experienced in both input and output aspects of information handling in specific subject areas, e.g. biochemistry, food science, textiles, mechanical and electrical engineering and metallurgy. Anyone with the necessary qualifications should contact the Deputy Director at Aslib.

INFORMATICS GROUP

Factfinder

On 8 May, we were given a talk by Mr David N. Beer, of Mini-Computer Systems Ltd, on the M.C.S. information handling and text processing system: Factfinder.

The system is a mini-version of INDOC using its own version of BASIS, and MICOS operating system. There are already 53 users in the U.K. and 160 throughout Europe. Its stated capabilities are: information retrieval, records management, advanced word processing, and communications. The following four configurations are available:

FF1; £46,000; CPU 64K; 2 Midas 3 terminals; 2 10MByte discs; 1 disc controller; (expandable).

FF2; £84,000; CPU 128K; 7 Midas 3 terminals; 3 45cps printers; 8 80MByte discs; 1 300 1pm printer; 1 disc controller; (expandable).

FF3; £120,000; CPU 256K; 13 Midas 3 terminals; 5 45cps printers; 4 80MByte discs; 1 300 1pm printer; 1 disc controller; (expandable).

small system; £32,000; 1 10MByte disc; 1 VDU; 1 slow printer; (not expandable).

Up to 24 terminals of mixed types can be supported, and there is a magnetic tape option. Security is left up to the user.

A special capability is a synonym dictionary, which can be switched off if not required. Up to 22 synonyms per index-term can be listed. A standard stopword list can be provided, if required.

The packages above can be leased. Software and engineering support is done directly by MCS, who can also provide consulting services.

For further information, please contact: David N. Beer, Product Manager, Mini-Computer Systems Ltd, Park House, Park Street, Maidenhead, Berks; telephone 0628–71411.

Future Meetings

New ISO Draft Guidelines on Monolingual Thesauri; 1978, 18 September. 15.30 h.

Practical Indexing Workshop; 1978, 30 October, 14.00 h. This follows on from our last workshop held 1977, 21 November.

Joint Informatics/Technical Translation Group One-day Conference on Translations and Computers; 1978, 14 November. A draft programme is being printed now, so please ensure you obtain a copy by contacting the Conference Organizer, Aslib.

Impact of Telecommunications on Residential and Business Information Services; 1978, 13 November, 15.30 h. To be presented by a speaker from the Post Office telecommunications.

Aslib Activities

Joint Informatics/BCS-IRSG Meeting on: Data Base Management Systems and Information Retrieval Systems – two sides of the same coin? 1978, 22 November. The venue and details on the speakers will be announced soon, so watch this column. The initials stand for the Information Retrieval Specialist Group of the British Computer Society. There will be a £1 fee.

STAIRS; 1978, 18 December, 15.30 h. Mr Simon Cochemé of IBM(UK) Ltd will be talking on the software package STAIRS, and its application in several operational information systems.

Informatics 5; 1979, April. At long last, after a gap of two years, we hope to hold another Informatics Conference. The date is not final, so please watch this column. We hope to hold within the conference a special research colloquium to be organized by the BCS-IRSG, to enable speakers to detail new research results or new projects. A formal call for papers will be announced later, but submissions will be taken from now on. If Informatics Conferences are new to you, you can read the papers given previously in the Proceedings of Informatics 1, 2 and 3, all published by Aslib; and Informatics 4 in the *Journal of Informatics,* vol. 1, no's 1 and 2 (1977).

If you would like a meeting to be held on a particular topic or system of interest to you, or wish to submit a paper to Informatics 5, please contact: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX. Tel: 01 828 4661. *Maxine MacCafferty.*

On-line survey

Aslib is seeking information on the patterns of use of on-line retrieval systems in the UK and a questionnaire has recently been circulated to the Aslib membership. If there is anyone, either within or outside the membership who has not received a copy but would like to be included in the survey, please get in touch with the Membership Dept at Aslib who would be pleased to provide copies.

UNIVERSITY OF ESSEX

SSRC SURVEY ARCHIVE

INFORMATION SCIENTIST

Applications are invited for the post of Information Scientist (Research Officer Range IB, salary scale £3,189–£4,601) with effect from 1 October 1978. The appointment will be for one year in the first instance and may be renewed. The qualifications required are graduate training in information science/librarianship, experience or interest in indexing, and a knowledge of the social sciences.

Applications (three copies), including a curriculum vitae and the names and addresses of two referees, should reach

The Registrar (AG/31/AI),
University of Essex,
Wivenhoe Park,
Colchester CO4 3SQ
from whom further particulars may be obtained, by JUNE 30, 1978.

Institute Librarian

Applications are invited for the post of INSTITUTE LIBRARIAN, which becomes vacant in October 1978 on the retirement of Professor C. W. Cleverdon. The individual appointed will be responsible for the library and at the same time will be expected to develop academic information services through the Institute. The post is at Librarian Grade IV (professorial) level.

Further particulars may be obtained from the Personnel Officer, Cranfield Institute of Technology, Cranfield, Bedford, MK43 0AL (tel. Bedford 750111).

Information enquiries may be addressed to the Chairman of the Library Committee of Senate, Professor G. S. C. Wills (tel. Bedford 751122).

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AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01-580 8465. Our deadline date for each issue is the 20th of the preceding month.

Annual General Meeting

The Group's Annual General meeting and lunch was held on 17 May at the Central Electricity Generating Board in the City. Over sixty members attended the lunch and although the advertized speaker was unfortunately ill and unable to attend, George Henderson gallantly stepped into the breach and gave us a very amusing talk on the 'Economics of Directory Publishing'.

The Group is thirty years old this year and we were particularly pleased that Mrs E. E. Stowell, the President and founder of the Group, was able to attend the lunch and afterwards take the chair at the Annual General Meeting.

The meeting recorded that the Group has once again had an active and successful year with membership now up to 316 since the introduction of the £2 subscription for membership of an ASLIB group. We have had a varied programme of meetings and visits which have been well attended on the whole. The Group's bank balance is slightly lower than the previous year but we still plan to produce a new membership list this year, which we hope to distribute free to members.

The new AEBIG Committee for 1978/79 was announced at the AGM and the members are as follows: Garry P. Humphreys, City Business Library (Chairman), Frances Oldland, London Business School (Hon. Secretary), Mrs Thelma Palmer, Williams, Glyn and Co. (Hon. Treasurer), Mr Terry Bell, Bank of England, Gillian Dare, British Institute of Management, Mr A. Edwin D. Fleming, Liverpool City Libraries, Christine Good, Manchester Business School, Nigel Oxbrow, Alan Armstrong and Associates, Tessa Perry, Coopers and Lybrand, David Picken, Easam's Ltd, Megan Thomas, Allied International Designers and Margaret Wilson, Statistics and Market Intelligence Library, Department of Industry.

News from SMIL

Users of the Statistics and Market Intelligence Library at Export House in London, may like to note that a photocopying machine has been installed in the Library. Photocopies are 10p each. Please note that the machine only takes 5p pieces so come prepared! Otherwise you can get change from a machine taking 50p pieces.

CBL

The City Business Library is now subscribing to the Independent Business Information Service, which provides information on companies in Eire. This is published by the Irish Independent at £60.00 p.a.

Publications

Index to Special Reports – Special Reports in newspapers are, as many of you are no doubt aware, very inadequately covered by existing published indexing services. Now an Index to Special Reports in U.K. Newspapers and certain periodicals, 1973–1977 has been published by the Institute of Scientific Business (ISBN 0 905440 62 5). It is a development of a local prototype compiled by Neil Hunter and Carol Webb during their work at the University of Bradford's Management Centre Library.

The Index is extremely useful for the type of enquiry which calls for an informed, preferably up to date, overview of a subject. The range of topics covered by the Reports is extremely wide and entries are made in the Index under subjects and geographical locations.

Over 1400 (approximately 70 per cent *Financial Times* and 20 per cent *The Times*) special reports are covered by the Index. Each entry includes the abbreviation for the newspaper or journal title, followed by the date and page numbers, or the total number of pages where a Special Report was separately bound or separately paginated from the issue with which it appeared; in some cases the main sections of a report have been individually indexed, but the pagination given is the total for the whole Report.

Copies of the Index are available, price £3 from Institute of Scientific Business, Enholmes Hall, Patrington, near Hull, East Yorkshire.

The Presentation and Terminology of Company Accounts in Ten European Countries

This book has been produced by a special working commission of the European Federation of Financial Analysts Societies, and should prove of great assistance to all those who need to know and understand the legal and professional framework under which company reports and accounts are produced in the ten major investment areas in Europe; what they contain and how they treat these items; what the major items are called in each language and how they are defined; and how analysts in each country approach some of this information.

The work covers Belgium, France, Germany, Italy, Netherlands, Norway, Spain, Sweden, Switzerland and the U.K. and for each country it specifically discusses the regulation of company accounts; the structure and terminology of the profit and loss account and the balance sheet (also any other accounts normally produced); consolidation; principles of depreciation and taxation. In each country it also touches on other factors which may be particularly relevant there.

It is a completely new and greatly expanded edition of the very successful book on Terminology which the Federation published in 1967. As well as being a valuable tool for the individual analyst, the book should also be a requirement for company library or information departments, the accounting departments of multinational firms, etc. It is available, in English, from the offices of The Society of Investment Analysts, price £5 – U.K. post free. Please send remittance with order.

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U.S. DEPARTMENT OF COMMERCE

—an Agency of the United States Government

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NEW MEMBERS

Name	*Groups*	*Location*	*Representative*
UK			
*Fire Protection Association	–	London	Mrs S. Foster
Henley Centre for Forecasting	EB	London	Mrs M. O. Willis
I.S.C. Chemicals Limited	Ch,EB,EN	Bristol	R. J. Beaven
National Institute for Biological Standards and Control	B	London	Mrs F. Sherwood
OVERSEAS			
Arab Organization for Industrialization	EB,El,EN,I	Egypt	Eng M. B. M. Shokry
INPADOC	Ch,Com,EB,El,EN	Austria	Dkfm G. Rubitschka
Netherlands Maritime Institute	EB,EN,SS,TP	Netherlands	G. S. Kok
INDIVIDUALS			
Mrs K. Carson	B	Warwicks	
Mrs P. A. Carstairs	–	Hampshire	
H. F. Dammers	–	Kent	
Drs L. A. de Geus	–	Switzerland	
I. F. Finlay	TT	N.Yorks	
J. Roelants-Abraham	CA	Belgium	
Miss I. A. Sims	–	Australia	
P. Stokes	SS	Staffs	

*Rejoined

GROUPS:
B–Biological; Ch–Chemical; CA–Computer Applications; Com–Computer Information; EB–Economic and Business Information; El–Electronics; EN–Engineering; SS–Social Sciences Information; TP–Transport and Planning.

TECHNIQUE GROUPS:
A–Audiovisual; I–Informatics; TT–Technical Translation.

News

NEWSPOINTS

Viewdata

The imminent introduction and future development of Viewdata is clearly of great interest and importance to the library and information community. It is likely to have a significant effect on public attitudes to information, and to change the pattern and style of information provision by libraries. The British Library is currently funding some studies of the use and potential of Viewdata, to be carried out jointly by Aslib and the Library Association. In the course of these studies the potential of Viewdata as a carrier for community information, and the impact of Viewdata availability on the reference activities of public libraries, will be explored, with the cooperation of the public libraries of Birmingham, Norfolk, Bexley, Hounslow, Sutton and Waltham Forest.

The Library Association is coordinating the location and administration of Viewdata output terminals in the six participating libraries. The use of these terminals and the consequent effects are being monitored by Aslib R & D Department. The same libraries are responsible for collecting and submitting information which is of interest to their local communities. This information will be formatted and entered to the Viewdata base by Aslib; problems of input preparation, updating and final use will also be monitored using both Post Office monitoring and other, separately collected, data. Guidelines for the use of Viewdata and other teletext facilities in public libraries are to be produced, together with advice on the collection and preparation of community information. Any queries should be addressed to Catherine Sullivan or David Oliver, Aslib R & D Department.

Intelligent terminals in Information Retrieval

A number of establishments in the U.K. have recently acquired intelligent terminals to undertake research into applications in information retrieval. The potential of such devices to aid in the handling of information is high and The Information Retrieval Specialist Group recognizing the interest in intelligent terminals is organizing a half-day meeting on 27 September in London where it is hoped a speaker from the British Library will reveal the policy of a major sponsor of research in this area. An actual user will talk about user experience, and a computer specialist will review the possibilities for the potential user. The program is not yet finalized and anyone who feels they can contribute to this meeting should contact Peter Noerr at The British Library, 7, Rathbone Street, London W1P 2AL.

UK User Group for Online Information Systems

A series of local meetings has been arranged to provide an opportunity for those interested in the formation of a User Group to discuss their needs, interests and ideas on the structure of such a group with members of the Steering Committee. At each meeting there will be an invited experienced speaker on a topic of interest as well as ample opportunity for discussion.

If you would like to attend any of these meetings please contact Christine A. Baker, The Library, Loughborough University of Technology, Loughborough, Leicestershire LE11 3TU, as soon as possible.

Merseyside On-Line User Group

The inaugural meeting of the Merseyside On-Line User Group took place at Liverpool Polytechnic on 17 May, 1978. Organizations represented included: B.I.C.C. Ltd., British Nuclear Fuels Ltd., Cheshire County Libraries, I.C.I. Ltd. (Mond Division), Liverpool Polytechnic Department of Library and Information Studies, Liverpool Polytechnic Library Service, Liverpool University Library, Mersey Regional Health Authority, Shell Research Ltd. and Unilever Research Ltd. Apologies were received from the Institute of Oceanographic Sciences, Pilkington Brothers Ltd., Plessey Ltd. and United Kingdom Atomic Energy Authority, Risley. Bernard Houghton was elected as Chairman, and John Convey as Secretary.

The next meeting was arranged for Wednesday, 18 October, 1978, and Unilever Research kindly invited the Group to meet at Port Sunlight.

Further information may be obtained from the Secretary: John Convey, Department of Library and Information Studies, Liverpool Polytechnic, Tithebarn Street, Liverpool 2. Tel: 051-236 0813.

Capital Planning Information

Don Kennington, Head of Information Services at the Greater London Council for the past nine years, is to become full-time Chairman and Joint Managing Director of the recently formed Capital Planning Information Ltd. CPI provides consultancy services in library and information management as well as specializing in the production and supply of urban, local government and planning documentation. The company has offices in Tunbridge Wells, Edinburgh and Canberra, Australia, and its current and recent activities include consultancies for the Latin American Centre for Development Administration in Caracas, Venezuela, the United Nations Environment Programme in Nairobi, and the Commission for the European Communities.

Further information from Gwen Watkinson, CPI Ltd, 2 Birling Road, Tunbridge Wells, Kent, Tel: 0892 32906.

Library Advisory Council (England): Meeting 3 May 1978

Maintaining library services: the Six Counties Study

The Council was pleased to note that the report of the study in six counties was expected to be published in the near future.

The libraries choice: report of the Working Party on library service to the disadvantaged

The Council was informed that the Secretary of State had agreed to the publication of this report in the Department's Library Information Series. The report had been put first to other Government Departments for comment and would then be put to local authority associations for their views. The Council expressed the hope that every effort would be made to bring about early publication.

The future development of library services: the economic context

Discussion on this theme part of the Council's study of the issues affecting the development of the library service over the next 10–15 years, was keen and several points were raised for further consideration in later papers. The Council considered that their discussions might result in a report, which could form a blueprint for library policy in the 1980s.

Whitford Committee Report on Copyright and Design

The Council considered the views which DES had submitted to the Department of Trade and endorsed their general line.

Supply of and demand for qualified librarians

The Council had received and considered the report from the Commission on the Supply of and Demand for Qualified Librarians, set up by the Library Association. It noted that some questions had been raised by the Department and other bodies about the figures in the report on the possible 'oversupply' of qualified librarians, and these were still under consideration. The Council asked to be kept informed about discussions taking place between the Library Association and DES on the predicted levels of supply and demand.

Support for library services in urban areas

The Council was pleased to note that library projects might be among those which would benefit from the Inner City Programme and it expressed the hope that local authorities would consider the possibilities seriously. The forthcoming report on Library Services to the Disadvantaged would give examples of the ways which benefits had been gained in some authorities.

Patents Required

The Science and Technology Library, Liverpool City Libraries, holds extensive collections of British and foreign patents but is anxious to make good certain gaps in the British collection. Would any library considering the disposal of any British patent material please inform the City Librarian, Liverpool City Libraries, of these holdings before disposing of them?

PUBLICATIONS

Library Association/HMSO Services Working Party Progress Report, 1976–77 Copies of this report are available free of charge from Aslib's representative on the working party, Miss C. Pratt, Librarian, Legal & General Assurance Society Ltd, 11 Queen Victoria Street, London EC4N 4TP. Please enclose a self-addressed stamped envelope approx. 6" x 8½".

CBD Research have recently produced the following new title and new editions of two well-known directories.

PIEPER, F. C. *compiler.* ***Subject index to sources of comparative international statistics.*** ed. 1. Beckenham, CBD Research, 1978. 745p. (ISBN 900246 23 5.)

The main section of this publication is the alphabetical subject index which takes up 615 of the 745 pages. No restriction was placed on the subject coverage which finally totalled over 53,000 entries under a large number of subject headings extracted from 358 statistical sources. The criteria on which source inclusion was based was that the source had to give, as far as possible, a wide international coverage of comparative data and had to be currently appearing on a regular basis. Some occasional reports and research publications which may not be updated were also included if their contents were not known to be easily available elsewhere. There are also four appendixes giving exports by product and destination, imports by product and destination, index numbers and global statistics.

The user, having traced the subject of interest, is referred to the relevant source by an alpha numeric code. The title of the source is then traced using the list of title codes at the end of the book. e.g. T5 is the Statistical Supplement of the British Sulphur Corporation.

The publishers and compilers acknowledge there are incongruities in presentation which are bound to occur in the compilation of a work of this complexity since statistics are published in a wide variety of forms and subjects divided and cross-related in many, often incompatible, ways. It is therefore important to take the advice of the publisher's note and to try all possible headings appropriate to the enquiry and to follow up all cross references. For instance there is no heading for chairs but a source for statistics on chairs can be traced under:

FURNITURE

Imports: chairs, bedding and parts by value in £.

There are other very useful short sections in this publication such as notes on monetary units which includes a definition of a unit of account, notes on product classifications such as ISIC and NIMEXE and notes on indications of territorial coverage such as the CACM countries (Central American Common Market) consisting of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua.

It would appear that nearly all of the publications covered are held either by the Warwick Statistics Service at University of Warwick Library or the Department of Industry's Statistics and Market Intelligence Library in London. This makes this guide more useful than the majority of guides, which often point the user to a source that would appear to answer their enquiry, only for the user to find the lack of a readily available UK location for the publica-

tion. If you are a member of the Warwick Statistics Service then the information contained in many of the sources referred to in this publication are likely to be only a telephone call away.

If you or your organization need to retrieve sources of comparative international statistical data then this book is certainly a most useful addition to your shelves and should take its rightful place alongside the rest of your CBD publications.

ANDERSON I. G. *ed. Directory of European Associations* ed. 2. Beckenham, CBD Research, 1976. 557p. (ISBN 0 900246 19 7.)

Part 1 covers national industrial trade and professional associations in 35 East and West European countries. (Part 2, published in 1975, covers national learned scientific and technical societies.) There have been considerable additions to the first edition of Part 1: as well as revision of the existing entries, there are an additional 2000 associations bringing the total to over 9000. Extra subject headings have been added and the entries give more detail, including telex numbers.

Arrangement is by subject category with a subject index in English, French and German. Each entry is clearly marked with a code for country. The usual CBD Research codes are used to indicate membership size, services provided and publications. A list of names of international organizations is given at the front of the directory and affiliations to these organizations are indicated under each national association's activities. There is an index by name of association (in the original language) and an abbreviations index. For information on associations of minor or regional interest, etc. there is a useful list of other sources in the introduction.

As with Part 2, the layout makes the directory quick and easy to use both for a subject search and for identifying a particular association. A further volume is planned to cover the arts, sport, social welfare and other activities.

ANDERSON, I. G. *ed. Councils, Committees, and Boards*, ed. 3. Beckenham, CBD Research, 1977. 402p. (ISBN 900246 22 7.)

The 3rd edition of this useful reference work on 'advisory, consultative executive and similar bodies in British public life' has been published four years after the second edition. During the intervening four years there has been widespread re-organization within, amongst others, local government and the health service, and this has had a great effect on the composition, function and existence of many Councils, Committees and Boards in Britain. The new edition takes note of these changes, and in consequence has increased in size from the 327 pages of edition 2 to 402 pages. New entries include those for the Adult Literacy Resource Agency and British National Oil Corporation. The third edition also includes details of many 'quangos' – quasi autonomous national government organizations, for which information on composition, statutory authority and function is generally not easy to find.

As in earlier editions, Councils, Committees and Boards has indexes by subject, chairman and abbreviation. The entries are arranged alphabetically, and include information such as address, history, function and publications. Again as in earlier editions much of the information has been obtained from the bodies directly to ensure maximum accuracy.

Councils, Committees and Boards was originally designed as a companion volume to the Directory of British Associations and provides a quickly and easily used source of reference on Councils, Committees and Boards in all fields of public life.

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Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of the Information Department at Aslib. All orders must be PRE-PAID.

Bibl–819
Civil Service Department. Central Management Library.
Job evaluation. 1978. 18 refs. £0.30

Bibl–820
House of Commons Library Research Division.
Medical Bill (H.L.). 1978. 3 pages. £0.40

Bibl–821
House of Commons Library Research Division.
Protection of Children Bill (Bill 16 of 1977–78). 1978. 7 pages. £0.80.

Bibl–822
House of Commons Library Research Division.
Transport Bill (Bill 43 of 1977–78). 1978, 14 pages. £1.50.

Bibl–823
House of Commons Library Research Division.
The Windscale inquiry report. 1978. 3 pages. £0.40.

The following bibliographies are available direct from the issuing organizations. PLEASE GIVE FULL DETAILS WHEN ORDERING – the Bibliography number alone is not sufficient to enable the publishing organization to identify the item.

Bibl–824
Chartered Insurance Institute. Library.
Select bibliography on loss adjusting. 1977. 5 pages.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–825
Chartered Insurance Institute. Library.
Select bibliography on pensions. 1977. 5 pages.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–826
Chartered Insurance Institute. Library.
Select bibliography on products liability. 1977. 11 pages.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–827
Chartered Insurance Institute. Library.
Select bibliography on reinsurance. 1977. 17 pages.
Available from: Library, Chartered Insurance Institute, 20 Aldermanbury, London, EC2V 7HY.

Bibl–828
Commonwealth Bureau of Soils.
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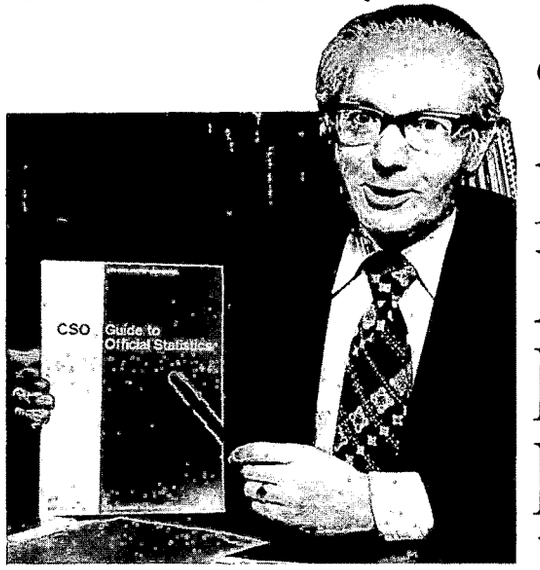

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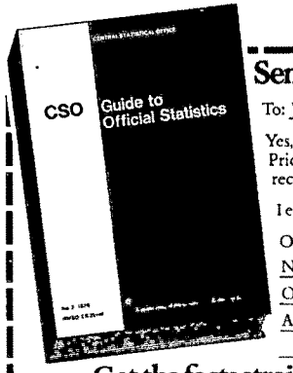

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ANALYTICAL ENTRIES

This issue lists many individual papers from a number of conference proceedings. Requests will generally be met by sending the whole volume on loan. *Information Management in the 1980's,* the proceedings of the 40th ASIS Annual Meeting, contains 1-page abstracts in hard copy with the full text on microfiche. References show the page number of the abstract and the fiche and frame number of the text.

BIBLIOGRAPHIC TOOLS AND PROCESSES

Abstracting
Cataloguing
Classification
Indexing
Thesaurus construction
Special classification schemes, subject headings, thesauri
Directories

COMMUNICATION AND COOPERATION

Communication, including report writing
Information science
Language and translation
Library in society
Library cooperation
Information networks

INFORMATION SYSTEMS AND SERVICES

Information systems, including storage, retrieval, dissemination
Information services, including secondary services

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Education
Employment
Research
Historical background

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Information sources
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USERS

User needs
User studies
User training
Service to special user groups

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Course

INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

3 - 6 October 1978
at Aslib Headquarters

Aims and Objectives: This course is intended for those taking up junior posts in special libraries and information departments. It is designed to increase their efficiency by giving them a better understanding of the reasons for various routines and practices they meet in their work, and the function they fulfil in the framework of the whole organization.

Fee: £65.00 (£50.00 to members of Aslib). This includes morning coffee and afternoon tea each day but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Note: A separate course is provided for graduates and people of similar status, and students are advised to consult the Education Officer if they are in doubt which is the more appropriate course for their needs. Students should be in their first year of library or information work.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night

of ..... to the night of

.....(inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable)

A) £12.50 - £13.50 per night (including breakfast)*

☐

B) £13.50 - £14.50 per night (including breakfast)

☐

C) £14.50 - £15.50 per night (including breakfast)

☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

SYNOPSIS

DAY I

Library procedures, recording of orders, accessions, loans, circulation, the treatment and use of periodicals and special types of material.

DAY II

Records of the Library's holdings: The catalogue and cataloguing - author and title entries, the subject index - classifying procedures, retrieving information. Dissemination of information.

DAY III

Guides to publications, use of bibliographies, indexes, abstract journals and union lists. Photocopying and cost efficienty in making copies.

DAY IV

Services to the user, handling enquiries. Getting help frpm others: inter-library loans, making the best of available services.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

COURSE ON BUSINESS INFORMATION

To be held at Aslib Headquarters

16 - 20 October 1978

Aims and Objectives: This course is intended for staff who are engaged in handling business or commercial information and for librarians or information officers in other subjects who need to handle business information. It concentrates on sources of information in the major fields of company information, statistics, marketing intelligence, product information, and also includes some sessions on the techniques of information handling. Practical work will be included.

Fee: £75.00 (£60.00 to members of Aslib). This includes morning coffee and afternoon tea each day (except Wednesday morning) but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Visits: This course includes a visit to the City Business Library in order to gain experience in using the full range of published material in commercial and company information, as well as a visit to the Aslib Information Department. Bibliographies and notes will be supplied to accompany lectures where appropriate.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

1S.

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night

of ..... to the night of

.....(inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable)

A) £12.50 - £13.50 per night (including breakfast)*

☐

B) £13.50 - £14.50 per night (including breakfast)

☐

C) £14.50 - £15.50 per night (including breakfast)

☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

COURSE ON BUSINESS INFORMATION

SYNOPSIS

DAY I

Business information and management literature; Running a small-budget economic information unit; Statistics: The use and applications of both UK and foreign statistics.

DAY II

Current information from newspapers and periodicals; the organisation of press cuttings. Company Information: main sources of published information, collections, interpretations, status enquiries and guides.

DAY III

Practical work at the City Business Library. Inquest and discussion of practical session. Directories and supplementary material.

DAY IV

Trade names and product information. Sources of information on legal matters. Balance sheet interpretation-practical session in analysis of company accounts.

DAY V

Marketing intelligence: survey of marketing intelligence and marketing research activities and techniques. External sources of business information.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

SENIOR INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

6 - 10 November 1978
at Aslib Headquarters

Aims and Objectives: This course is intended for graduates, or people with similar qualifications entering special library and information work without previous experience. It is intended to introduce them to the basic principles governing the handling of information, and to give them a broader view of their work than can be obtained by working in a single information department or library.

Fee: £75.00 (£60.00 to members of Aslib). This includes morning coffee and afternoon tea but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Note: Students will not normally be accepted for this course unless they have a degree or some similar qualification but not in librarianship or information science. Other students who wish to attend the course should consult the Education Officer before sending in the application form. Stndents should be in their first year of library of information work.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only				
Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night

of ..... to the night of

.....(inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable)

A) £12.50 - £13.50 per night (including breakfast)*

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B) £13.50 - £14.50 per night (including breakfast)

☐

C) £14.50 - £15.50 per night (including breakfast)

☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

SENIOR INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

SYNOPSIS

DAY I

The role and value of information departments. Selection and acquisition of published material. Loan procedures.

DAY II

External sources of published information in science and technology. Dissemination of information.

DAY III

Information retrieval - catalogues and indexes. Classification systems and retrieval characteristics of various systems.

DAY IV

Patents - a source of information. The foreign language barrier. Less conventional retrieval systems.

DAY V

Bibliography: Sources of published information for books and periodicals. Subject enquiries and literature searching.

VISITS

Both the Aslib Library and the Aslib Information Department will be visited and a basic introduction to on-line information retrieval will be given.

Cancellations: If a booking is cancelled earlier than one week before the beginning of the course the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Advertisements

Acceptance of advertisements for publication does not imply Aslib support for or endorsement of the goods or services advertised.

Advertisement rates. Members: first 25 words (minimum) £2.50: 7p for each additional word. 10p if box number required. (No agency discount.)
Non-members: £4 per s.c.c.

TRANSLATION SERVICES

SWEDISH, DANISH AND NORWEGIAN translated by J. T. Craddock, B.Com. FIL, Ekard, Ray Park Avenue, Maidenhead, Berks, SL6 8DZ. Maidenhead 24931.

SCIENTIFIC TRANSLATIONS FROM INDONESIAN, JAPANESE, CHINESE, RUSSIAN, CZECH and other East and West European languages into English and/or German. A. K. Henn, B.Sc, 'Glenside', Lower Leigh Rd., Pontnewynydd, Pontypool, Gwent. Tel: Pontypool 3689.

SCIENTIFIC AND TECHNICAL JAPANESE – ENGLISH TRANSLATIONS Specialist subjects include biochemistry, chemistry, chemical engineering, fuel science, metallurgy and rubber and plastics technology. Gerald Langsley, C.Chem., MRIC. Wayside, White Lodge Lane, Baslow, via Bakewell, Derbyshire. Tel. Baslow 2376.

TECHNICAL TRANSLATIONS from Japanese into English. R. A. Scutt, BA, 48 Somerset Avenue, West Wimbledon, London SW20 0BJ. Tel: 01 946 1713.

AUTHORITATIVE TECHNICAL TRANSLATIONS. Spanish, French, Italian, German, Portuguese, camera copy or printed. E. W. Sykes, FIL, 39 West Close, Wembley, Middlesex, HA9 9PJ. Tel: 01-904-4273.

JAPANESE, RUSSIAN, GERMAN etc; Technical and patents material. F. C. Allen,. BSc (London), FIL (Japanese), MIL (Russian and German), Member Translators Guild and Aslib Technical Translation Group. 42 Holywell Crescent, Abergavenny. Tel: 4393.

SCIENTIFIC TRANSLATIONS FROM RUSSIAN TO ENGLISH. Specializing in Chemistry, Medical Science, Fuel technology and Polymers. M. H. Milnes FRIC, C.Chem, 59 Highfield Avenue, Chesterfield, Derbyshire. Tel. Chesterfield 76331.

NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

Aslib On-Line Search Service

With the installation of a computer terminal in the Information Department, Aslib is now able to answer enquiries from Members, using the extensive computerized literature records available on the following:

Systems
- Lockheed DIALOG
- SDC-ORBIT
- SDS-RECON
- BLAISE

Data bases giving access to more than 25 million citations, abstracts and research summaries on over 70 files such as

CA Condensates, ERIC, CAB Abstracts, Environmental Science Index, Medline, MARC, SSIE, Compendex, Inspec, Management, International Aerospace Abstracts.

Subjects Including those in Science/Technology/Engineering
Business/Management/Economics
Social Sciences/Humanities/Education

The cost of using the On-Line Search Service is £25 (+ VAT) per enquiry.

This includes up to a total of 20 minutes connect time on the appropriate data bases and up to 50 printed citations.

Where extra connect time is used with the agreement of the enquirer, it is charged at £1 per minute and citations in excess of 50 at 6p each.

Charging is flexible: for example, in cases where a short search produces more than 50 prints the extra charge per citation may be waived.

The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:
The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

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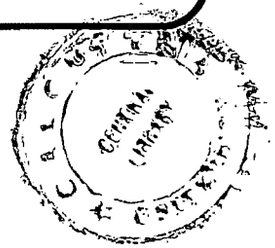

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TO ALL STAFF

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Microforms in Libraries
Your Customers and You

AEBIG News in this issue, p. 8

VOLUME 6 NUMBER 7
JULY 1978

On-line information retrieval sourcebook

Includes:

- A guide to the salient characteristics of on-line retrieval.
- A Directory of 100 data bases offering on-line access to over 30 million references.
- A Directory of 65 on-line systems, with complete contact details and literature references
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- Bibliography of 425 references.

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ASLIB

3 Belgrave Square, London SW1X 8PL

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Calendar

1978
AUGUST

29/31 Tues/Thu — Chemical Group Course: Introduction to Chemistry
Imperial College of Science and Technology, London SW7
Contact: L. S. Adler, Chemical Industries Association Tel: 01 735 3001
Leaflet with June issue

SEPTEMBER

1 Fri — Chemical Group Course: Nature and Language of Industrial Chemistry
Imperial College of Science and Technology, London SW7
Contact: L. S. Adler, Chemical Industries Association Tel: 01 735 3001
Leaflet with June issue

5/7 Tue/Thur — Aslib course: Report Writing
Aslib
Fee: £65 Aslib members: £55
Details and application form in March issue
Contact: Education Officer, Aslib

12 Tue — Aslib course: (with College of Librarianship Wales) Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in April issue
Contact: Education Officer, Aslib

*13 Wed 14.30 — Electronics Group Visit: STC Telephone Switching Division New Southgate
Contact: Mrs Anne Bridge, Librarian, Department of Industry, Abell House Library, Abell House, John Islip Street, London SW1P 4LN

15 Fri 15.00 — Technical Translation Group Meeting: Penguin Dictionary of Science, by Mr Uvarov
Aslib
Contact: Conference Organizer, Aslib

18 Mon 15.00 for 15.30 — Informatics Group Meeting: New ISO Draft Guidelines on Monolingual Thesauri
Aslib
Contact: Conference Organizer, Aslib

18/28 — FID 39th Conference and Congress
Edinburgh
Organized by Aslib
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

19/22 Tue/Fri — Aslib 52nd Annual Conference, University of Edinburgh
Contact: Conference Organizer, Aslib
Advance programme and registration form with March and June issues

OCTOBER

3/6 Tue/Fri — Aslib course: introductory Course to Special Library and Information Work
Aslib
Fee: £65.00 Aslib members: £50
Details and application form in June issue
Contact: Education Officer, Aslib

9/10 Mon/Tue — Aslib course: Output techniques for mechanized systems
Aslib
Fee: £55 Aslib members: £40
Details and application form in April issue
Contact: Education Officer, Aslib

13 Fri 15.00 — Technical Translation Group Meeting: Unusual languages forum
Aslib
Contact: Conference Organizer, Aslib

16/20 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £75.00 Aslib members: £60.00
Details and application form in June issue
Contact: Education Officer, Aslib

23/24 Mon/Tue — Aslib course: Official Publications
Aslib
Fee: £40.00 Aslib members: £30.00
Details and application form in May issue
Contact: Education Officer, Aslib

30 Mon — Aslib course: Microforms in Libraries
Aslib
Fee: £30.00 Aslib members: £25.00
Details and application form in June issue
Contact: Education Officer, Aslib

Calendar

30 Mon 14.00 — Informatics Group meeting: Practical indexing workshop
Aslib
Contact: Conference Organizer, Aslib

NOVEMBER

1 Wed 17.00 for 17.30 — Aslib Evening Meeting: Developments in patent documentation, by Vincent Dodd, Patent Office
Aslib
Contact: Conference Organizer, Aslib

1/3 Wed/Fri — Aslib course: Thesaurus Construction
Aslib
Fee: £42.00 Aslib members: £33.00
Details and application form later
Contact: Education Officer, Aslib

6/10 Mon/Fri — Aslib course: Senior Introductory Course to Special Library and Information work
Aslib
Fee: £75.00 Aslib members: £60.00
Details and application form in June issue
Contact: Education Officer, Aslib

13 Mon 15.00 for 15.30 — Informatics Group Meeting: Impact of telecommunications on residential and business information services, by Dr J. A. Short, Post Office Telecommunications
Aslib
Contact: Conference Organizer, Aslib

*14 Tues — Aslib course: Your customers and you
Aslib
Fee: £30.00 Aslib members: £25.00
Details and application form in June issue
Contact: Education Officer, Aslib

14 Tue — Technical Translation with Informatics Group
Seminar: Translating and the Computer
Lecture Theatre, Sudbury House, EC4
Contact: Conference Organizer, Aslib

*16/17 Thur/Fri — Aslib course: Inter-Library Loans: How to Succeed
Aslib
Fee: £30.00 (members only)
Details and application form in July issue
Contact: Education Officer, Aslib

20 Mon — Aslib course: Financial Information Session I. Introduction to the City.
Aslib
Fee: Whole course: £120.00 Aslib members £95.00
This session: £25.00 Aslib members £20.00
Details and application form later.
Contact: Education Officer, Aslib

21 Tues — Aslib course: Financial Information Session II. Financial aspects of trading, living and working abroad
Aslib
Fee: Whole course: £120.00 Aslib members £95.00.
This session: £25.00 Aslib members £20.00
Details and application form later
Contact: Education Officer, Aslib

22 Wed afternoon — Informatics (with BCS Information Retrieval Specialist) Group Meeting: Data base management systems and information retrieval systems – two sides of the same coin?
Contact: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX
Details later

22 Wed 17.00 for 18.00 — Aslib Eleventh Annual Lecture by Professor W. Ashworth Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albermarle Street, London W1
Contact: Conference Organizer, Aslib
Details later

27/28 Mon/Tues — Aslib course: Financial Information Session III. Company Information
Aslib
Fee: Whole course: £120.00 Aslib members £95.00
This session: £50.00 Aslib members £40.00
Details and application form later
Contact: Education Officer, Aslib

DECEMBER

1 Fri 15.00 — Technical Translation Group Meeting: Problems of mixed language cultures
Aslib
Contact: Conference Organizer, Aslib

Calendar

4/5 Mon/Tue — Aslib course: Financial Information Session IV. Financial statistics
Aslib
Fee: Whole course: £120.00 Aslib members £95.00
This session: £50.00 Aslib members £40.00
Details and application form later
Contact: Education Officer, Aslib

11 Mon — Aslib course: Financial Information Session V
Economic forecasts and economic indicators
Aslib
Fee: Whole course: £120.00 Aslib members £95.00
This session: £25.00 Aslib members £20.00
Details and application form later
Contact: Education Officer, Aslib

*14/15 Thur/Fri — Aslib course: An Introduction to the Universal Decimal Classification
Aslib
Fee: £37.00 Aslib members: £27.00
Details and application form in July issue
Contact: Education Officer, Aslib

18 Mon 15.00 for 15.30 — Informatics Group Meeting: STAIRS, by Mr Simon Cochemé, IBM (UK) Ltd
Aslib
Contact: Conference Organizer, Aslib

1979
JANUARY

17 Wed 17.00 for 17.30 — Aslib Evening Meeting: Viewdata and public libraries: an LA/Aslib experiment, by John Martyn, Aslib
Aslib
Contact: Conference Organizer, Aslib

***APRIL**

Informatics 5
Contact: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX
Details later

SEPTEMBER

18/21 Tues/Fri — Aslib 53rd Annual Conference
University of Sussex, Brighton
Contact: Conference Organizer, Aslib
Details later

* = new entry

Charles Barker
Confidential Reply Service

Please send full career details and list separately companies to which we should not forward your reply. Write the reference number on the envelope and post to our London office, 30 Farringdon Street, London EC4A 4EA.

Information Officer

Home Counties

Our client offers the opportunity for a Technical Information Officer to join a new team engaged in an exciting venture concerned with exploring advanced technologies and their relevance to the Company's future.

He/she will be responsible for setting-up from scratch and for operating an effective information and library support service for a small advanced projects team of scientists and engineers. Knowledge of computer systems would be useful. The job will be based in the Home Counties.

Ideally, candidates should have a first degree or 'A' levels in science, preferably chemistry; be members of the Institute of Information Scientists; and be capable of handling both scientific and commercial information.

Attractive salary and benefits package is offered, together with the prospect of career development.

Reference 1481.

NEW MEMBERS

Name	*Groups*	*Location*	*Representative*
UK			
*Credit Suisse White Weld Limited	EB	London	Mrs R. Taylor
Environmental Data Services Limited	B,Ch,Tp	London	Miss D. R. Howat
Hudsons Bookshops Limited	EN	Birmingham	Mr H. K. I. Burchell
Mann Judd, Chartered Accountants	EB	London	Miss C. A. Middleton
MCS Mini Computer Systems Limited	Com,El,CA	Berks	Mr D. N. Beer
National Enterprise Board	EB,El	London	Ms N. McGregor
Ogilvy, Benson & Mather	–	London	Mrs P. Atkin
Seale-Hayne College	B,EB,A	Devon	Mr D. S. Ellsworth
Stonehard Publications Limited	Com,EB	London	Miss M. E. Mahon
Trustee Savings Bank Central Board	–	London	Ms S. A. Herring
OVERSEAS			
Centro de Investigaciones Tecnologicas (ANCAP)	Ch,I	Uruguay	Mr J. J. Burastero
Experimental Building Station (Dept. of Construction)	EN	Australia	Mrs D. Irwin
Philippine Center for Adv. Studies	SS,Ca,I	Philippines	Ms V. V. Encarnacion
Social Science Documentation Centre	SS	India	Mr S. P. Agrawal
Sri Lanka Scientific & Technical Information Centre	–	Sri Lanka	Mr N. U. Yapa
Univerzitetska Biblioteka Svetozar Markovic	A,CA,I	Yugoslavia	Mrs S. Gligorijevic
INDIVIDUALS			
Mrs D. J. Phillips	–	Hants	
Mrs P. B. Ramsey	A,CA,I	London	
Mr B. Thompson	–	Leics	

*Rejoined

GROUPS:
B–Biological; Ch–Chemical; CA–Computer Applications; Com–Computer Information; EB–Economic and Business Information; El–Electronics; EN–Engineering; SS–Social Sciences Information; TP–Transport and Planning.

TECHNIQUE GROUPS:
A–Audiovisual; I–Informatics; TT–Technical Translation.

Aslib Activities

HEADQUARTERS

Aslib 52nd Annual Conference/39th FID Congress

19–22 September and 25–28 September 1978
Univeristy of Edinburgh

On 1 August, the concessionary rate for both these conferences runs out, as does the Annual Conference/FID Congress composite offer, so if you see this before the end of July, hurry to take advantage of the lower rate. Bookings are following a very average pattern, with a heavy international predominance on the FID side. The exhibition was publicized in June and the demand for space is heavy. Spanning both conferences and occupying a strategic position in the main concourse of the Appleton Tower, the audience for exhibitors is outstanding and positively worldwide, drawn not only from Aslib but from the international membership of FID.

The advance programme of Aslib's 52nd Annual Conference has been widely distributed and further copies can be obtained from the Conference Organizer, Aslib. The theme – *Information: presentation, politics and power* has stimulated some very interesting and provocative comment by the speakers and the abstracts of the papers, which will be published in the Conference Handbook received by all delegates, reveal with what seriousness the subject will be explored. New faces among the speakers will be Charles Clark, Managing Director of the Hutchinson Publishing Group, who has always combined an interest in law with a career in publishing, and Professor J. D. Halloran, Director of the Centre for Mass Communication Research at Leicester University and the author of many books and articles on communication and sociology, one of the most recent being *Communication and Community* (Council of Europe 1975). A friend we are very happy to have with us is Professor Herbert White, not only playing an important role as Co-Chairman and Rapporteur in the FID Congress but talking about growing user information dependence and its impact on the library field to the Aslib audience. Another happy return is that of Dr Raymond Appleyard, who talks about present trends and future prospects in the information industry. No one could better talk about the concepts of a national organization for information than Sir Harry Hookway, Chief Executive of the British Library, and the relationship between this great institution and British libraries will be studied by Norman Higham, Librarian of the University of Bristol. Leslie Wilson's opening address, which in many ways provided the genesis of the whole programme, will demonstrate from his long experience the interaction of the many interest groups – information and library organizations, Government, management, commercial suppliers and users that have found in Aslib a meeting point, and declare the belief he bequeathes to his successor that this leadership must continue and increase in the future.

With some thirty presented papers and almost as many – which will be preprinted and published but not presented in the sessions – as a result of a call for papers or recommended by the various committees of FID, the 39th FID Congress offers an intellectual feast starred with a galaxy of distinguished names: Professor J. Noel, University of Liège; Professor L. N. Sumarokov, ICSTI; Dr Martin Cremer, GID; Don Avedon, Microfilming Corporation of America; Professor Helmuth Arntz, President of FID; Dr I. Dahlberg, Editor of *International Classification;* Dr J. P. Sydler, ETH Bibliothek, Switzerland; Dr J. E. Brown, McGill Univeristy; D. W. King, King Research Inc; Professor Vladimir Slamecka, Georgia Institute of Technology, to name only a selection whom Aslib members do not have an opportunity of hearing every day. The opening keynote paper will be given by Sir Ieuan Maddock, a Vice-President of Aslib and Secretary of the British Association for the Advancement of Science. Two receptions have been offered – by HM Government on 25 September in Edinburgh Castle, and a buffet supper on 26 September given by the City of Edinburgh. Details of both conferences and applications to: The Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL.

New President for Aslib

Sir Alastair Pilkington, F.R.S. Chairman of Pilkington Brothers Ltd, was elected President of Aslib at the Annual General Meeting held on 8 June, 1978. He succeeds Sir Monty Finniston, F.R.S. who has completed the two-year term permitted by Aslib's Articles of Association.

Mr. T. M. Aitchison was re-elected Honorary Treasurer, and Mr. M. W. Hill Honorary Secretary for a further year.

Elections to Council

The following is the result of the elections to the Council of Aslib declared at the Annual General Meeting held on 8 June, 1978:

Elected	*No of votes*
Miss A. M. Allott (Sheffield City Libraries)	219
Mr D. Mason (College of Librarianship Wales)	201
Mr D. Overton (Department of Industry, Trade and Prices & Consumer Protection)	191
Mr L. G. Birkett (Imperial Metal Industries Ltd.)	182
Mr B. Langton (Essex County Librarian)	171
Professor M. F. Lynch (Sheffield Postgraduate School of Librarianship)	171
Dr B. G. Dutton (I.C.I. Ltd., Mond Division)	168
Mr R. D. Mannix (Unilever Research Laboratory)	163
Mr D. Stanley (Standard Telecommunication Laboratories)	152
Not Elected	
Mr J. A. Pickup (Albright and Wilson Ltd.)	144
Dr H. O. W. Eggins (University of Aston, Biodeterioration Information Centre)	108

CONSULTANCY SERVICE

These occasional pieces describing recent activities of the Consultancy Service have tended to emphasize our involvement in work for non-U.K. members. However, contrary to popular belief (amongst staff as well as members), we are more likely to be found strap-hanging courtesy of London Transport than winging our way to glamorous destinations overseas.

Our work for U.K. members is very important to us, and is very varied. Recently, for example, we completed a project for the Post Office involving classification and indexing studies in support of viewdata (now called Prestel). While we were at the Post Office building in Finsbury Square undertaking a fairly minute examination of the structure of a large part of the data base, we were interrupted by two periods of darkness in the course of the power workers' strike and a fire practice. This is not the first time we have been caught up in the general evacuation of a building; another was caused by smoke from an overheated photocopier in the serials block at Boston Spa, while we were conducting some research there.

A contract with a totally different orientation is one we have recently undertaken with a multinational company with headquarters in London. This was the design phase of a project concerning information handling by the marketing staff. Here we had to practise not only our own brand of specialized information management consultancy, but also more basic management principles: we needed to introduce organizational changes in setting up a strong information support group for day-to-day information before we could embark on the development of more sophisticated indexing and retrieval techniques for the specialized local information collections. We shall also be intimately involved in the implementation phase of this project, which is particularly rewarding for us.

We will be delighted to hear from any members requiring advice or assistance in sorting out appropriate methods of information handling. Contact can be made by letter or telephone to Consultancy Service, 36 Bedford Row, London WC1R 4JH. Tel: 01 242 4262.

INFORMATICS GROUP

Prestel

On 12 June, we were given a talk by Dr K. Williams of the Post Office Prestel department. Prestel is the new name for the Viewdata service. In future, viewdata (all in lower case) will be the generic term for similar teletext systems.

Dr Williams gave a very lengthy demonstration, around which discussion was generated. Many of you will probably already know much about Prestel, which will not be repeated here. Most of the discussion centred on the indexing problems yet to be faced by the Prestel service.

The tree structure offers a simple kind of classified breakdown of the contents, enabling easy access. An alphabetical list of contents – the branches – are available on the system, giving the user a frame number to access directly. Beyond this, any indexing must be supplied by the information providers.

The Post Office is to produce a hard copy directory of about a thousand of the most useful frame numbers. Any more would create an unmanageable directory of immense price. A thesaurus has been suggested, but was considered too clumsy for this kind of system.

Now the public-cum-market trial has begun, Prestel hopes to have rapid and continuous feedback from their users, so as to see what kinds of problems are discovered whilst accessing. Hard copy printers will be available later this year, at costs of £20 upwards. Cassettes will follow a little later.

Notes on Future Meetings

The joint one-day conference on *Translations and Computers,* with the Aslib Technical Translation Group, to be held on 14 November, has drawn up an exciting programme of speakers. You will receive a copy of the programme soon, if you contact the Conference Organizer at Aslib.

The meeting for 20 November on the *Impact of Telecommunications on Residential and Business Information Services* has been altered to 13 November. The speaker will be Dr J. A. Short of the Long Range Studies Division, Telecommunications Systems Strategy Department, of the Post Office.

The joint meeting on *Data Base Management Systems and Information Retrieval Systems – two sides of the same coin?,* with the BCS–IRSG, to be held on 22 November – apologies, there are still no details available, but I am chivvying-up the IRSG.

Arrangements for *Informatics 5* are proceeding for next year. If you wish to see the Informatics Group hold a meeting on a topic or system of interest to you, or would like to give a talk yourself, please contact: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX. Tel: 01 828 4661. *Maxine MacCafferty*

TECHNICAL TRANSLATION AND INFORMATICS GROUPS

Translating and the Computer: a seminar

14 November 1978
Lecture Theatre, Sudbury House, 15 Newgate Street, London EC1

Machine translation has re-emerged after a long period in limbo and there is growing evidence of its value. Computer systems can assist with the everyday problems of translation in an increasing variety of ways, including machine dictionaries. The primary purpose of this one-day seminar is to bring together the language and computing disciplines and, by familiarizing translators with developments in this field and drawing the attention of the designers of computer systems to the translator's practical needs, to demonstrate how their activities can interest and benefit each other.

A band of distinguished speakers has agreed to

take part and includes: P. J. Arthern, Council of the European Communities, Brussels; J. Elliston, Documentation and Training Support and Development, Rank Xerox; J. Goetschalckx, Commission of the European Communities, Luxembourg; Professor F. E. Knowles, University of Aston in Birmingham; Professor Shiu-Chang Loh, Chinese University of Hong Kong; Professor J. C. Sager, UMIST; E. Tanke, Siemens AG and Dr Yorick Wilks, University of Essex. Topics discussed will include the theory of machine translation and artificial intelligence; an approach to implementing machine translation aids; EURODICAUTOM; computer terminology systems and the use of terminology banks, seen from the translator's viewpoint, error analysis of MT output, with particular reference to SYSTRAN; a computer translation system from Chinese into English; and the seminar will end with a demonstration of the SYSTRAN system. A programme with registration form will be published later in the summer and can be obtained from the Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL.

Essays on Aslib

Anyone interested in the current affairs of Aslib, as well as the history of its development, is strongly recommended to a new publication available now and entitled *Essays on Aslib*. This collection of essays, which has been edited for Aslib by Peter Taylor, spans the whole lifetime of the organization, and presents a fascinating and sometimes amusing account of the complex forces which have shaped Aslib into the body it is today. Essays included are: Aslib and the development of information management; The origin and history of Aslib; The Aslib, Microfilm Service: the story of its wartime activities; The Aslib–Government relationship: research and consultancy; Aslib 1956–1960; Aslib 1961–1965; Aslib 1966–1970; Group activity in Aslib; Looking back on Aslib; Purpose in co-operation. £2. Overseas and North American prices available from Aslib Publications Department.

Factors affecting the renewal of periodical subscriptions

A Study of Decision-making in libraries with Special Reference to Economics and Inter-library Lending

A. M. Woodward

Aslib Research and Development Department

UK £8.40; £7 to Aslib members
Overseas £10.50; £8.75 to Aslib members
North America $25.20; $21 to Aslib members
ISBN: 0 85142 108 3

3 Belgrave Square, London SW1X 8PL

Aslib Publications

AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01 580 8465. Our deadline date for each issue is the 20th of the preceding month.

HM Customs and Excise Library

On Wednesday 7 June 1978, a party of 28 members of the Aslib Economics and Business Information Group visited HM Customs and Excise Library at Southend-on-Sea. The library was set up in 1974 to serve the various needs of several thousand staff responsible for value added tax administration, computing, statistics, staff training, accounting and management services. There is a well appointed library lounge where new issues of periodicals are displayed. Stock reflects the diverse interests of the department and includes such titles as *Civil service statistics, Horse racing in Britain, Immigration law, Privacy and computers, Rabies: the facts* and *Mothers ruin – a history of gin.* The library produces bibliographies on subjects of interest e.g. *Value added tax,* a weekly *Contents of recent journals,* and every two months *Whats new,* a selection of items recently added to stock.

HM Customs and Excise at Southend-on-Sea is possibly best known for the Customs Statistical Service provided by the Bill of Entry Section. The service offers up-to-date detailed information about the United Kingdom's trade with other countries. This information, which is produced monthly, covers over 9,000 commodity headings and shows value and quantity of goods traded. There is a charge for this service and it is possible to obtain information, either monthly or quarterly, on a regular basis. A leaflet describing the service can be obtained from HM Customs and Excise at Portcullis House, 27 Victoria Avenue, Southend-on-Sea, SS2 6AL.

AEBIG would like to express their thanks to Trevor Sturgess, the librarian and Ken Symonds from the Bill of Entry Section for their hospitality and for making this an interesting and profitable visit.

U.S. Embassy Reference and Referral Section

To quote a recently produced description of this service at the U.S. Embassy, 'it is designed to serve Britons, who, in connection with their own work, require specialized information about the U.S,' whether on social, economic, political or legislative topics. The RRS does not have the research capacity of a large library but has many other sources it can call upon including other Embassy sections such as the Press Office, Commercial Library and Cultural Office as well as the International Communications Agency in Washington and the Library of Congress. Amongst the services offered are bibliographic information on the social sciences and humanities and a referral service to help identify and contact U.S. national, state and local government agencies, research institutions, professional associations, information banks and individual experts. The RRS does have a direct telephone line of its own, but as you will appreciate, in view of its limited resources the unit would rather this did not become too widely known. Should you wish to learn more about how RRS operates, contact the Embassy on the usual number (499–9000) and ask for extension 627 or 628. This will put you through to the main library who will then transfer you to Miss Rosemary Bloomfield who is in charge of RRS.

PUBLICATIONS

JWT

New Services now available from J. Walter Thompson's Information Services Department are:

Top Thirty Agencies Account Gains and Losses 1977 is a quick-reference guide to account gains and losses for the year 1977, based on advertising trade press comment and Campaign's annual review (£15). The guide will be up-dated throughout 1978 on a quarterly basis, with a 4th Quarter annual cumulation. Annual Subscription £25.

Advertising Expenditure – Top 250 Companies 1976 ranks the advertising expenditures of the top 250 companies arranged by manufacturer's name, and by the company which owns that name. The analysis is based on data published by Media Expenditure Analysis Ltd. (£20). The 1977 edition will be available in August 1978 £40.

Advertising Expenditures – Top 600 Brands 1977 ranks the top brands, again based on data published by MEAL. Available May 1978 £40.

Market Sizes Pilot Edition is the first edition of a booklet designed to meet a need for a comprehensive and current quick-reference guide to the varied estimates of market sizes appearing in the press over the period September 1977 – February 1978 (£7.50). The booklet will be up-dated twice yearly £15.00 per issue.

Orders and Enquiries to Patricia Oliver, Information Services Department, J. Walter Thompson, 40, Berkeley Square, London W1X 6AD.
Tel: 01 629 9496.

News

NEWSPOINTS

Small Firms Counselling Service in London and South-East

The Small Firms Counselling Service has now been extended to the London and South-East region and will be operating in all areas of England by the end of the year.

In the London and South-East region the experience of the large number of enquiries handled by the Small Firms Information Centre has shown that many firms are not always aware of their real problems. We believe that the counselling service will help to solve not only readily identifiable problems but also those of success, particularly where expansion and diversification are concerned.

The service will cover Greater London, East Sussex, Kent, Surrey, Hampshire and West Sussex and will operate from the Small Firms Information Centre in Victoria through Area Counselling Offices in Barking, Eastbourne, London (Victoria), Maidstone, Portsmouth, Southall, Sutton and Wood Green.

Since the scheme was established in the South-West in October 1976, more than 1,000 cases have been handled there. The service has since been extended to the Northern, North-West, West Midlands and the Yorkshire and Humberside regions and will cover the whole of England towards the end of 1978 when offices in the Eastern and East Midlands regions will be operating.

For further information contact the Small Firms Information Centre for London and the South-East, 65 Buckingham Palace Road, London SW1W 0QX. Tel: 01 828 2384.

The Patent and Trade Mark Searchers' Group (of the Institute of Information Scientists)

By an official decision of the members, the Patent and Trade Mark Searchers' Association has been amalgamated with the Institute of Information Scientists as a Special Interest Group. After the completion of various formalities a general meeting of the new Group will be held at which officers and committee will be elected and a constitution agreed. Meanwhile it has been decided that the present officers and committee of the Association will continue to act.

Under the new organization the Group will retain its independence of action but will be able to call on the greater resources of the Institute when it is deemed desirable. In particular the work of the Group will be channelled through a number of subcommittees as in the past, and for the moment the present subcommittees will continue to operate. We hope that the Group may gain additional support from those members of the Institute who have an interest in patent and trade mark information but would not have considered joining the Association.

For further information contact Mrs B. F. M. Helliwell, Acting Chairman, 48 Grove Wood Close, Chorley Wood, Herts WD3 5PX.

Special Libraries Group for South-East?

The six-year success of HASL – the Hertfordshire Association of Special Libraries – has increasingly become the envy of other parts of the country. Now comes news of a similar group for the South-east, to be launched at a meeting on Friday 15 September 1978. Principle speaker will be founder-member of HASL, Doris Palmer, who will describe the development of the Hertfordshire group, which organizes mini-conferences, visits and pub evenings – providing common meeting ground for members of the three main national associations and those with no affiliations. Also participating will be John Proctor, Secretary of the South-east Area Libraries scheme (SEAL); Philip Gillham, Kent County's Technical Librarian and Rob Palmer, Information Officer with Balfour Beatty Engineering Ltd. The meeting, to be held at Lewisham Borough's Library in Bromley Road, Catford, will be preceeded by lunch-time food and drink. It is being organized as part of SEAL's 10th Anniversary exhibition and week-long programme of afternoon seminars.

Further details from: John Proctor, Lewisham's Head of Reference and Information Services, 114, Lewisham Way, London SE14 6PF. Tel: 01 692 1162.

SCIMP – Selective Cooperative Index of Management Periodicals

This is a new indexing service for business schools, libraries, commercial and industrial managers, produced and published by the European Business School Librarians Group. More than one hundred key management and business periodicals from the United States, Britain and continental Europe are indexed in depth, and a large number of other journals are scanned for important relevant articles. Indexing is carried out by qualified and experienced staff in twelve major business school libraries in the United Kingdom, France, Denmark, Switzerland and the Netherlands.

In each monthly issue articles are listed in 114 broad subjects for rapid current updating by busy readers, while a detailed index in each issue identifies articles on specific subjects for retrospective subject searching. There is an author index in each issue, and the subject and author indexes cumulate annually. We feel that this new key for the management literature will be invaluable to librarians and managers, in commercial, industrial and academic settings.

Subscriptions should be sent to: Mr David Dews, Librarian, Manchester Business School, Booth Street West, Manchester M15 6PB.

COURSE

On-line for business and commercial information: user viewpoints

A one-day course to be held at the Library Association, 7 Ridgmount Street, London WC1E 7AE, on Wednesday 18 October 1978. The Library Association and the Institute of Information Scientists have

joined forces for the specific purpose of organizing this one-day course. The main objective of the course is to analyse and discuss on-line retrieval from the standpoint of librarians and information scientists needing commercial and business information. Those who attend the course should gain an insight into the experience of information scientists who have tested and evaluated on-line retrieval mainly in the context of its use in information services and libraries in business and commerce.

Cost of course (including lunch, refreshments and VAT): £20 for members of the Library Association, the Institute of Information Scientists and Aslib. £25 other applicants.

PUBLICATIONS

Register of Consulting Scientists and Contract Research Organizations – 4th Edition

There has been a change in the method of presentation, made necessary by the 30 per cent increase in the number of entries and a considerable increase in the number of subjects covered. The book has been typeset instead of photographed from the original typing and is considerably less bulky in consequence. The Register started as a result of a research grant from an international company that found difficulty in locating appropriate expertise in the U.K. and it is therefore intended to help potential clients. The emphasis has been on scientists and technologists, particularly those represented by the Council for Science and Technology Institutes, rather than engineering or medical consultants but there are inevitable overlaps and both the latter professions have some representation. In addition to individuals prepared to act as consultants, there are other organizations, including government laboratories, university departments and research associations, who are prepared to undertake contract research work. Analytical and test houses, together with some organizations which give free advice or help in the application of particular products are also included. The editorial section gives guidance on fees and reproduces the Code of Practice as adopted by the Association of Consulting Scientists. Price £8.00 plus 50p postage and packing in the U.K.

Orders and enquiries to: The Hon. Registrar, E.A.G. Liddiard, Fulmer Research Institute Limited, Stoke Poges, Slough, SL2 4QD Tel: Fulmer 2184.

Obituary

Members who were active in Aslib's affairs in the early 1950s will be sorry to learn of the death of two members of the Aslib Council at that time, both of them residents of Nottingham. They are Miss Mabel Exley who held the post of Chief Research Librarian with Boots Pure Drug Co. Ltd. for 16 years until she retired in 1973, and Mr G. Ellis Flack who was Librarian of Univeristy College, Nottingham from 1931 until 1948, and then the first Librarian of Nottingham University until 1958.

Information Officer

for Multi-discipline Engineering and Construction Group

We are a worldwide engineering and contracting group, principally in power generation — thermal and hydro — but with many other activities in the fields of civil electrical and mechanical engineering.

The Information Department is located at our head office at Sidcup and the Information Officers provide a library and information service to management for all aspects of the Company's business.

The post calls for someone who can deal with a wide variety of enquiries, both technical and commercial, and can analyse and present information effectively. He or she must be able to develop information sources on an international basis. The person we seek will probably be a graduate or hold information/library qualifications. Previous experience on information work is essential.

We offer opportunities for further development and training, excellent salary, pension fund and flexible working hours. Assistance will be given with relocation.

Applicants should send a career summary to W. Fearnley-Whittingstall, Balfour Beatty Engineering Ltd., Marlowe House, Sidcup, Kent. DA15 7AU. Tel 01-300 3355.

BB Balfour Beatty
THE INTERNATIONAL ENGINEERING AND CONSTRUCTION GROUP

Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of the Information Department at Aslib. All orders must be PRE-PAID.

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A two-day course for beginners by

A G Brown, BA,DipLib,AIInfSc,
School of Library, Archive and Information Studies,
University College London

14 - 15 December 1978
at Aslib Headquarters

The Universal Decimal Classification is still one of the most widely used classifications in special libraries and information departments in this country in spite of the development and popularity of newer methods of information retrieval. It has even proved itself suitable for use on computer systems. But as with all retrieval systems, the quality of a U.D.C. index is dependent on the work of the people entrusted with its construction. The classification is very flexible, but successful use depends on a proper understanding of the underlying principles, and a grasp of the consequences of adopting various strategies in applying it.

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AN INTRODUCTION TO THE UNIVERSAL DECIMAL CLASSIFICATION

P R O G R A M M E

Thursday, 14 December

09.30 hrs	The basic elements of classification and subject indexing The nature of classification schemes
12.30 hrs	Break for lunch
14.00 hrs to 17.00 hrs	The development, editions and revision methods of the UDC The structure of the UDC as an indexing language - analytical features

Friday, 15 December

09.30 hrs	Citation order and provisions for synthesis in the UDC The classified catalogue using UDC
12.30 hrs	Break for lunch
14.15 hrs to 16.30 hrs	Practical Session A number of practical exercises in classification by UDC will be set, worked through and discussed in class.

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at Aslib Headquarters

It is universally agreed that the British Library network, including the British Library Lending Division, offers its users the most comprehensive loan collection in the world. It is apparent, however, that many users do not get the results the system deserves. Why is this? This course is designed to show how your inter-library loans success rate can be improved by proper use of all resources.

The course, designed by members of Aslib Information Department experienced in handling inter-library loans, is intended for those people dealing with inter-library loans who already achieve a high success rate using the BLLD. Detailed lectures on the BLLD will not be given, but attention will be paid to ways of improving success rate with the BLLD and also to ways of obtaining material not held at BLLD.

Persons attending this course should be those responsible for the day-to-day handling of inter-library loans in their organisation, which should be a registered user of BLLD.

Emphasis will be placed on problems encountered, and a large proportion of the course will consist of practical sessions. Participants are also expected to bring their own examples with them.

Fee: £30.00 Open to Aslib members only

Bookings: Places are limited to 15. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

INTER-LIBRARY LOANS: HOW TO SUCCEED

S Y N O P S I S

First day

Afternoon: (1) Introduction: the proven need for this course - inter-library loans the 'poor relation' - the need for identification of publication type and checking.

(2) Journals: methods of verification of details; locating.
(including practical session)

Second day

Morning: (1) Less conventional literature sources, including reports, theses, standards and specifications, and official publications.

(2) Books and conference proceedings: methods of verification of details; locating.

Afternoon: (3) Guides to locating and speculative searching

Participants are expected to bring examples of their own problems to the course.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

MICROFORMS IN LIBRARIES

an appreciation course

in conjunction with the National Reprographic Centre for Documentation

Microforms of different kinds have been of interest to librarians and information officers since they were first introduced. They offer advantages in space saving, dissemination, in obtaining copies of otherwise unobtainable publications, and in various other ways, but they also present problems: in acceptance by users, and in keeping up with the constantly changing technology. Recent developments both in the technology and in the systems approach have made possible new and more powerful applications. This course is designed specifically for librarians and information officers who want to understand more about the possible applications of microforms to their work and their limitations. Lectures will be given by NRCd staff who are engaged on research into the evaluation of equipment and processes. A wide variety of equipment will be demonstrated.

30 October 1978

at the National Reprographic Centre for Documentation, Hatfield, Hertfordshire.

Fee: £30.00 (£25.00 to members of Aslib & NRCd)

This includes lunch at Hatfield Polytechnic.

Details of programme are given overleaf

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

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Please enrol the following for the above course.

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Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night

of ..... to the night of

.....(inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable)

A) £12.50 - £13.50 per night (including breakfast)*

☐

B) £13.50 - £14.50 per night (including breakfast)

☐

C) £14.50 - £15.50 per night (including breakfast)

☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

MICROFORMS IN LIBRARIES

an appraciation course

S Y N O P S I S

09.30 hrs	Course introduction by T Hampshire
09.35 hrs	Micropublishing as an information medium I by B J S Williams
10.15 hrs	Break for coffee
10.30 hrs	Micropublishing as an information medium II by B J S Williams
11.30 hrs	Demonstrations of equipment (Cameras, processors, duplicators, etc.) by R N Broadhurst
12.30 hrs	Break for lunch
14.00 hrs	COM in the library
15.00 hrs	Break for tea.
15.15 hrs	Equipment quality and performance (Readers) by R N Broadhurst
16.30 hrs	Course ends.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

YOUR CUSTOMERS AND YOU
a course for library assistants
in conjunction with the College of Librarianship Wales

14 November 1978
at Aslib Headquarters

Aims and Objectives
This course is intended for non-professional assistants who come into contact with library users, and endeavours to teach them the important art of communicating with their users. It demonstrates the importance of good staff/customer relationships by analysing the factors involved in personal interactions and the answering of enquiries for information. Lectures, films, discussions and role-playing all contribute to demonstrate the right and wrong ways of handling enquiries.

Note This course was originally designed by C.L.W. as an on-site course for assistants in I.C.I. libraries, and is now being made available through Aslib to a wider audience.

Fee: £30.00 (£25.00 to members of Aslib).
This includes all papers, materials relating to the course as well as morning coffee and afternoon tea, but not lunch.

Bookings: Places are limited to 24. Members are advised to make provisional bookings by telephone as soon as possible after receiving this programme.

Details of programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

Organisation.....

Address .....

.....

Tel .....Telex .....

Name .....

Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

Please book hotel accommodation as over*

*Delete whichever is inapplicable.

For official use only

Pd.	Ack.	Inv.	T.W.L.	Hotel

HOTEL BOOKINGS

I wish a hotel room to be booked for me, from the night

of ..... to the night of

.....(inclusive)

I am prepared to accept accommodation in the following price ranges (tick boxes acceptable)

A) £12.50 - £13.50 per night (including breakfast)*

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☐

Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

YOUR CUSTOMERS AND YOU

P R O G R A M M E

Tuesday, November 14

09.00 hrs	Registration and Welcome	
09.45 hrs	Session 1	Are you a good information assistant?
10.45 hrs	Break for coffee	
11.00 hrs	Session 2	Appearances do matter
12.15 hrs	Break for lunch	
14.00 hrs	Session 3	Coping with customers
15.15 hrs	Break for tea	
15.30 hrs to 16.30 hrs	Session 4	Communication patterns

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Advertisements

Acceptance of advertisements for publication does not imply Aslib support for or endorsement of the goods or services advertised.

Advertisement rates. Members: first 25 words (minimum) £2.50: 7p for each additional word. 10p if box number required. (No agency discount.)
Non-members: £4 per s.c.c.

TRANSLATION SERVICES

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SCIENTIFIC TRANSLATIONS FROM INDONESIAN, JAPANESE, CHINESE, RUSSIAN, CZECH and other East and West European languages into English and/or German. A. K. Henn, B.Sc, 'Glenside', Lower Leigh Rd., Pontnewynydd, Pontypool, Gwent. Tel: Pontypool 3689.

SCIENTIFIC AND TECHNICAL JAPANESE – ENGLISH TRANSLATIONS Specialist subjects include biochemistry, chemistry, chemical engineering, fuel science, metallurgy and rubber and plastics technology. Gerald Langsley, C.Chem., MRIC. Wayside, White Lodge Lane, Baslow, via Bakewell, Derbyshire. Tel. Baslow 2376.

TECHNICAL TRANSLATIONS from Japanese into English. R. A. Scutt, BA, 48 Somerset Avenue, West Wimbledon, London SW20 0BJ. Tel: 01 946 1713.

AUTHORITATIVE TECHNICAL TRANSLATIONS. Spanish, French, Italian, German, Portuguese, camera copy or printed. E. W. Sykes, FIL, 39 West Close, Wembley, Middlesex, HA9 9PJ. Tel: 01-904-4273.

JAPANESE, RUSSIAN, GERMAN etc; Technical and patents material. F. C. Allen,. BSc (London), FIL (Japanese), MIL (Russian and German), Member Translators Guild and Aslib Technical Translation Group. 42 Holywell Crescent, Abergavenny. Tel: 4393.

SCIENTIFIC AND TECHNICAL TRANSLATIONS from Russian, German and Polish.
Mrs. B. Klipstein, B.Sc.Hons.,
1 Glenview Grove, Shipley, West Yorkshire.
Tel: Shipley (0274) 598215.

TEXPERT TRANSLATION SERVICE. Translations from and into all languages. Scientific, technical, commercial, legal, medicine. 254 Edgware Road, London W.2. Tel. 01-724 1540.

NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

Library and Information Studies in the United Kingdom and Ireland, 1950–1974:

an Index to Theses

Edited by
Peter J. Taylor
Aslib Research Department

Price: £4.50; £3.50 to Aslib members
O/S £5.63; £4.38 to Aslib members
NA $13.50; $10.50 to Aslib members
ISBN: 0 85142 085 0

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Aslib INFORMATION

PLEASE CIRCULATE

TO ALL STAFF

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Meeting:	Developments in Patent Documentation
Courses:	Financial Information On-line Information Services Thesaurus Construction

AEBIG News in this issue, p. 8

VOLUME 6 NUMBER 8
AUGUST 1978

ANNOUNCING A NEW SERIES OF ANNOTATED BIBLIOGRAPHIES ON EUROPEAN BUSINESS INFORMATION

We are pleased to furnish copies of individual subject and industry bibliographies, listed below, which include all of the basic forms of information (abstracts, indexes, directories, periodicals, data bases etc) which are available of most Western European countries. Each fully descriptive entry contains title, publisher and address, date or frequency, content and organization, evaluation and price.

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- ☐ Statistical Information
- ☐ Rubber Information
- ☐ Shipbuilding industry
- ☐ Timber industry
- ☐ Aerospace industry
- ☐ Agriculture
- ☐ Food & drink industries
- ☐ Footwear & leather industries
- ☐ Textile & clothing industries

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54–58 Caledonian Road, London N1 9RN. Telephone 01 278 6552.

Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00 Overseas, £17.00; North America, $35.00; additional copies members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

NOTICE

BUSINESS INFORMATION SOURCES –

the Guide to American and International business information is available from the Barbican Business Book Centre, 9 Moorfields, London EC2. Tel: 01 628 7479 or from the Economist Bookshop, Clare Market, Portugal Street, London WC2.

Calendar

SEPTEMBER

1 Fri — Chemical Group Course: Nature and Language of Industrial Chemistry
Imperial College of Science and Technology, London SW7
Contact: L. S. Adler, Chemical Industries Association Tel: 01 735 3001
Leaflet with June issue

5/7 Tue/Thur — Aslib course: Report Writing
Aslib
Fee: £65 Aslib members: £55
Details and application form in March issue
Contact: Education Officer, Aslib

12 Tue — Aslib course: (with College of Librarianship Wales) Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in April issue
Contact: Education Officer, Aslib

13 Wed 14.30 — Electronics Group Visit: STC Telephone Switching Division
New Southgate
Contact: Mrs Anne Bridge, Librarian, Department of Industry, Abell House Library, Abell House, John Islip Street, London SW1P 4LN

15 Fri 15.00 — Technical Translation Group Meeting: Penguin Dictionary of Science, by Mr Uvarov
Aslib
Contact: Conference Organizer, Aslib

'8 Mon 15.00 for 15.30 — Informatics Group Meeting: BSI Draft Standard Guidelines for the establishment and development of Monolingual Thesauri
Aslib
Contact: Conference Organizer, Aslib

18/28 — FID 39th Conference and Congress
Edinburgh
Organized by Aslib
Contact: Conference Organizer, Aslib
Advance programme and registration form with March issue

19/22 Tue/Fri — Aslib 52nd Annual Conference, University of Edinburgh
Contact: Conference Organizer, Aslib
Advance programme and registration form with March and June issues

*28 Thurs 17.30 for 18.00 — Economic and Business Information Group Cheese and Wine Party and Talk by Aubrey Wilson, BBC Financial World Tonight
Aslib
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Graduate School of Business Studies, Sussex Place, London W1

OCTOBER

3/6 Tue/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65 Aslib members: £50
Details and application form in June issue
Contact: Education Officer, Aslib

9/10 Mon/Tue — Aslib course: Output techniques for mechanized systems
Aslib
Fee: £55 Aslib members: £40
Details and application form in April issue
Contact: Education Officer, Aslib

13 Fri 15.00 — Technical Translation Group Meeting: Problems of mixed language cultures
Aslib
Contact: Conference Organizer, Aslib

16/20 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £75 Aslib members: £60
Details and application form in June issue
Contact: Education Officer, Aslib

23/24 Mon/Tue — Aslib course: Official Publications
Aslib
Fee: £40 Aslib members: £30
Details and application form in May issue
Contact: Education Officer, Aslib

*25 Wed 11.00 — Economic and Business Information Group Visit: Business Statistics Office
Newport
Contact: D. Picken, EASAMS Ltd, Lyon Way, Frimley Road, Camberley, Surrey GU16 5EX

Calendar

30 Mon — Aslib course: Microforms in Libraries
Aslib
Fee: £30 Aslib members: £25
Details and application form in June issue
Contact: Education Officer, Aslib

30 Mon 14.00 — Informatics Group meeting: Practical indexing workshop
Aslib
Contact: Conference Organizer, Aslib

NOVEMBER

1 Wed 17.00 for 17.30 — Aslib Evening Meeting: Developments in patent documentation, by Vincent Dodd, Patent Office
Aslib
Contact: Conference Organizer, Aslib
Leaflet in August issue

1/3 Wed/Fri — Aslib course: Thesaurus Construction
Aslib
Fee: £42 Aslib members: £33
Details and application form in August issue
Contact: Education Officer, Aslib

6/10 Mon/Fri — Aslib course: Senior Introductory Course to Special Library and Information work
Aslib
Fee: £75 Aslib members: £60
Details and application form in June issue
Contact: Education Officer, Aslib

*8 Wed 14.30 — Chemical Group Visit: Financial Times Business Information Group Library
Contact: Valerie Hughes, Shell UK Administrative Services, UASAC/315, Shell Centre, London SE1
Details later

13 Mon 15.00 for 15.30 — Informatics Group Meeting: Impact of telecommunications on residential and business information services, by Dr J. A. Short, Post Office Telecommunications
Aslib
Contact: Conference Organizer, Aslib

14 Tues — Aslib course: Your customers and you
Aslib
Fee: £30 Aslib members: £25
Details and application form in June issue
Contact: Education Officer, Aslib

14 Tue — Technical Translation with Informatics Group
Seminar: Translating and the Computer
Lecture Theatre, Sudbury House, EC4
Contact: Conference Organizer, Aslib
Programme and registration form with August issue

16/17 Thur/Fri — Aslib course: Inter-Library Loans: How to Succeed
Aslib
Fee: £30 (members only)
Details and application form in July issue
Contact: Education Officer, Aslib

20 Mon — Aslib course: Financial Information Session I. Introduction to the City.
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £25 Aslib members: £20
Details and application form in August issue
Contact: Education Officer, Aslib

21 Tues — Aslib course: Financial Information Session II. Financial aspects of trading, living and working abroad
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £25 Aslib members: £20
Details and application form in August issue
Contact: Education Officer, Aslib

22 Wed afternoon — Informatics (with BCS Information Retrieval Specialist) Group Meeting: Data base management systems and information retrieval systems – two sides of the same coin? Elizabeth Barraclough on IR and Peter King on DBMS
City University
Send £1 fee to: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX
Meeting will end in time for you to attend the Aslib Annual Lecture

22 Wed 17.00 for 18.00 — Aslib Eleventh Annual Lecture: Future perfect, by Professor W. Ashworth, Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albemarle Street, London W1
Contact: Conference Organizer, Aslib
Leaflet with August issue

*23/24 Thur/Fri — Aslib course: On-line Information Services: an introductory look
Aslib
Fee: £85 Aslib members: £70
Details and application form in August issue
Contact: Education Officer, Aslib

27/28 Mon/Tues — Aslib course: Financial Information Session III. Company Information
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £50 Aslib members £40
Details and application form in August issue
Contact: Education Officer, Aslib

DECEMBER

1 Fri 15.00 — Technical Translation Group Meeting: Unusual languages forum
Aslib
Contact: Conference Organizer, Aslib

4/5 Mon/Tue — Aslib course: Financial Information Session IV. Financial statistics
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £50 Aslib members: £40
Details and application form in August issue
Contact: Education Officer, Aslib

11 Mon — Aslib course: Financial Information Session V
Economic forecasts and economic indicators
Aslib
Fee: Whole course: £120 Aslib members £95
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

*13 Wed 14.30 — Economic and Business Information Group Visit: Library, Institute of Chartered Accountants in England & Wales
Moorgate Place, London
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1

14/15 Thur/Fri — Aslib course: An Introduction to the Universal Decimal Classification
Aslib
Fee: £37 Aslib members: £27
Details and application form in July issue
Contact: Education Officer, Aslib

18 Mon 15.00 for 15.30 — Informatics Group Meeting: STAIRS, by Mr Simon Cochemé, IBM (UK) Ltd
Aslib
Contact: Conference Organizer, Aslib

1979
JANUARY

*11 Thurs 17.00 — Economic and Business Information Group New Year Party
Aslib
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1

Calendar

*15/16 Mon/Tue — Aslib course: Serials
Aslib
Fee: £41 Aslib members: £33
Details and application form later
Contact: Education Officer, Aslib

17 Wed 17.00 for 17.30 — Aslib Evening Meeting: Viewdata and public libraries: an LA/Aslib experiment, by John Martyn, Aslib
Aslib
Contact: Conference Organizer, Aslib

*22 Mon — Aslib course: Sources of Information On Management. Session I.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

*23/26 Tue/Fri — Aslib course: Introductory Course to Special Library and Information work
Aslib
Fee: £70 Aslib members: £55
Details and application form later
Contact: Education Officer, Aslib

*29 Mon — Aslib course: Sources of Information On Management. Session II.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

FEBRUARY

*2 Fri — Aslib course: Techniques of Reference Work
Aslib
Fee: £27 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

*5 Mon — Aslib course: Sources of Information On Management. Session III.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

*8/9 Thur/Fri
Aslib course: Computer Produced Indexes
Aslib
Fee: £50 Aslib members: £35
Details and application form later
Contact: Education Officer, Aslib

*12 Mon
Aslib course: Sources of Information On Management. Session IV.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

*16 Fri
Aslib course: Handling Product Information
Aslib
Fee: £27 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

*21 Wed 17.00 for 17.30
Aslib Evening Meeting: The British Library Euston Scheme – a tape-slide presentation with commentary
Aslib
Contact: Conference Organizer, Aslib

MARCH

*1/2 Thur/Fri
Aslib course: Introduction to Mechanization
Aslib
Fee: £35 Aslib members: £28
Details and application form later
Contact: Education Officer, Aslib

*6/9 Tue/Fri
Aslib course: Classification and Indexing Systems
Aslib
Fee: £70 Aslib members: £55
Details and application form later
Contact: Education Officer, Aslib

*19/21 Mon/Wed
Aslib course: Mechanized Current-Awareness Services
Aslib
Fee: £75 Aslib members: £60
Details and application form later
Contact: Education Officer, Aslib

*21/23 Wed/Fri
Informatics 5: The Analysis of Meaning
Queen's College, Oxford
Contact: Conference Organizer, Aslib;
or Maxine MacCafferty, IEA Services, Coal Research, 14–15 Lower Grosvenor Place, London SW1 0EX

APRIL

*2/6 Mon/Fri
Aslib course: Business Information Course
Aslib
Fee: £80 Aslib members: £66
Details and application form later
Contact: Education Officer, Aslib

MAY

*14/18 Mon/Fri
Aslib course: Senior Introductory Course to Special Library and Information Work
Aslib
Fee: £80 Aslib members: £66
Details and application form later
Contact: Education Officer, Aslib

*18 Fri
Economic and Business Information Group Annual Lunch and Annual General Meeting, followed by visit to Library
London Business School, London NW1
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1
Details later

JUNE

*1/3 Fri/Sun
Aslib Electronics Group Annual Conference
Civil Service College, Sunningdale
Contact: R. W. Hayler, Head, Technical Services, MVEE, Chobham Lane, Chertsey, Surrey KT16 0EE
Details later

SEPTEMBER

18/21 Tues/Fri
Aslib 53rd Annual Conference
University of Sussex, Brighton
Contact: Conference Organizer, Aslib
Details later

* = new entry

Aslib Activities

HEADQUARTERS

Aslib 52nd Annual Conference/39th FID Congress

19–22 September and 25–28 September 1978, Univeristy of Edinburgh

'Better late than never' is one of the mottoes of the Aslib Conference Department and though both these events are well booked, it is very unlikely that a place cannot be found for even the eleventh-and-a-half hour registrant. So don't be discouraged from joining the many who have already booked.

The presence of FID has greatly strengthened the overseas representation at the Aslib conference, whose delegates will have the additional opportunity of meeting and mingling with the Council and Committee members of FID, who will be going about their business in the Appleton Tower of Edinburgh University.

The handbooks for both conferences were published earlier this month and have now, hopefully, been distributed to all registered participants. They will be supplemented on arrival by an exhibition handbook, by up-dated attendance lists and programme amendments and, for FID delegates, preprinted summaries of all the papers presented and contributed to the six sessions. These last cover a vast range geographically and of knowledge and promise the participants an intellectual feast of a very high order. In addition to the 'Welcome' reception on the evening of 24 September, the receptions given by HM Government in Edinburgh Castle and by the City of Edinburgh in the City Chambers, three professional visits are offered to FID delegates in the afternoons of 26 and 27 September as an alternative to the lecture sessions. More details and an opportunity to enrol will be available on registration in Edinburgh.

For further details and to register, contact the Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL. Tel: 01 235 5050.

INFORMATICS GROUP

September 18th, 1978 – The title previously given for this meeting was rather misleading. It should read: *BSI Draft Standard Guidelines for the Establishment and Development of Monolingual Thesauri.* This standard is based on ISO 2788. Deadline for comments has passed, but quite a few changes have been recommended, which are worthwhile bringing to your notice.

November 22nd, 1978 – Joint Informatics/BCS–IRSG Meeting: Data Base Management Systems and Information Retrieval Systems – two sides of the same coin? The venue will be The City University, St John Street, London. We are hoping to have Elizabeth Barraclough speak on the information retrieval side and Peter King of Birkbeck College to speak on DBMS. They will be followed by a joint forum. The meeting will finish in time for participants to get to the Royal Institution for the Aslib Annual Lecture. There is a £1 fee for this joint meeting. To obtain your ticket, please send a cheque or postal order made out to the British Computer Society, to: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14–15 Lower Grosvenor Place, London SW1W 0EX.

Informatics 5 will be held in 1979, 21/23 March, at Queen's College, Oxford. The theme is: *The Analysis of Meaning,* and there will be sessions on semiotics and general semantics, linguistic semantics, applied semantics – both information retrieval systems and artificial intelligence systems, and there will also be reports on current research involving semantics in IR.

For further information apply to the Conference Organizer, Aslib or Maxine MacCaffety, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1X 0EX.

LIBRARY

Thesauri and Aslib Library

The new draft British Standard on thesaurus construction. *Draft Standard Guidelines for the Establishment and Development of Monolingual Thesauri,* recommends that Aslib should be a clearing house for all thesauri produced in the UK. The compiler should contact the Aslib Library to ascertain whether an existing or planned thesaurus covers the same or an overlapping field of knowledge, in order both to avoid duplication and to serve as a starting point for the new work.

The Library should be notified of intent to prepare a new thesaurus and a copy of the first and any subsequent editions should be deposited in the Aslib Library.

As most members know, the Library already holds a large collection of thesauri (and classification schemes) and answers enquiries about the availability of schemes in particular subject areas. However, at present we are dependent on announcements of new thesauri in the library literature for acquiring new stock and would be pleased to hear (and/or receive copies) of any unpublished or unannounced documents which might be of interest to our other members. Most of the thesauri are available on short loan (2 weeks). A list of library holdings appeared in *Aslib Proceedings,* vol. 23, no. 6, June 1971, and it is hoped to update this shortly. A classified list is available for reference in the Library and is supplemented by published bibliographies, including Aslib Bibliography no. 7, *Thesauri and thesaurus construction. Valerie Gilbert, Aslib Librarian.*

BRITISH BROADCASTING CORPORATION
Radio News

Published on microfiche from 1 January 1978
Fully indexed in a new printed index published each quarter

Newsreaders' typescripts of the 6 p.m. Radio News — the most complete news bulletin on BBC Radio and TV, are reproduced on microfiche and are issued within 6 weeks of the end of each quarter with the quarterly printed index.

The first quarter's microfiche and index are now available. Annual Subscription: £225

Foundation Subscribers' Discount: A 10% discount on subscriptions for the first two years if ordered before 1 October 1978.

Brochures, specimen microfiche and indexes from:

Chadwyck-Healey Ltd
20 Newmarket Road
Cambridge CB5 8DT

Telephone: (0223) 311479

CUSTOMER SUPPORT
On-Line Information Services

Info-Line is augmenting its Customer Support Team prior to the start of operational service during the last quarter of 1978.

Based in London, but involving considerable travel in the UK and on the Continent, the job takes in the whole range of service activities including initial contact, training, problem-solving and motivation. Each member of the Customer Support Team will have complete responsibility for handling individual accounts, making personal identification with results achievable and measurable.

Qualifications should include a degree or equivalent in a technical subject, familiarity with information work and experience with on-line systems. Since training is an important part of the job, we are also looking for proven ability in the field of communication and in controlling of a group under instruction.

An attractive salary will be paid and other benefits include those normally associated with far larger organisations.

In the first instance please write to Peter Nichols, Head of Customer Support, Info-Line Limited, Brettenham House, Lancaster Place, London WC2E 7EN including a brief c.v. or phone 01-836 9359.

INFO LINE

ON-LINE INFORMATION RETRIEVAL SERVICE

AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01 580 8465. Our deadline date for each issue is the 20th of the preceding month.

Workshops on Information for the Small Business

Capital Planning Information Ltd. is holding a series of four workshops on the above topic which are aimed at librarians and others responsible for providing information services to small businesses. They will be held in Glasgow, Manchester, Birmingham and London on 17, 18, 19, and 20 October respectively. Course director is Don Kennington, principal speaker is Elaine Kempson and other speakers vary according to the venue. The fee of £25 includes coffee, lunch and afternoon tea. Attendance will be limited to 30 to ensure maximum participation. A leaflet giving details is available from CPI Ltd. 2 Birling Road, Tunbridge Wells TN2 5LX, Kent.

Periodicals list

A catalogue of the periodicals collection of The Library of The Institute of Chartered Accountants in England and Wales is now available, price £1.25, from the Publications Department of the Institute at Chartered Accountants Hall, Moorgate Place, London EC2R 6EQ. The 52 page book provides details of the Library's holdings of over 400 journals and periodicals. An index by country of publication enables journals from 50 countries to be easily traced. Full publishers' addresses are given for all currently received titles as a useful source of purchasing information.

SMIL Photocopying facilities

We have to report that the photocopying machine installed in the library at Export House has now been removed. We hasten to add that this was not SMIL's decision but that of the company leasing the equipment out. Apparently not enough copies were being made to make it a viable arrangement.

NTIS – New Foreign Market Survey Data.

Every year the United States Department of Commerce commissions the preparation of large numbers of foreign market surveys. These surveys, produced under the supervision of Commerce Department officials located at American Embassies around the world, cover markets for raw materials and manufactured products of all kinds. Each market survey costs several thousand pounds to produce, yet copies are offered at prices ranging from £5 to £15 (+ postage). For a free listing of current titles contact NTIS United Kingdom Service Centre, PO Box 3, Alton, Hants GU 34 2PG. Tel: Alton 84300.

NTIS seminars

NTIS has recently announced a series of short afternoon seminars intended to show British industry the range of services now available. The seminars at which several new products and services will be shown are due to take place as follows: American Embassy, London, 20 September 1978; Midland Hotel, Manchester, 2 October; Post House Hotel, Coventry, 31 October; Eurocrest Hotel, Bristol, 9 November; Polygon Hotel, Southampton, 14 November; Hampshire House Hotel, Basingstoke, 22 November.

Free admission will be by ticket only, obtainable on written application only to the NTIS UK Service Centre.

NEW PUBLICATIONS

The Pension Scheme Trustee by Michael Barnes and Ronald Spill, published by Guild Press, Park Place House, Tunnel Street, St. Helier, Jersey, Channel Islands. Price £8.00 including postage and packing. 150 pages. This recently published work aims to provide a concise and practical guide to an important and complicated subject. It is aimed at those who are already trustees, those who are about to become trustees and those who may not be trustees but have responsibilities for pensions.

European Directory of Business Information Sources and Services. 1978 Center for Business Information, 7 rue Buffon, 75005 PARIS, France.

This excellent publication (EDBISS) has undergone many changes and revisions since its first appearance; there has been a great increase in services covered, and a consequent reappraisal of how the information can best be presented. What has evolved is in fact a series of subject bibliographies where a range of material – bibliographies, indexes and abstracts, periodicals, handbooks, directories and looseleaf services – relating to a particular subject is surveyed in a single section called an Annotated Service Guide (ASG). There are seventeen divisions, including basic reference sources, corporate information, industry information, investment and banking, legal and tax information, press, radio and television, statistical information, etc. The industry information division has ASGs on such individual industries as food and drink, timber, footwear, etc. There is also an ASG on special libraries.

Each ASG has a country breakdown; the annotated descriptions are compiled by correspondents and contributing editors from each European country and, where possible, include both a description and an evaluation of the source or service under review. The point is made, however, that critical evaluation is not always easy, as sources must first be used. Nevertheless, most of us will be grateful for such basic information as a statement of extant titles, contents and prices. ASGs are prepared with the assistance of apparent experts in each field thus ensuring reasonable accuracy and currency.

Users already familiar with EDBISS may regret the passing of the lengthy, minutely analytical treatment of individual publications and services. However, recognition of the need to keep a fast-expanding publication within reasonable limits of size and cost, whilst providing the advantages of a bird's-eye view of a subject, must surely be obvious and welcome.

EDBISS (complete, but without updating service) costs £50; individual ASGs can be bought singly at £6.95, two copies £12, three £16, four £20. *G. P. Humphreys.*

NTIS

National Technical Information Service
U.S. DEPARTMENT OF COMMERCE

—an Agency of the United States Government

Extends an Invitation to Information Specialists and to Senior Executives from all branches of Industry and Commerce, from Central and Local Government, from Research Organizations and from the higher Academic Establishments, *to attend a Free Afternoon Seminar* to view the latest NTIS products and to learn how to benefit from this unique and authoritative Information Resource. Dates and locations of the Seminars are listed below. *Entry will be by invitation only, available free on written request to the NTIS United Kingdom Service Centre.*

American Embassy, London .....September 20, 1978
Midland Hotel, Manchester .....October 2, 1978
Post House Hotel, Coventry.....October 31, 1978
Eurocrest Hotel, Bristol .....November 9, 1978
Polygon Hotel, Southampton .....November 14, 1978
Hampshire House Hotel, Basingstoke .....November 22, 1978

NTIS UNITED KINGDOM SERVICE CENTRE
P.O. BOX 3, ALTON, HAMPSHIRE GU34 2PG, ENGLAND
Telephone: Alton 84300 Telex: 858431

(THE NTIS UNITED KINGDOM SERVICE CENTRE IS OPERATED BY MICROINFO LIMITED BY AGREEMENT WITH THE UNITED STATES DEPARTMENT OF COMMERCE)

European Investment Bank

The European Investment Bank, an independent public institution within the European Economic Community, is seeking for its head office in Luxembourg:

A Documentalist

aged between 25 and 40 for the Documentation Section of its Research Department. The successful candidate will work with a European team obtaining and collating information required by the Bank, circulating it, and maintaining data storage and retrieval systems.

This will entail scanning newspapers and periodicals, drawing up internal information bulletins and improving information filing systems (compiling a thesaurus, keeping data cards and preparing for the introduction of an automated system).

Qualifications: University education with diploma in social sciences (economics, finance, etc.) Training in documentation techniques or equivalent experience.

Languages: Very good knowledge of French (the language used for the data storage and retrieval system). Good knowledge of English and at least one other Community language.

Attractive salary according to qualifications and experience.

Candidates, who must be nationals of an EEC Member Country, are requested to write, enclosing a complete, detailed curriculum vitae and photograph, to:

Personnel Section
European Investment Bank
P.O. Box 2005
Luxembourg

All applications will be treated in strictest confidence.

THE OPEN UNIVERSITY

FACULTY OF EDUCATIONAL STUDIES

ONE YEAR TEMPORARY RESEARCH ASSISTANTSHIP IN THE INFORMATION RESEARCH GROUP

Applications are invited for the above post, based at the University's Headquarters at Milton Keynes.

In collaboration with the Information Officer of the Open University Centre for International Cooperation and Services (OUCICS), the Faculty's Information Research Group is carrying out a preliminary study to provide information to guide the planning of specialised information services for those engaged in distance education. The research assistant will be involved in survey and analysis of sources of information relevant to distance education.

The post would be suitable for someone with a social science or education degree, and/or a qualification in information science or librarianship, who might be interested in a career in some aspect of information work. It is hoped to make an appointment from 1st October 1978 or as soon as possible thereafter.

The salary will be on one of the bottom three points of the 1B scale, Research and Analogous Staff (i.e. £3,189–£3,660, under review from 1.10.78)

Application forms and further particulars are available by postcard request from the Recruitment Office (MH3616/4), The Open University, P.O. Box 75, Walton Hall, Milton Keynes, MK7 6AL, or by telephone from Milton Keynes 63868 (24 hour answering service).

Closing date for applications: 4th September 1978.

News

NEWSPOINTS

The new British Library building at St. Pancras

David Rodger, Planning Liaison Officer at the British Library, will be talking about the problems involved in planning the new British Library at St. Pancras at 2.30 p.m. on 27 September 1978 at Halifax Town Hall. The meeting has been organized by the Yorkshire and Humberside Division of the Association of Assistant Librarians; all interested parties are welcome. Further details from Terry Hanstock, Central Library, Sheffield. Tel: 0742 34742 4; Telex 54243.

Euronet delayed – but STI arrangements progress smoothly

Although equipment problems will delay the commercial launch of the European Community's Euronet telecommunications network, arrangements for the scientific and technical information service to be carried by the system are progressing 'very satisfactorily' said Dr. Georges Anderla, Director for Information Management, in Luxembourg on 26 July. Referring to a press statement recently issued by the French PTT (the public telephone and telecommunications administration) on behalf of all nine Community PTTs, he confirmed that technical difficulties were being experienced by the SESA-Logica consortium, main network contractor to the PTTs. These problems concerned the final development of one item of equipment – for the latest type of network switching centres at Paris, Frankfurt, London and Rome – and would probably put back the launch to mid-1979. Work on the common command language, multi-lingual aids and thesauri, referral and user guidance services, and agreed standards for document delivery was going ahead satisfactorily. The timing of service trials would similarly be unaffected by the problems as hosts and terminal manufacturers would still be offered test facilities for this purpose later this year, as originally planned.

For further information please contact, Mr Garth Davies, DGXIII (B) Commission of the European Communities, Batiment Jean Monnet, Luxembourg, OR Mr Jeffrey Lyes, Lexington International, 38 Berkeley Square, London, W1X 6BS. Tel: 01 629 8464, Telex 22871.

New Chairman for British Library Board

The Rt Hon Shirley Williams, Secretary of State for Education and Science has appointed Sir Frederick Dainton FRS to be Chairman of the British Library Board for a period of four years from 3 December 1978. He will succeed Viscount Eccles, who will have served for five years by December.

LIRG

The Library and Information Research Group will be holding its AGM at the Library Association's Study School and National Conference at Brighton in September, and the Group extends a warm welcome to all, members and non-members, who are attending the event. The AGM of the Group will be followed by a distinguished guest speaker, and a musical entertainment afterwards in a nearby hostelry. Starting at 7 p.m. on Wednesday, 13 September, the meeting will be held in The Red Drawing Room of the Royal Pavilion. A stimulating evening is guaranteed. Contact Peter Taylor, 36 Bedford Row WC1. Tel: 01 242 4262.

COURSES

Information Retrieval Techniques

Infotech International will present a new training course entitled *Information Retrieval Techniques* on 17–19 October, London. Although there are a number of Information Retrieval Systems on the market many of these were developed for specific applications and may not be entirely suitable for other requirements. As a result many organizations have considered developing their own systems or have adopted less that optimum solutions.

This new Infotech course covers the concepts, techniques and applications of information retrieval systems. The relative merits of mainframe and minicomputers and associated software packages are examined. The roles of public information suppliers and networks, problems of large scale input of text data, specialized output requirements high volume storage devices, and the design of file structures and enquiry languages for information retrieval systems, are also covered in the course.

For further details contact Sharon Ross, Infotech International Limited, Nicholson House, Maidenhead, Berkshire SL6 1LD. Tel: 0628 35031.

Using the new Bliss Classification

Two one-day demonstration courses will be held at the School of Librarianship, The Polytechnic of North London, on Saturday, 14 October and Saturday, 16 December 1978, to introduce the new Bliss Classification, the product of a major research project at the School, to practising librarians and information officers. An explanation of the nature and working of the new Bliss Classification will be followed by a session in which those attending will participate in practical work using the scheme.

Further details from: The Secretary, Short Courses, the School of Librarianship, The Polytechnic of North London, 207–225 Essex Road, London N1 3PN.

Advanced reference work

A five-day non-residential short course will be organized by the School of Librarianship, The

Polytechnic of North London, in collaboration with the Reference, Special and Information Section of the Library Association, 6–10 November, 1978. The course is intended to cover problems, solutions and materials in reference work in the principal subject fields. Course Director, John McN.Proctor, Head of Reference Service, London Borough of Lewisham.

Full details available from: The Secretary, Short Courses, the School of Librarianship, The Polytechnic of North London, 207–225 Essex Road, London N1 3PN.

MEETING

Intelligent Terminals in Information Retrieval – on Wednesday, 27 September at 2.00 p.m. at City University, London, at a cost of £1.

This meeting intends to cover the introduction of intelligent terminals in information retrieval by presenting four views. Firstly those of a sponsor of research from the British Library R & D Department who will give the current distribution of intelligent terminals for experimental use in library information work and will outline the benefits that are expected to accrue from the current research work. To follow this David Wood from Manchester Polytechnic will describe the work being done on an intelligent terminal in a library school, and discuss the limitations and benefits, how these may be overcome or capitalized on and expectation for future research, included in the discussion, will be the uses of an intelligent terminal for teaching and the eventual use of it by students. A second user, David Bagley from Hatfield Polytechnic will describe a variety of library applications, not all of them retrieval. Finally, Philip Williams of UMIST will discuss some of the potential of an intelligent terminal as an isolated device and will relate this to future information retrieval possibilities. Ticket application to: Ms C. Rees, SCICON, Sanderson House, 49 Berners Street, London W1.

PUBLICATION

Centre for Inter-firm comparison

A report just published by The Centre of Interfirm Comparison identifies the factors which distinguish successful businesses from unsuccessful businesses and shows what managerial characteristics are related to success and failure.

Amongst the characteristics that tend to be associated with success were: companies whose top management teams had degrees or professional qualifications; companies whose policies for improving the quality of their management included planned management development programmes; companies whose direct production employees' earnings were above average for their localities; companies in which the performance-linked element in the earnings of management amounted to at least 10 per cent of their earnings; companies which practised formal systems of quality control; in the case of subsidiary companies, those companies which were directly represented in the senior group policy-making body; companies in small community locations. The Centre is now undertaking further work to supplement and amplify the findings in this report.

The Report, ***Management Policies and Practices and Business Performance*** is published by the Centre for Interfirm Comparison, 25 Bloomsbury Square, LONDON WC1. Price £60.00 including postage and packing.

BBC CYMRU WALES

LIBRARIAN

(£3,175–£3,975 p.a.)

To run a small library used by radio and television production staff. Duties will include a limited amount of research work. Applicants should be fully qualified Librarians with a knowledge of general reference work, an interest in Current Affairs generally and in Welsh topics in particular. Thorough knowledge of Welsh and a continuing awareness of general trends in Welsh literature essential.

Based in Cardiff.

Please telephone or write immediately, enclosing addressed envelope, for application form quoting reference 78.G.1420AS, to Appointments Department, BBC, London W1A 1AA. Tel: 01 580 4468 extn 4619.

Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of the Information Department at Aslib. All orders must be **PRE-PAID.**

Bibl–857
House of Commons Library Research Division.
Back to square two . . . or the choice of Britain's next nuclear reactor. 1978. 94 refs. £1.40.

Bibl–858
House of Commons Library Research Division.
Nuclear Safeguards and Electricity (Finance) Bill. 1978. 52 refs. £0.60.

The following bibliographies are available direct from the issuing organizations. **PLEASE GIVE FULL DETAILS WHEN ORDERING** – the Bibliography number alone is not sufficient to enable the publishing organization to identify the item.

Bibl–859
Agricultural Research Council. Weed Research Organisation.
Selected references to factors affecting herbicide application: 1975–1978. 1978. 454 refs. Annotated Bibliography No. 118. U.K. £6.50. Overseas £7.80.
Available from: Weed Research Organisation, Agricultural Research Council, Begbroke Hill, Yarnton, Oxford, OX5 1PF.

Bibl–860
Birmingham Public Libraries.
Health and safety at work: a select bibliography. 1978. 654 refs. Technical Bibliography 11. £6.10 (cash with order).
Available from: Science and Technology Department, Birmingham Public Libraries, Paradise Circus, Birmingham B3 3HQ.

Bibl–861
Building Services Research and Information Association.
Building services for sports buildings and ice rinks: a selection of literature in BSRIA Library. 3rd Ed. 1978. 93 refs. LB 64/78. £1.00. Cash with order.
Available from: Building Services Research and Information Association, Old Bracknell Lane, Bracknell, Berkshire, RG12 4AH.

Bibl–862
Commonwealth Bureau of Horticulture and Plantation Crops.
Annotated bibliography on Carambola (Averrhoa carambola) 1965–1976. 1977. 21 refs. Query File No. 18/77. U.K. £1.00. Overseas £1.20.
Available from: Commonwealth Bureau of Horticulture and Plantation Crops, East Malling, Maidstone, Kent.

Bibl–863
Commonwealth Bureau of Horticulture and Plantation Crops.
Annotated bibliography on plums and apples in The Tropics 1967–1976. 1978. 32 refs. Query File No. 7/78. U.K. £3.00. Overseas £3.60.
Available from: Commonwealth Bureau of Horticulture and Plantation Crops, East Malling, Maidstone, Kent.

Bibl–864
Commonwealth Bureau of Horticulture and Plantation Crops.
Annotated bibliography on West African medicinal plants 1966–1977. 1978. 42 refs. Query File No. 6/78. U.K. £3.00. Overseas £3.60.
Available from: Commonwealth Bureau of Horticulture and Plantation Crops, East Malling, Maidstone, Kent.

Bibl–865
Commonwealth Bureau of Soils.
Antagonistic effects in soil biology: covering the published literature for 1970–1975. 1977. 133 refs. Annotated Bibliography No. SA 1810. U.K. £3.25 Overseas £3.90.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–866
Commonwealth Bureau of Soils.
Calcium in soil: covering the published literature for 1966–1975. 1977. 134 refs. Annotated Bibliography No. SA 1815. U.K. £3.25. Overseas £3.90.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–867
Commonwealth Bureau of Soils.
Plant nutrient content of atmospheric precipitation: covering the published literature for 1930–1975. 1977. 161 refs. Annotated Bibliography No. SJ 1819. U.K. £3.75. Overseas £4.50.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–868
Commonwealth Bureau of Soils.
Soil sterilization: covering the published literature for 1961–1975. 1977. 194 refs. Annotated Bibliography No. SA 1807. U.K. £4.50. Overseas £5.40.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–869
Commonwealth Bureau of Soils.
Soils of Kenya, Uganda and Tanzania: covering the published literature for 1958–1975. 1977. 125 refs. Annotated Bibliography No. SG 1818. U.K. £3.25. Overseas £3.90.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–870
Department of Employment. Library.
Youth employment – a select list. 1977. 8 pages. Library Checklist: CL76–1977 (3).
Available from: Library, Department of Employment, 12 St. James's Square, London, SW1Y 4LL.

Bibl–871
Department of Health and Social Security. Library.
Selected references on hospital medical secretarial services. 1977. 28 refs.
Available from: Library, Department of Health and Social Security, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–872
Department of Health and Social Security. Library.
Selected references on measles vaccination. 1977. 40 refs.
Available from: Library, Department of Health and Social Security, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–873
Electricity Council. Intelligence Section.
Alternative energy sources: a list of publications available for loan in the Electricity Council Library. 1977. 3 pages. Library Reading List 17.
Available from: Intelligence Section, Electricity Council, 30 Millbank, London, SW1P 4RD.

Bibl–874
Inland Revenue. Library.
Bibliography on taxes administered by the Inland Revenue Department. 1978. 12 pages.
Available from: Library, Inland Revenue, New Wing, Somerset House, London, WC2R 1LB.

Current Awareness List August 1978

APPLY TO ASLIB LIBRARY

to see items listed

- **books available on loan**
- **articles supplied as photocopies at £0.10 a page + VAT (or BLL form)**
- **please quote reference number on all requests**
- **items marked * for reference only, but Aslib publications may be purchased.**

VISIT ASLIB LIBRARY

9–5.15, Monday–Friday
Librarian: Valerie Gilbert

- **to meet the staff and discuss your enquiries in person**
- **to consult the catalogue and reference material**
- **to browse in the books, journals and library equipment literature**
- **to work in the Reading Room.**

BIBLIOGRAPHIC TOOLS AND PROCESSES

Abstracting
Cataloguing
Classification
Indexing
Thesaurus construction
Special classification schemes, subject headings, thesauri
Directories

COMMUNICATION AND COOPERATION

Communication, including report writing
Information science
Language and translation
Library in society
Library cooperation
Information networks

INFORMATION SYSTEMS AND SERVICES

Information systems, including storage, retrieval, dissemination
Information services, including secondary services

LIBRARIANSHIP

Associations
Education
Employment
Research
Historical background

LIBRARIES AND INFORMATION CENTRES

National libraries
Academic libraries
Public libraries
Special libraries and information centres

LIBRARY ADMINISTRATION

Management
Buildings and equipment
Operations and services
Materials

MECHANIZATION

Computer technology
Library automation
Computerized information systems

NATIONAL INFORMATION POLICIES AND SYSTEMS

PRINTING AND PUBLISHING

Printing, papermaking
Publishing and bookselling
Copyright and Public Lending Right

REPROGRAPHY

Microforms

SUBJECT DOCUMENTATION

Information sources
Special collections
Information for specific industries

USERS

User needs
User studies
User training
Service to special user groups

BIBLIOGRAPHIC TOOLS AND PROCESSES

1816/78
Ciba Foundation
Bibliographical references in scientific publications: a summary of suggestions from an international workshop. . .London, 25 November 1977. London: Ciba Foundation, 1978.
[10p.].

1817/78
IFLA International Office for UBC
The International Congress on National Bibliographies, Paris, 12–17 September 1977: report and recommendations. *IFLA Journal,*
IFLA Journal, vol. 4, no. 1, 1978, p. 10–16.

1818/78
Malinconico, S. Michael
Technology and standards for bibliographic control.
Library Quarterly, vol. 47, no. 3, July 1977, p. 308–325.

1819/78
Scott, Beverley
Compiling a regional bibliography.
Canadian Library Journal, vol.35, no. 2, April 1978, p. 103–105, 107, 109.

1820/78
UNIBID
International symposium on bibliographic exchange formats 27–29 April 1978. Recommendations.
2p. unpublished
Organised in co-operation with ICSU-AB, IFLA and ISO and sponsored by Unesco.

1821/78
Wigington, Ronald L. *and* Costakos, Charles
Technological foundations for bibliographic control systems.
Library Quarterly, vol. 47, no. 3, July 1977, p. 285–307.

Abstracting

1822/78
American National Standards Institute.
American National Standard for writing abstracts.
IEEE Transactions on Professional Communications, vol. PC–20, no. 4, December 1977, p. 252–254.
Reprinted from ANSI Z39. 14–1971.

Cataloguing

1823/78
Anderson, Dorothy
IFLA's programme of ISBDs.
Unesco Bulletin for Libraries, vol. 32, no. 5, May–June 1978, p. 144–150.

1824/78
IFLA
ISBD (CM): International Standard Bibliographic Description for Cartographic Materials. London: IFLA International Office for UBC, 1977.
58p. ISBN 0 903043 16 5. £5.00.

1825/78
IFLA Committee on Cataloguing
ISBD (G): General International Standard Bibliographic Description: annotated text. London: IFLA International Office for UBC, 1977.
24p. ISBN 0 903043 18 1 £3.00.

1826/78
IFLA International Office for UBC
An annotated bibliography of the International Standard Bibliographic Description. London: the Office, 1977.
26p. (Occasional paper no. 2)

1827/78
IFLA International Office for UBC, *comp.*
Standardization activities of concern to libraries and national bibliographies: an outline of current practices, projects and publications. London: IFLA Committee on Cataloguing, 1976.
36p. ISBN 0 903043 092. £5.00.

Classification

1828/78
Bartlett, Carol
Some practical problems of reclassification.
Catalogue & Index, no. 48, Spring 1978, p. 1, 3.

1829/78
Caffarel, Agnes
Classification of clinical nursing texts: a new approach.
Bulletin of the Medical Library Association, vol. 66, no. 1, January 1978, p. 52–55.

1830/78
Hyams, M. *and* Aggarwal, A. J.
Plasdoc coding, including new index terms.
in
International Patents Conference . . . 1978: proceedings. London: Derwent, 1978, p. 400–407.

Indexing

1831/78
Bakewell, K. G. B.
A study of indexers' reactions to the PRECIS indexing system, by K. G. B. Bakewell with the assistance of Joan M. Bibby, Eric J. Hunter and Vincent De P. Roper. Liverpool: Liverpool Polytechnic, 1978.
63p. (BLRDR 5433) ISBN 0 901537 128.

1832/78
Robinson, C. Derek
Teaching PRECIS at Toronto.
Catalogue & Index, no. 48, Spring 1978, p. 5–6.

1833/78
Swift, D. F. *and others*
Multi-modality in indexing and searching by D. F. Swift, A. Winn and D. A. Bramer.
Journal of Informatics, vol. 1, no. 3, December 1977, p. 91–95.

Thesaurus construction

1834/78
Pope, M. E.
New thesaurus and text editing [for Derwent].
in
International Patents Conference . . . 1978: proceedings. London: Derwent, 1978, p. 232–235.

Directories

*1835/78
Caldeira, Paulo da Terra, *ed.*
Guia das Bibliotecas do Estado de Minas Gerais. Belo Horizonte: Conselho de Extensão da UFMG, 1977.
119p.
Directory of libraries in the state of Minas Gerais, Brazil.

*1836/78
Found, Peter *ed.*
International literary market place 1977–78. London: Bowker, 1977.
469p. ISBN 0 85935 055 X

*1837/78
Jones, Peter E., *comp.*
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Course

A S L I B E V E N I N G M E E T I N G

Wednesday, 1 November 1978
17.30 (Tea 17.00)

Aslib,
3 Belgrave Square,
London SW1

DEVELOPMENTS IN PATENT DOCUMENTATION

Speaker: V S Dodd, Superintending Examiner,
The Patent Office

Mr Dodd's paper will deal with international activities in documentation as they have developed so far under the aegis of the World Intellectual Property Organization (WIPO) and how they are about to be reorganized, the respects in which the UK patents follow (or differ) from international recommendations, the changes which the Patents Act 1977 is forcing on UK patent documents, and the arrangements being made to include EPO and PCT publications in the Patent Office documentation

Please tear off and return
by 27 October 1978

To: The Conference Organizer, Aslib,
3 Belgrave Square, London SW1X 8PL

ASLIB EVENING MEETING : DEVELOPMENTS IN PATENT DOCUMENTATION

I / We shall be attending the Aslib Evening Meeting on 1 November 1978

(Capital letters please)

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Course

COURSE ON THESAURUS CONSTRUCTION

1 - 3 November 1978
at Aslib Headquarters

Aims and objectives:

Libraries and information departments are increasingly turning to post-coordinate systems to give greater depth and flexibility to their indexing of highly specialised material, with or without the aid of mechanical or electronic aids. The construction of a thesaurus to control the indexing language is an essential part of most such systems. This course is aimed at senior librarians and information officers who have an unsatisfactory retrieval system and wish to employ or institute a thesaurus. It is designed to give students the knowledge necessary to construct a thesaurus suitable for their users' needs, or alternatively to evaluate existing thesauri, and possibly adapt them to meet their users' needs. It includes extensive practical exercises which will give students experience of the techniques involved.

Fee: £42 (£33 to members of Aslib). This includes morning coffee and afternoon tea each day but not lunch.

Bookings: Places are limited to 20. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib
3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course:

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Name .....

Qualifications .....

Position held .....

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Position held .....

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COURSE ON THESAURUS CONSTRUCTION

P R O G R A M M E

Day 1

Session 1	Introduction to the thesaurus: what it is and what it is not - the distinction between grammar and meaning.
Session 2	The basic thesaural relationships.
Session 3	Practical exercise in thesaural relationships.

Day II

Session 4	The display of thesauri - the different types available.
Session 5	The use and extension of existing thesauri.
Session 6	The evaluation, maintenance and updating of thesauri.
Session 7	Term collection etc.
Session 8	Discussion of students' problems.
Session 9	Briefing for practical exercise.

Day III

Session 10	Practical exercise on the construction, use and testing of a thesaurus.

Cancellations

If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

FINANCIAL INFORMATION

an extended course presented with the assistance of the Aslib Economic and Business Information Group to be held at Aslib Headquarters

November 20, 21, 27, 28, December 4, 5, 11, 1978

Aims and Objectives of the course

The course is intended for professional staff in business libraries or information departments, those who are being prepared for promotion, and for qualified professional staff new to financial information. They should have attended the course on Business Information, or have equivalent knowledge of the subject. The course will deepen their knowledge and understanding of both sources of information and of the subject.

Format of the course

The course consists of five linked sessions held on two successive days in four weeks (two sessions lasting two days each, the rest one day only). Bookings will be taken for individual sessions, but priority will be given to students attending the whole course.

Fee: for whole course £120.00 (£95.00 to members of Aslib)

Fees for individual sessions are shown on the next page.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice. The form on this page should be used only by those booking for the whole course.

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FINANCIAL INFORMATION

November - December 1978

SYNOPSIS OF WHOLE COURSE

November 20	Session I	Introduction to the City
November 21	Session II	Financial aspects of trading, living and working abroad
November 27/28	Session III	Company information: structure, registration requirements and published information
December 4/5	Session IV	Statistics for business and finance
December 11	Session V	Economic forecasts and economic indicators

For details of content of individual sessions, please see the following page.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

FINANCIAL INFORMATION

November 20 to December 11 (continued)

SYNOPSES OF INDIVIDUAL SESSIONS

November 20 Session I Introduction to the City

The City organisations - who are they? - Investment and the Stock Exchance, its requirements for information - Information needs of financial service companies - Banking structures and the need for speedy information - Terminology of finance in relation to information.

Fee: £25.00 (£20.00 to members of Aslib)

November 21 Session II Financial aspects of trading, living and working abroad

Principles of exchange control - Foreign exchange and exchange risk, methods of payment - Export finance, export credit and insurance - Export documents and terms of contract, import regulations - Living and working abroad: transfer of funds, remuneration levels, cost of living, taxation - practical session.

Fee: £25.00 (£20.00 to members of Aslib)

November 27/28 Session III Company Information

Structure registration requirements and published information (UK, Europe and other countries, USA) - Documents issued to comply with UK Stock Exchange listing requirements, Eurobond prospectuses, S.E.C. documents as sources of information - Interpretation of accounts (UK, Europe and America - comparisons, differences and terminology) - Business ratios - Insurance companies - interpretation of published accounts, D.o.I. returns and other information.

Fee: £50.00 (£40.00 to members of Aslib)

To: The Education Officer, Aslib,
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TITLE OF COURSE .....

SESSION .....

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Qualifications .....

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Position held .....

Please book hotel accommodation as over*

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FINANCIAL INFORMATION

November 20 to December 11

SYNOPSIS OF INDIVIDUAL SESSIONS (continued)

December 4/5 Session IV Statistics for business and finance

Methods of data collection: questionnaire design, survey techniques - Presentation: tables, pie charts, bar charts, etc. - Measures of location and dispersion: means, medians, quartiles, deciles and standard deviation - Time series and seasonal adjustment - Index numbers: index of production, index of retail prices, change in base, re-basing to compare different series, deflating and examples - Availability: CSO Press Office enquiry point, major collections, abstracting/indexing publications.

Fee: £50.00 (£40.00 to members of Aslib)

December 11 Session V Economic forecasts and economic indicators

History of economic forecasting (Situation before they materialised who introduced them, who used them and why, development, economic planning, overseas) - Economic forecasting: successes and failures (Short- and long-term forecasting) - Models/economic indicators (What they are, how they are compiled, how does one use them, with an economic model or without) - Differences between business forecasts Case studies.

Fee: £25.00 (£20.00 to members of Aslib)

Bookings: Priority will be given to students who book for the whole course. Students who book for individual sessions will be informed when their bookings have been accepted.

Cancellations: If a booking is cancelled earlier than one week before the beginning of the course the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

FORM A

ONLINE INFORMATION SERVICES: AN INTRODUCTORY LOOK

23 - 24 November 1978
at Aslib Headquarters

Aims and objectives

Anyone with a computer terminal and telephone can now use, if they so wish, a variety of computer-based information systems to search very large stores of document references in a wide range of subject areas. This course has now been redesigned to serve as a general introduction to the services available, and to show what is needed before starting to use them.

The course consists of an overview of the systems, networks, equipment and data bases available now and those planned for the future. It is designed primarily for information workers who have very little prior knowledge or experience of online computer-based information systems.

Students will learn to do simple searches under the guidance of the course tutors but it is emphasised that the course does not provide practical training in search techniques.

Fee: £85.00 (£70.00 to members of Aslib).
This includes morning coffee and afternoon tea, but not lunch.

Bookings: Places are limited to 20. Members are advised to make provisional bookings by telephone as soon as possible after receiving this programme.

Details of programme are given overleaf.

To: The Education Officer, Aslib,
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Please book hotel accommodation as over*

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C) £14.50 - £15.50 per night (including breakfast)

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Signature .....

When this booking is acknowledged, you will be informed at which hotel a room has been booked for you. You will be required to settle your account directly with the hotel.

* This hotel has no bar or restaurant facilities.

ONLINE INFORMATION SERVICES: AN INTRODUCTORY LOOK

COURSE SYNOPSIS

Day 1 (morning)
Introduction to simple online searching with demonstration
Practical Session - use of a terminal
simple set exercises using a few basic commands

Day 1 (afternoon)
Description of existing online systems and data bases
How to get started in online searching - equipment and passwords needed
Log on and log off procedures
Planning a search strategy with demonstrations.

Day 2 (morning)
Costs of online searching
Practical Session - more complex searching using a wider range of commands

Day 2 (afternoon)
Impact of online searching on information services now and in the future
Likely new developments nationally and internationally.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

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The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:

The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

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Aslib INFORMATION

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TO ALL STAFF

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VOLUME 6 NUMBER 9
SEPTEMBER 1978

pcl

The Polytechnic of Central London

CHIEF LIBRARIAN

Applications are invited for the appointment of Chief Librarian from 1 January 1979. Candidates should have academic qualifications together with professional qualifications in Librarianship. In addition they should have had a number of years experience in a senior post, preferably in an academic or industrial library.

The Chief Librarian will be responsible for Library services throughout the polytechnic, consulting with other members of staff to ensure a service attuned to PCL's needs. He/she will be General Editor of all Library publications, will arrange staff training and publicity for the service, and represent the Library externally.

Salary scale is now the subject of investigation by a Joint ILEA/CDLP working party due to report in the Autumn: currently scale with effect 1.7.78. inclusive of London Weighting and supplement is £7,927 – £8,626.

Further details and application forms from: The Establishment Officer, PCL, 309 Regent Street, London W1R 8AL. Tel: 01–580–2020. Ext 212.

ASLIB PUBLICATIONS DEPARTMENT

EDITOR

Applications are invited from graduates, preferably in science, technology or the social sciences, for the post of Editor in the Aslib Publications Department, to start around the beginning of November. The successful candidate will be responsible for the editing and production of three of the Aslib journals in the field of library and information science and will be required to assist with the book publication programme.

A background in library and information science and/or journal publishing would be an advantage as would an ability to type. The commencing salary will range upwards from £3,500 pa. according to qualifications and experience. Applications, in writing, should be sent to the Deputy Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00; Overseas, £17.00; North America, $35.00; additional copies, members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

NB

There will be combined October-November issues of *Aslib Information, Aslib Proceedings and Aslib Book List.*

The printing schedules are being revised so that during 1979 journals will reach subscribers in the first week of the month e.g. the January issues will arrive the first week of January.

Copy for *Aslib Information* should therefore reach the Editor for the January issue by November 25.

Calendar

1978

OCTOBER

3/6 Tue/Fri — Aslib course: Introductory Course to Special Library and Information Work
Aslib
Fee: £65 Aslib members: £50
Details and application form in June issue
Contact: Education Officer, Aslib

9/10 Mon/Tue — Aslib course: Output techniques for mechanized systems
Aslib
Fee: £55 Aslib members: £40
Details and application form in April issue
Contact: Education Officer, Aslib

13 Fri 15.00 — Technical Translation Group Meeting: Problems of mixed language cultures
Aslib
Contact: Conference Organizer, Aslib

16/20 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £75 Aslib members: £60
Details and application form in June issue
Contact: Education Officer, Aslib

23/24 Mon/Tue — Aslib course: Official Publications
Aslib
Fee: £40 Aslib members: £30
Details and application form in May issue
Contact: Education Officer, Aslib

25 Wed 11.00 — Economic and Business Information Group Visit: Business Statistics Office
Newport
Contact: D. Picken, EASAMS Ltd, Lyon Way, Frimley Road, Camberley, Surrey GU16 5EX

*27 Fri 14.30 — ASSIG Visit: Equal Opportunities Commission
Manchester
Contact: Brian Buchanan, School of Librarianship, Loughborough Technical College, Radmoor Road, Loughborough, Leics.

30 Mon — Aslib course: Microforms in Libraries
Hatfield
Fee: £30 Aslib members: £25
Details and application form in June issue
Contact: Education Officer, Aslib

30 Mon 14.00 — Informatics Group meeting: Practical indexing workshop
Aslib
Contact: Conference Organizer, Aslib

NOVEMBER

1 Wed 17.00 for 17.30 — Aslib Evening Meeting: Developments in patent documentation, by Vincent Dodd, Patent Office
Aslib
Contact: Conference Organizer, Aslib
Leaflet in August issue

1/3 Wed/Fri — Aslib course: Thesaurus Construction
Aslib
Fee: £42 Aslib members: £33
Details and application form in August issue
Contact: Education Officer, Aslib

6/10 Mon/Fri — Aslib course: Senior Introductory Course to Special Library and Information work
Aslib
Fee: £75 Aslib members: £60
Details and application form in June issue
Contact: Education Officer, Aslib

8 Wed 14.30 — Chemical Group Visit: Financial Times Business Information Group Library
Contact: Valerie Hughes, Shell UK Administrative Services, UASAC/315, Shell Centre, London SE1
Details later

13 Mon 15.00 for 15.30 — Informatics Group Meeting: Impact of telecommunications on residential and business information services, by Dr J. A. Short, Post Office Telecommunications
Aslib
Contact: Conference Organizer, Aslib

14 Tues — Aslib course: Your customers and you
Aslib
Fee £30 Aslib members: £25
Details and application form in June issue
Contact: Education Officer, Aslib

14 Tues — Technical Translation with Informatics Group
Seminar: Translating and the Computer
Lecture Theatre, Sudbury House, EC4
Contact: Conference Organizer, Aslib
Programme and registration form with August issue

Calendar

16/17 Thur/Fri — Aslib course: Inter-Library Loans: How to succeed
Aslib
Fee: £30 (members only)
Details and application form in July issue
Contact: Education Officer, Aslib

20 Mon — Aslib course: Financial Information Session I. Introduction to the City.
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £25 Aslib members: £20
Details and application form in August issue
Contact: Education Officer, Aslib

21 Tues — Aslib course: Financial Information Session II. Financial aspects of trading, living and working abroad
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £25 Aslib members: £20
Details and application form in August issue
Contact: Education Officer, Aslib

22 Wed afternoon — Informatics (with BCS Information Retrieval Specialist) Group Meeting: Data base management systems and information retrieval systems – two sides of the same coin? Elizabeth Barraclough on IR and Peter King on DBMS
City University
Send £1 fee to: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX
Meeting will end in time for you to attend the Aslib Annual Lecture

22 Wed 17.00 for 18.00 — Aslib Eleventh Annual Lecture: Future perfect, by Professor W. Ashworth, Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albemarle Street, London W1
Contact: Conference Organizer, Aslib
Leaflet with September issue

23/24 Thur/Fri — Aslib course: On-line Information Services: an introductory look
Aslib
Fee: £85 Aslib members: £70
Details and application form in August issue
Contact: Education Officer, Aslib

*27 Mon 17.00 17.30 — ASSIG Evening Meeting: National Youth Bureau and its information team, by Mrs S. Thompson and Ms Margaret Gardner
Aslib
Contact: Conference Organizer, Aslib

27/28 Mon/Tue — Aslib course: Financial Information Session III. Company Information
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £50 Aslib members £40
Details and application form in August issue
Contact: Education Officer, Aslib

DECEMBER

1 Fri 15.00 — Technical Translation Group Meeting: Unusual languages forum
Aslib
Contact: Conference Organizer, Aslib

4/5 Mon/Tue — Aslib course: Financial Information Session IV. Financial statistics
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £50 Aslib members: £40
Details and application form in August issue
Contact: Education Officer, Aslib

11 Mon — Aslib course: Financial Information Session V Economic forecasts and economic indicators
Aslib
Fee: Whole course: £120 Aslib members £95
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

13 Wed 14.30 — Economic and Business Information Group Visit: Library, Institute of Chartered Accountants in England & Wales Moorgate Place, London
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1

14/15 Thur/Fri — Aslib course: An Introduction to the Universal Decimal Classification
Aslib
Fee: £37 Aslib members: £27
Details and application form in July issue
Contact: Education Officer, Aslib

*18 Mon — Aslib course: Microforms in Libraries
Hatfield
Fee: £30 Aslib members: £25
Details and application form in September issue
Contact: Education Officer, Aslib

18 Mon 15.00 for 15.30 — Informatics Group Meeting: STAIRS, by Mr Simon Cocheme, IBM (UK) Ltd
Aslib
Contact: Conference Organizer, Aslib

*20 Wed 17.30 — Aslib Christmas Party
Aslib
Contact: Conference Organizer, Aslib
Details later

1979

JANUARY

11 Thurs 17.00 — Economic and Business Information Group New Year Party
Aslib
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1

15/16 Mon/Tue — Aslib course: Serials
Aslib
Fee: £41 Aslib members: £33
Details and application form later
Contact: Education Officer, Aslib

17 Wed 17.00 for 17.30 — Aslib Evening Meeting: Viewdata and public libraries: an LA/Aslib experiment, by John Martyn, Aslib
Aslib
Contact: Conference Organizer, Aslib

22 Mon — Aslib course: Sources of Information On Management. Session I.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

23/26 Tue/Fri — Aslib course: Introductory Course to Special Library and Information work
Aslib
Fee: £70 Aslib members: £55
Details and application form later
Contact: Education Officer, Aslib

29 Mon — Aslib course: Sources of Information On Management. Session II.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

FEBRUARY

2 Fri — Aslib course: Techniques of Reference Work
Aslib
Fee: £27 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

5 Mon — Aslib course: Sources of Information On Management. Session III.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

8/9 Thur/Fri — Aslib course: Computer Produced Indexes
Aslib
Fee: £50 Aslib members: £35
Details and application form later
Contact: Education Officer, Aslib

12 Mon — Aslib course: Sources of Information On Management. Session IV.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

16 Fri — Aslib course: Handling Product Information
Aslib
Fee: £27 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

21 Wed 17.00 for 17.30 — Aslib Evening Meeting: The British Library Euston Scheme – a tape-slide presentation with commentary
Aslib
Contact: Conference Organizer, Aslib

Calendar

MARCH

1/2 Thur/Fri — Aslib course: Introduction to Mechanization
Aslib
Fee: £35 Aslib members: £28
Details and application form later
Contact: Education Officer, Aslib

6/9 Tue/Fri — Aslib course: Classification and Indexing Systems
Aslib
Fee: £70 Aslib members: £55
Details and application form later
Contact: Education Officer, Aslib

19/21 Mon/Wed — Aslib course: Mechanized Current-Awareness Services
Aslib
Fee: £75 Aslib members: £60
Details and application form later
Contact: Education Officer, Aslib

21/23 Wed/Fri — Informatics 5: The Analysis of Meaning
Queen's College, Oxford
Contact: Conference Organizer, Aslib;
or Maxine MacCafferty, IEA Services, Coal Research, 14–15 Lower Grosvenor Place, London SW1 0EX

APRIL

2/6 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £80 Aslib members: £66
Details and application form later
Contact: Education Officer, Aslib

MAY

14/18 Mon/Fri — Aslib course: Senior Introductory Course to Special Library and Information Work
Aslib
Fee: £80 Aslib members: £66
Details and application form later
Contact: Education Officer, Aslib

18 Fri — Economic and Business Information Group Annual Lunch and Annual General Meeting, followed by a visit to Library
London Business School, London NW1
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1
Details later

JUNE

1/3 Fri/Sun — Aslib Electronics Group Annual Conference
Civil Service College, Sunningdale
Contact: R. W. Hayler, Head, Technical Services, MVEE, Chobham Lane, Chertsey, Surrey KT16 0EE
Details later

*13 Wed 17.00 for 18.00 — Aslib 12th Annual Lecture: The Rt Hon Lord Thomson of Monifeith on Information and the European Community
Royal Aeronautical Society, London W1
Contact: Conference Organizer, Aslib
Details later

SEPTEMBER

18/21 Tues/Fri — Aslib 53rd Annual Conference
University of Sussex, Brighton
Contact: Conference Organizer, Aslib
Details later

* = new entry

Aslib Activities

PUBLICATIONS DEPT

The **Editor** of *Aslib Information, Aslib Proceedings* and the *Aslib Book List,* **Margaret Raffin,** has resigned and will leave Aslib on 30 November.

TECHNICAL TRANSLATION AND INFORMATICS GROUPS

Translating and the Computer: a seminar
14 November 1978, Lecture Theatre, Sudbury House, 15 Newgate Street, London EC1

A programme and registration form for this seminar were distributed in August and further copies and information can be obtained from the Conference Organizer, Aslib.

The importance and timeliness of the topic have attracted the interest and co-sponsorship of the North Holland Publishing Company, with the strong possibility that the proceedings of the seminar will be published by them. A very distinguished team of speakers has agreed to take part: P. J. Arthern, Council of the European Communities, Brussels; J. Elliston, Rank Xerox; J. Goetschalckx, Commission of the European Communities, Luxembourg: Professor F. E. Knowles, University of Aston in Birmingham; Professor Shiu-Chang Loh, Chinese University of Hong Kong; Professor J. C. Sager, UMIST; E. Tanke, Siemens AG; and Professor Yorick Wilks, University of Essex. Topics discussed will include machine translation and artificial intelligence; an approach to implementing machine translation aids: EURODICAUTOM; machine translation and computer terminology systems, seen from the translator's viewpoint; error analysis of MT output, with particular reference to SYSTRAN; a computer translation system from Chinese into English, and the seminar will end with a demonstration of the SYSTRAN system.

The intention of this seminar is to bring together the language and computing disciplines and, by familiarizing translators with developments in this field and drawing the attention of the designers of computer systems to the translator's practical needs, to demonstrate how their activities can interest and benefit each other. Very wide overseas publicity is being given to the event in the belief that international interest will be almost as great as that in the United Kingdom.

INFORMATICS GROUP

Informatics 5: The Analysis of Meaning
21–23 March 1979, The Queen's College, Oxford

The primary aim of this conference is to present an in-depth assessment of all aspects of semantics, from making meaningful decisions about the structure of our physical environment to discussions about interpreting meaning from text, through to attempts at automating these complex processes.

Earlier Informatics conferences have shown that an interdisciplinary approach to semantic problems can be rewarding and that the knowledge gained from such explorations may be applicable to the more advanced forms of information retrieval which share some common ground with research into artificial intelligence systems.

Informatics 5 will be divided into three sessions: the interpretation of meaning in the physical world; textual semantics and the application of semantic theory to the problems of artificial intelligence and information retrieval. In addition, it is hoped that the conference will begin with an overall philosophical assessment of problems in semantics with particular reference to mechanization. Each session will be introduced by a keynote address – Professor J M Sinclair, University of Birmingham, Dr Aaron Sloman, Department of Philosophy, University of Sussex; Professor Yorick Wilks, University of Essex and Dr Karen Sparck Jones, University of Cambridge, are among those who have been invited to take part – and a call for papers accompanies this issue of *Aslib Information.*

For further information apply to the Conference Organizer, Aslib, or Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvernor Place, London SW1W 0EX.

BIOLOGICAL GROUP

Agricultural Information Systems: the UK scene

The Aslib Biological Group held a one day meeting on Agricultural Information Systems: the UK scene, on 3 May 1978, which attracted over 70 participants. General aspects, individual systems and a BLL research project were described and discussed and, of many interesting contributions, the first four are summarized here.

Mr J. R. Metcalf of the Commonwealth Agricultural Bureaux began by reviewing the different types of agricultural information services, showing the interconnections and overlap, and then concentrated on the CAB Documentary Services. Their coverage of the world literature gives, through strict editorial control, a good accurate data base, and provides reviews, bibliographies and hard copy services (specialist abstract journals). New developments involve a back-up service to the data base to aid readers to obtain photocopies of articles quoted.

Mr I. H. C. Molster from PUDOC, the Centre of Agricultural Publishing and Documentation of the Netherlands, outlined recent developments of PUDOC and its work. This government organization exists to help Dutch users, both government, university and practising agriculturalists, but does aid users from other countries where possible. The new Aladin project, which has been in operation since 1933, is used together with manual information services to give information, bibliographies, literature reviews and current awareness services. Data bases include AGRICOLA, CAB, AGRINDEX and others and their use has increased the productivity of the unit.

Mr F. C. Hirst of the Ministry of Agriculture, Fisheries and Food, discussed the United Kingdom organizations which co-operate in the production of AGRIS (The UK input is processed by the CAB data base). Similar European groups were mentioned. The availability of the resulting tapes and hard copy from AGRIS was described, together with future developments to include the field of Tropical Agriculture. An inventory of agricultural research projects in the European Communities was also mentioned.

Mr D.E.Gray, Ministry of Agriculture, Fisheries and Food, talked of an investigation of the value of computer based bibliographic information services to MAFF. The results showed for retrospective searches on-line machine services were about as cheap, and just as effective as comparable manual services, and only take about one sixth of the time. The MAFF demand for these is at present about 800 a year and this need is now being met by using external data systems.

Full details of these and all other papers will be published in *Aslib Proceedings* in April 1979.

Wellcome

Information Scientist

Beckenham, Kent
Salary in the range £3631 to £6229

The Wellcome Foundation Limited is a major British-owned international pharmaceutical organisation.

At our Research Laboratories at Beckenham in Kent we have an opportunity in our R & D Information Services (Medical) Department for an Information Scientist to join the Compound Information Section of Data Services. Responsibility will be for the maintenance and further development of a computerised system which handles primary biological test data generated throughout the Wellcome organisation. The system is used for retrospective searching of data and also operates in close collaboration with biological departments to provide test coordination and SDI services.

The present system runs on an ICL 1903T computer and will be transferred to an IBM 370/145 during the next two years. This offers the exciting opportunity of enhancing the system, particularly in the areas of real time operation and integration into a compound information database.

Candidates should either have relevant experience in information work, or an M.Sc. in Information Science: a first degree in chemistry or the biological sciences is essential. The appointment will be made on a scale ranging from £3631 to £6229.

The Wellcome Research Laboratories are situated in pleasant parkland surroundings within easy reach of Bromley and Beckenham and about 12 miles from Charing Cross. In addition to an excellent salary, first class benefits include 4 weeks' holiday, pension scheme and generous assistance with relocation expenses, where appropriate.

Please write giving brief details of qualifications and experience to:
Miss E. M. Josset, Personnel Officer,
The Wellcome Research Laboratories,
Langley Court, Beckenham,
Kent BR3 3BS.

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Senior Patent Information Specialist

The IBM UK Patent operation, based in South Hampshire, is looking for a Senior Patent Information Specialist to establish and maintain an information retrieval system to support Patent Agents, in an environment where effective exploitation of all current searching techniques will be paramount. The position will involve close liaison with Patent Agents in this country and overseas. The successful applicant, male or female, will be expected to evaluate commercially available databases and purpose built local databases, with a view to building a practical system specifically directed to the needs of a busy Patent Department.

A Bachelors degree or equivalent professional qualification and experience in operation of information retrieval systems are a necessity; familiarity with on-line retrieval systems and a basic knowledge of Patent documentation would be a considerable advantage; and a working knowledge of technical French and German is desirable.

We offer a competitive salary supported by a substantial range of employee benefits, including a non-contributory pension scheme, free life assurance and variable working hours. Relocation assistance will be provided where appropriate.

For an application form please write to: R. A. Dungay, Personnel Officer, IBM United Kingdom Laboratories Limited, Hursley Park, Winchester, Hants.
Or telephone Winchester (0962) 4433, Ext. 6306.
Please quote reference: AS/93647

IBM

News

NEWSPOINTS

Spain link to Euronet

A link between Euronet and the Spanish on-line information network Red INCA[1] is to be explored, following a statement by the Spanish Authorities indicating their 'special interest' in participating in the European Community project. This, together with the recent Swiss application to join Euronet, is a further indication of the growing public need for viable European-wide facilities for on-line retrieval of scientific and technical information.

Spain already has a public packet-switched network, which claims to be the first of its kind in Europe. Various practical alternatives are open to the network to achieve compatibility with Euronet's telecommunications network.

The service Red INCA, which was commenced recently, follows on from the long-established relations between Spain and the European Space Agency (one of Euronet's major host services) in the field of scientific and technical information.

Gilfred Norman Knight

Gilfred Norman Knight, founder and President of the Society of Indexers, died peacefully on 17 May 1978, one month before his 87th birthday. The facts about Norman Knight's life can be found in *Who's Who.* To librarians and information officers his importance lies in the impact he had on indexing. When he retired from the Civil Service in 1957 he called together a small band of fellow-indexers, at that time working in isolation, to form a Society whose influence has now spread throughout the world.

An excellent indexer himself, he was awarded the Library Association Wheatley Medal for an outstanding index in 1967 for his index to volume 2 of Randolph Churchill's biography of his father, Winston S. Churchill. In 1977 he became the first recipient of the Society of Indexers' occasional award for outstanding services to indexing, the Carey Award.

Norman was always very concerned about the training of newcomers to indexing and he edited the proceedings of some of the Society of Indexers' training courses, published by MIT Press in 1969 as *Training in indexing.* Shortly before his death he put the finishing touches to his own book *Indexing, The art of,* which will be published by Allen and Unwin in 1979.

I am proud to have known Norman Knight and am grateful for the friendship and courtesy he showed me first as a new member of the Society of Indexers, then as a member of the Society's Council and more recently as its Chairman. I am delighted that he lived to attend the opening session of the very successful 21st Anniversary Conference of the Society which he formed. I am sorry he was not spared to see the publication of his book, which I am sure will become a standard guide to indexing. *K. G. B. Bakewell, Chairman of the Society of Indexers.*

Library and Information Research Group

Research and the library practitioner, to be held at the Central Library, Prince's Way, Bradford, Friday 13 October 1978.

In the past, research in librarianship has tended to seek universally applicable solutions to problems that have been primarily concerned with operational measures and performance. The research is often done by full-time researchers who work to a model of detachment and objectivity using 'scientific' techniques. It then becomes the responsibility of others – the practitioners – to use the results in the development and administration of services.

Although such a model of research implies clarity about objectives, library aims are rarely defined. The mode of enquiry implicit in the traditional model is not always appropriate for their investigation, however, and the purpose of the seminar is to propose an alternative research model that is both appropriate and relevant to the needs of the practitioner. Rather than aspiring to an unattainable objectivity, such a model is concerned with developing a sensitive and self-critical subjective perspective. Not only does such a research stance by the practitioner facilitate the definition and exploration of *relevant* problems, but it also offers a more effective way of working towards their solution.

The main paper will be given by Lawrence Stenhouse, Director of the Centre for Applied Research in Education at the University of East Anglia, who will be describing a research model that can be used by the practising librarian. The afternoon session will focus on examples of empirical research in libraries that have drawn on some of the ideas and strategies discussed during the morning. Speakers will include Judith Bowen and Tom Wilson. The meeting will be chaired by Don Davinson.

The registration fee (to include lunch and refreshments) will be £3 for LIRG members, £4 for non-members. All further enquires should be addressed to: M. Gollop, Brotherton Library, University of Leeds, Leeds LS2 9JT. Tel: 0532 31751.

NHS Regional Librarians Group: Meeting held at Queen's University Medical Library, Belfast, Wednesday, Thursday, 3 and 4 May, 1978

Contacts with other Groups

A number of contacts with other professional officers of the NHS have been made and the meeting approved this trend. There are now continuing discussions with the Regional Drug Information Pharmacists which are proving valuable to both Groups. Meetings have also been suggested with information officers in the field of oncology and with librarians in the water authorities. Mr Mike Carmel was nominated to be

the official RLG observer at the meetings of the DHSS Building Legislation Working Party. Mr Peter Leggate was nominated to attend the Study Group on Information for Nursing as the RLG observer.

A conspectus of regional library services

At its previous meeting the RLG had considered how it could present information about member's own regional library services if other regions were interested to learn about them. Mrs M. Forrest had prepared an outline of the sort of information likely to be of interest to other regional health authorities who might be considering setting up a regional library co-operative scheme. It was agreed that each member of the RLG should use this outline to prepare notes on their own service and that these notes, collectively, could be made available to health authorities. These notes might be ready by the autumn.

Census of NHS library staff

The census of NHS library staff was now being completed and most of the returns had been received. These would now be processed and it is hoped that the results could be available by the autumn. The census analysis will be discussed at a later meeting and it is expected that the results will be made available to relevant bodies including the Library Association and the Department of Health and Social Security.

Military establishments

Interest has been shown in some regions for co-operating with library services in military hospitals or establishments. It was agreed that this sort of collaboration could be explored further as there was evidence of strong links between the NHS and military hospitals in certain regions.

LA Medical, Health and Welfare Libraries Group

The Library Association's new combined Medical, Health and Welfare Libraries Group had approached the RLG for comment on future relationships between them. It has been pointed out that the RLG was an employer oriented group and within each RLG members' regions the regional librarian was formally responsible for library services and development. As regional librarians are appointed throughout the NHS this would extend the coverage of the responsibility of regional librarians. It was anticipated that the RLG could work profitably with the MHWLG and by defining each group's area of interest or responsibility duplication of effort could be minimised. It was recognised that the RLG would have a special concern for unqualified library staff in the NHS who would not at present be eligible to join MHWLG.

Training Course

A training course for unqualified library staff was to be held under the auspices of the six southern regions of the RLG and the joint course directors were Mrs Elizabeth Robertson and Mr John Mills. The participants would be limited and sessions would be held at several hospitals in London as well as at the Kings Fund Centre.

CONFERENCE

Teleinformatics conference announced

The practical aspects of new information transfer and processing techniques such as teletext, electronic funds transfer and data communications networks form the main theme of the Teleinformatics '79 Conference, to be organized in Paris from 28–30 May 1979 by AFCET, the Association française pour la cybernétique économique et technique. This event, initiated by IFIP (the International Federation for Information Processing) will cover the state of the art and aim at outlining the scenario for the next decade. The specific topics to be covered include:

Impact on industry and commerce
- Office automation and word processing
- Teleconferencing and management of distributed organizations
- New marketing opportunities.

Implications for the individual
- Teletext and Viewdata
- Electronic mail
- Entertainment and leisure activities
- Computer aided instruction etc.

Social consequences
- Electronic funds transfer etc.
- Electronic newspapers
- Public information dissemination.

Political issues
- Security and authentication
- Impediments to progress – technical and political
- Standardization issues.

Technological aspects
- Value added networks, new services
- New computing systems
- Communications techniques
- Microelectronics.

For further details, particularly if you might wish to contribute a paper on one of these topics (*deadline 20 June 1978*), you can contact: AFCET, Conference Teleinformatics '79, 156 Bld Péreire, F 75017 Paris.

MEETING

The Northern Branch of the Institute of Information Scientists will be holding a two day meeting based at Manchester Commercial Library on *Sources of Business and Commercial Information* on 27–28 March 1979. Further information may be obtained from Mr K Howarth, ICI Pharmaceuticals Division, Alderley Park, Cheshire. Tel: 0625 58 2828.

Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of the Information Department at Aslib. All orders must be PRE-PAID.

Bibl–875
Institute of Chartered Accountants. Library.
Human resource accounting: Library reading list. 1978. 4 pages. £0.50.

Bibl–876
Institute of Chartered Accountants. Library.
Oil and petroleum accounting: Library reading list. 1977. 3 pages. £0.40.

Bibl–877
Institute of Chartered Accountants. Library.
Zero-based budgeting: Library reading list. 1978. 2 pages. £0.30.

The following bibliographies are available direct from the issuing organizations. PLEASE GIVE FULL DETAILS WHEN ORDERING – the Bibliography number alone is not sufficient to enable the publishing organization to identify the item.

Bibl–878
Agricultural Research Council. Weed Research Organization.
Selected references to the biology and control of Bromus (Anisantha) species: 1963–1978. 1978. 176 refs. Annotated Bibliography No. 117. U.K. £5.00. Overseas £6.00.
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Bibl–879
British Steel Corporation. Tubes Division.
Spark erosion/electric discharge machining. 1977. 147 refs. Bibliography 318.
Available from: Research Centre, Tubes Division, British Steel Corporation, Corby, Northants.

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Building Services Research and Information Association.
Environmental comfort and productivity: a selection of literature in BSRIA Library, 2nd edition. 1978. 56 refs. Bibliography LB 79/78. £1.00. Cash with order.
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Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts, AL5 2JQ.

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Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–885
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Peat soils: physical properties and hydrology: covering the published literature for 1967–1975. 1977. 87 refs. Annotated Bibliography No. SA 1848. U.K. £2.50. Overseas £3.00.
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Bibl–886
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Soils of Angola: covering the published literature for 1947–1973. 1977. 58 refs. Annotated Bibliography No. SG 1809. U.K. £2.50. Overseas £3.00.
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Current Awareness List

September 1978

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- **to work in the Reading Room.**

BIBLIOGRAPHIC TOOLS AND PROCESSES

Abstracting
Cataloguing
Classification
Indexing
Thesaurus construction
Special classification schemes, subject headings, thesauri
Directories

COMMUNICATION AND COOPERATION

Communication, including report writing
Information science
Language and translation
Library in society
Library cooperation
Information networks

INFORMATION SYSTEMS AND SERVICES

Information systems, including storage, retrieval, dissemination
Information services, including secondary services

LIBRARIANSHIP

Associations
Education
Employment
Research
Historical background

LIBRARIES AND INFORMATION CENTRES

National libraries
Academic libraries
Public libraries
Special libraries and information centres

LIBRARY ADMINISTRATION

Management
Buildings and equipment
Operations and services
Materials

MECHANIZATION

Computer technology
Library automation
Computerized information systems

NATIONAL INFORMATION POLICIES AND SYSTEMS

PRINTING AND PUBLISHING

Printing, papermaking
Publishing and bookselling
Copyright and Public Lending Right

REPROGRAPHY

Microforms

SUBJECT DOCUMENTATION

Information sources
Special collections
Information for specific industries

USERS

User needs
User studies
User training
Service to special user groups

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Essays on Aslib

Edited by PETER J. TAYLOR

Aslib and the development of information management; The origin and history of Aslib; The Aslib Microfilm Service: the story of its wartime activities; The Aslib–Government relationship: research and consultancy; Aslib 1956–60; Aslib 1961–65; Aslib 1966–70; Group activity in Aslib; Looking back on Aslib; Purpose in co-operation.

UK: £2
Overseas: £2.50
North America: $6.00
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Aslib Publications
3 Belgrave Square
London SW1X 8PL

Meeting

A S L I B E V E N I N G M E E T I N G

Wednesday, 1 November 1978
17.30 (Tea 17.00)

Aslib,
3 Belgrave Square,
London SW1

DEVELOPMENTS IN PATENT DOCUMENTATION

Speaker: V S Dodd, Superintending Examiner,
The Patent Office

Mr Dodd's paper will deal with international activities in documentation as they have developed so far under the aegis of the World Intellectual Property Organization (WIPO) and how they are about to be reorganized, the respects in which the UK patents follow (or differ) from international recommendations, the changes which the Patents Act 1977 is forcing on UK patent documents, and the arrangements being made to include EPO and PCT publications in the Patent Office documentation

August 1978

Please tear off and return
by 27 October 1978

To: The Conference Organizer, Aslib,
3 Belgrave Square, London SW1X 8PL

ASLIB EVENING MEETING : DEVELOPMENTS IN PATENT DOCUMENTATION

I / We shall be attending the Aslib Evening Meeting on 1 November 1978

(Capital letters please)

Name .....

Organization .....

Address .....

.....

.....

Tel. No. ..... Date .....

Signature .....

Course

MICROFORMS IN LIBRARIES

an appreciation course

in conjunction with the National Reprographic Centre for Documentation

Microforms of different kinds have been of interest to librarians and information officers since they were first introduced. They offer advantages in space saving, dissemination, in obtaining copies of otherwise unobtainable publications, and in various other ways, but they also present problems: in acceptance by users, and in keeping up with the constantly changing technology. Recent developments both in the technology and in the systems approach have made possible new and more powerful applications. This course is designed specifically for librarians and information officers who want to understand more about the possible applications of microforms to their work and their limitations. Lectures will be given by NRCd staff who are engaged on research into the evaluation of equipment and processes. A wide variety of equipment will be demonstrated.

18 December 1978

at the National Reprographic Centre for Documentation, Hatfield, Hertfordshire.

Fee: £30.00 (£25.00 to members of Aslib & NRCd)

This includes lunch at Hatfield Polytechnic.

Details of programme are given overleaf

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

TITLE OF COURSE .....

DATE OF COURSE .....

Please enrol the following for the above course.

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Qualifications .....

Position held .....

The fee of £ ..... is enclosed*/Please send invoice*

Signature .....

Position held .....

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*Delete whichever is inapplicable.

For official use only

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of ..... to the night of

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* This hotel has no bar or restaurant facilities.

MICROFORMS IN LIBRARIES

an appreciation course

S Y N O P S I S

09.30 hrs	Course introduction by T Hampshire
09.35 hrs	Micropublishing as an information medium I by B J S Williams
10.15 hrs	Break for coffee
10.30 hrs	Micropublishing as an information medium II by B J S Williams
11.30 hrs	Demonstrations of equipment (Cameras, processors, duplicators, etc.) by R N Broadhurst
12.30 hrs	Break for lunch
14.00 hrs	COM in the library
15.00 hrs	Break for tea
15.15 hrs	Equipment quality and performance (Readers) by R N Broadhurst
16.30 hrs	Course ends.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

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SCIENTIFIC AND TECHNICAL JAPANESE – ENGLISH TRANSLATIONS Specialist subjects include biochemistry, chemistry, chemical engineering, fuel science, metallurgy and rubber and plastics technology. Gerald Langsley, C.Chem., MRIC. Wayside, White Lodge Lane, Baslow, via Bakewell, Derbyshire. Tel. Baslow 2376.

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JAPANESE, RUSSIAN, GERMAN etc; Technical and patents material. F. C. Allen,. BSc (London), FIL (Japanese), MIL (Russian and German), Member Translators Guild and Aslib Technical Translation Group. 42 Holywell Crescent, Abergavenny. Tel: 4393.

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1 Glenview Grove, Shipley, West Yorkshire.
Tel: Shipley (0274) 598215.

TEXPERT TRANSLATION SERVICE. Translations from and into all languages. Scientific, technical, commercial, legal, medicine. 254 Edgware Road, London W.2. Tel. 01-724 1540.

NEW PUBLICATION

Library Practice: a Manual and Textbook, J. Burkett, S. Ritchie and A. Standley. Price £4.90. ISBN: 0 9505 828 0 8. Available from Elm Publications, 214 Clayhall Ave, Ilford, Essex.

INFORMATION SERVICES

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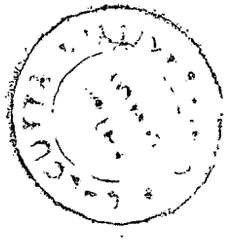
With the installation of a computer terminal in the Information Department, Aslib is now able to answer enquiries from Members, using the extensive computerized literature records available on the following:



Systems

- Lockheed DIALOG
- SDC-ORBIT
- SDS-RECON
- BLAISE

Data bases giving access to more than 25 million citations, abstracts and research summaries on over 70 files such as

CA Condensates, ERIC, CAB Abstracts, Environmental Science Index, Medline, MARC, SSIE, Compendex, Inspec, Management, International Aerospace Abstracts.

Subjects Including those in Science/Technology/Engineering
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The cost of using the On-Line Search Service is £25 (+ VAT) per enquiry.

This includes up to a total of 20 minutes connect time on the appropriate data bases and up to 50 printed citations.

Where extra connect time is used with the agreement of the enquirer, it is charged at £1 per minute and citations in excess of 50 at 6p each.

Charging is flexible: for example, in cases where a short search produces more than 50 prints the extra charge per citation may be waived.

The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:

The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

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ISSN 0305 0033

Aslib INFORMATION

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TO ALL STAFF

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Meeting: MEMBERS' CHRISTMAS PARTY
PRESTEL – Public Libraries and Community Information

Courses: Classification and Indexing Systems
Business Information
Computer-Produced Indexes
Introductory Course to Special Library and Information Work
Techniques of Reference Work

AEBIG News in this issue, p. 10

Biological Group, p. 12

VOLUME 6 NUMBERS 10–11
OCTOBER–NOVEMBER 1978

On-line information retrieval sourcebook

Includes:

- A guide to the salient characteristics of on-line retrieval.
- A Directory of 100 data bases offering on-line access to over 30 million references.
- A Directory of 65 on-line systems, with complete contact details and literature references
- Extensive descriptions of on-line searches using BLAISE, DIALOG, ESA-RECON, ORBIT and STAIRS
- Bibliography of 425 references.

xii + 267 pp, 23 Tables, 6 Maps, 44 Figures and Illustrations.

U.K. . . . . .£14.50 ; £12.00 to members of Aslib and IIS
Overseas . . . . . .£18.00 ; £15.00 to members of Aslib and ISS
North America . . . . . .$43.50 ; $36.00 to members of Aslib and ISS
ISBN: 0 85142 106 7

ASLIB

3 Belgrave Square, London SW1X 8PL

Aslib Information is published monthly and supplied free to members of Aslib. Annual Subscription: UK, £13.00; Overseas, £17.00; North America, $35.00; additional copies, members, $7.00 ($20.00). Single copies, UK, £1.20; Overseas, £1.60; North America, $3.30; members, £0.80 ($2.00).

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Editorial matter for inclusion in the News section or in the Branches & Groups' section should be sent by 20th of the month preceding publication to Margaret Raffin, Editor, Publications Department, Aslib, 3 Belgrave Square, London SW1X 8PL. Phone 01-235-5050. Telex 23667.

Advertising rates, copy dates, etc. are also available on request from the Publications Department at the address above.

Further information about Aslib's services and membership rates will be supplied on application to the Director, Aslib, 3 Belgrave Square, London, SW1X 8PL.

Calendar

1978
NOVEMBER

1 Wed 17.00 for 17.30
Aslib Evening Meeting: Developments in patent documentation, by Vincent Dodd, Patent Office
Aslib
Contact: Conference Organizer, Aslib
Leaflet in August issue

1/3 Wed/Fri
Aslib course: Thesaurus Construction
Aslib
Fee: £42 Aslib members: £33
Details and application form in August issue
Contact: Education Officer, Aslib

6/10 Mon/Fri
Aslib course: Senior Introductory Course to Special Library and Information work
Aslib
Fee: £75 Aslib members: £60
Details and application form in June issue
Contact: Education Officer, Aslib

8 Wed 14.30
Chemical Group Visit: Financial Times Business Information Group Library
Contact: Valerie Hughes, Shell UK Administrative Services, UASAC/315, Shell Centre, London SE1

13 Mon 15.00 for 15.30
Informatics Group Meeting: Impact of telecommunications on residential and business information services, by Dr J. A. Short, Post Office Telecommunications
Aslib
Contact: Conference Organizer, Aslib

14 Tues
Aslib course: Your customers and you
Aslib
Fee £30 Aslib members: £25
Details and application form in June issue
Contact: Education Officer, Aslib

14 Tues
Technical Translation with Informatics Group
Seminar: Translating and the Computer
Lecture Theatre, Sudbury House, EC4
Contact: Conference Organizer, Aslib
Programme and registration form with August issue

16/17 Thur/Fri
Aslib course: Inter-Library Loans: How to succeed
Aslib
Fee: £30 (members only)
Details and application form in July issue
Contact: Education Officer, Aslib

20 Mon
Aslib course: Financial Information Session I. Introduction to the City.
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £25 Aslib members: £20
Details and application form in August issue
Contact: Education Officer, Aslib

21 Tues
Aslib course: Financial Information Session II. Financial aspects of trading, living and working abroad
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £25 Aslib members: £20
Details and application form in August issue
Contact: Education Officer, Aslib

22 Wed 14.00
Informatics (with BCS Information Retrieval Specialist) Group Meeting: Data base management systems and information retrieval systems – two sides of the same coin? Elizabeth Barraclough on IR and Peter King on DBMS
City University
Send £1 fee to: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX
Meeting will end in time for you to attend the Aslib Annual Lecture

*22 Wed 14.00
Biological Group Visit: Wellcome Institute of the History of Medicine
Wellcome Building, Euston Road, London
Contact: Miss S. M. Childs, Clinical Librarian, Wills Library, Guy's Hospital Medical School, London SE1 9RT
Numbers are limited so early application advisable

22 Wed 17.00 for 18.00
Aslib Eleventh Annual Lecture: Future perfect, by Professor W. Ashworth, Chief Librarian, Polytechnic of Central London
Royal Institution of Great Britain, 21 Albemarle Street, London W1
Contact: Conference Organizer, Aslib
Leaflet with September issue

Calendar

23/24 Thur/Fri — Aslib course: On-line Information Services: an introductory look
Aslib
Fee: £85 Aslib members: £70
Details and application form in August issue
Contact: Education Officer, Aslib

27 Mon 17.00 17.30 — ASSIG Evening Meeting: National Youth Bureau and its information team, by Mrs S. Thompson and Ms Margaret Gardner
Aslib
Contact: Conference Organizer, Aslib

27/28 Mon/Tue — Aslib course: Financial Information Session III. Company Information
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £50 Aslib members £40
Details and application form in August issue
Contact: Education Officer, Aslib

DECEMBER

1 Fri 15.00 — Technical Translation Group Meeting: Unusual languages forum
Aslib
Contact: Conference Organizer, Aslib

4/5 Mon/Tue — Aslib course: Financial Information Session IV. Financial statistics
Aslib
Fee: Whole course: £120 Aslib members: £95
This session: £50 Aslib members: £40
Details and application form in August issue
Contact: Education Officer, Aslib

11 Mon — Aslib course: Financial Information Session V Economic forecasts and economic indicators
Aslib
Fee: Whole course: £120 Aslib members £95
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

13 Wed 14.30 — Economic and Business Information Group Visit: Library, Institute of Chartered Accountants in England & Wales
Moorgate Place, London
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1

14/15 Thur/Fri — Aslib course: An Introduction to the Universal Decimal Classification
Aslib
Fee: £37 Aslib members: £27
Details and application form in July issue
Contact: Education Officer, Aslib

18 Mon — Aslib course: Microforms in Libraries
Hatfield
Fee: £30 Aslib members: £25
Details and application form in September issue
Contact: Education Officer, Aslib

*18 Mon 10.00 — Audiovisual Group Course: Tape-slide production for librarians. Lecturer: A. H. Thompson
Library Association, 7 Ridgmount Street, London WC1
Contact: D. Ferris, Audio-Visual Office, British Library, Store Street, London WC1. Tel. 01 636 1544 ext 490

18 Mon 15.00 for 15.30 — Informatics Group Meeting: STAIRS, by Mr Simon Cocheme, IBM (UK) Ltd
Aslib
Contact: Conference Organizer, Aslib

20 Wed 17.30 — Aslib Christmas Party
Aslib
Contact: Conference Organizer, Aslib
Leaflet with October/November issue

1979
JANUARY

11 Thurs 17.00 — Economic and Business Information Group New Year Party
Aslib
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1

15/16 Mon/Tue — Aslib course: Computer Produced Indexes
Aslib
Fee: £50 Aslib members: £35
Details and application form in this issue
Contact: Education Officer, Aslib

17 Wed 17.00 for 17.30 — Aslib Evening Meeting: Prestel and public libraries: an LA/Aslib experiment, by John Martyn, Aslib
Aslib
Contact: Conference Organizer, Aslib
Leaflet with October/November issue

22 Mon — Aslib course: Sources of Information On Management. Session I.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

23/26 Tue/Fri — Aslib course: Introductory Course to Special Library and Information work
Aslib
Fee: £70 Aslib members: £55
Details and application form later
Contact: Education Officer, Aslib

29 Mon — Aslib course: Sources of Information On Management. Session II.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

FEBRUARY

2 Fri — Aslib course: Techniques of Reference Work
Aslib
Fee: £27 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

5 Mon — Aslib course: Sources of Information On Management. Session III.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

8/9 Thur/Fri — Aslib course: Serials
Aslib
Fee: £41 Aslib members: £33
Details and application form later
Contact: Education Officer, Aslib

12 Mon — Aslib course: Sources of Information On Management, Session IV.
Aslib
Fee: Whole course: £70 Aslib members: £55
This session: £25 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

16 Fri — Aslib course: Handling Product Information
Aslib
Fee: £27 Aslib members: £20
Details and application form later
Contact: Education Officer, Aslib

21 Wed 17.00 for 17.30 — Aslib Evening Meeting: The British Library Euston Scheme – a tape-slide presentation with commentary
Aslib
Contact: Conference Organizer, Aslib

MARCH

1/2 Thur/Fri — Aslib course: Introduction to Mechanization
Aslib
Fee: £35 Aslib members: £28
Details and application form later
Contact: Education Officer, Aslib

6/9 Tue/Fri — Aslib course: Classification and Indexing Systems
Aslib
Fee: £70 Aslib members: £55
Details and application form later
Contact: Education Officer, Aslib

19/21 Mon/Wed — Aslib course: Mechanized Current-Awareness Services
Aslib
Fee: £75 Aslib members: £60
Details and application form later
Contact: Education Officer, Aslib

21/23 Wed/Fri — Informatics 5: The Analysis of Meaning
Queen's College, Oxford
Contact: Conference Organizer, Aslib;
or Maxine MacCafferty, IEA Coal Research, 14–15 Lower Grosvenor Place, London SW1 0EX

APRIL

2/6 Mon/Fri — Aslib course: Business Information Course
Aslib
Fee: £80 Aslib members: £66
Details and application form later
Contact: Education Officer, Aslib

Calendar

MAY

14/18 Mon/Fri — Aslib course: Senior Introductory Course to Special Library and Information Work
Aslib
Fee: £80 Aslib members: £66
Details and application form later
Contact: Education Officer, Aslib

18 Fri — Economic and Business Information Group Annual Lunch and Annual General Meeting, followed by a visit to Library
London Business School, London NW1
Contact: Nigel Oxbrow, Alan Armstrong & Assoc Ltd, London Business School, Sussex Place, London NW1
Details later

JUNE

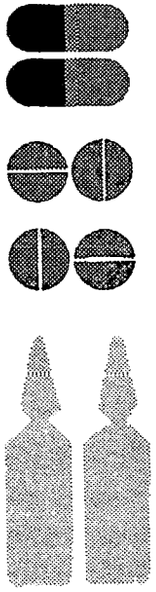
1/3 Fri/Sun — Aslib Electronics Group Annual Conference
Civil Service College, Sunningdale
Contact: R. W. Hayler, Head, Technical Services, MVEE, Chobham Lane, Chertsey, Surrey KT16 0EE
Details later

13 Wed 17.00 for 18.00 — Aslib 12th Annual Lecture: The Rt Hon Lord Thomson of Monifeith on Information and the European Community
Royal Aeronautical Society, London W1
Contact: Conference Organizer, Aslib
Details later

SEPTEMBER

18/21 Tues/Fri — Aslib 53rd Annual Conference
University of Sussex, Brighton
Contact: Conference Organizer, Aslib
Details later

* = new entry



LIBRARIAN

An opportunity has arisen for a Chartered Librarian to take charge of our Company Library at Ware.

The Library contains mainly scientific books and journals. It provides a service to scientists qualified in Biology, Chemistry, Medicine and Pharmacy, and also to members of Glaxo Operations Limited, a production Company on the same site. We are shortly to move into a modern, custom-built library which will have microfilm and reprographic equipment.

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International Iron & Steel Institute	EB,EN,SS,TP,I	Belgium	L. Taylor
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Royal Melbourne Inst. of Technology (Dept. of Librarianship)	–	Australia	M. J. Ramsden
St Patrick's College	–	Eire	Ms R. Fleming
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R. V. Pringle	CA	Fife	
Mrs C. L. Rowat	EB	Dyfed	
Mrs E. J. Tagg	II	Leics	

*Rejoined

GROUPS:
B–Biological; Ch–Chemical; CA–Computer Applications; Com–Computer Information; EB–Economic and Business Information; El–Electronics; EN–Engineering; II–Information Industry; SS–Social Sciences Information; TP–Transport and Planning.

TECHNIQUE GROUPS:
A–Audiovisual; I–Informatics; TT–Technical Translation.

Aslib Activities

HEADQUARTERS

Leslie Wilson

Leslie Wilson, the Director of Aslib 1950–78, was Senior Modern Languages Scholar at Cambridge, 1937–40; soldiered in the UK, India and Ceylon 1940–46; was Foreign Editor of *The Times Educational Supplement* and Foreign Correspondent of *The Times* 1946–50. He has been a member of the Parliamentary and Scientific Committee and has addressed members of both Houses of Parliament on developments in scientific and technical information. He has been a member of the Secretary of State's Advisory Committee on Scientific and Technical Information, of the Library Advisory Council for England and was one of the earliest protagonists for developing research programmes and consultancy in the information field as well as for expanding the provision of short, intensive training courses in specific aspects of information work. He has greatly expanded Aslib's international interests and commitment and was Treasurer of FID (the International Federation of Documentation) for some eight years.

The staff of Aslib held a farewell luncheon for Mr Wilson in the Council Room, Belgrave Square, on 15 September. A gift was presented to Mr Wilson in recognition of his services as Director.

New Director of Aslib

Mr Basil Saunders, M.A., F.I.P.R., has been appointed Director-General of Aslib. He succeeds Leslie Wilson, M.A., J.P., who retired on 30 September, 1978, after twenty-eight years as Director.

For the past 14 years, Basil Saunders has been Head of Public Relations Services at The Wellcome Foundation Limited, the international pharmaceutical group. After war service in the RNVR he read English at Oxford and spent a postgraduate year as 'assistant d'Anglais' in France. He obtained his initial public relations experience with General Electric in the United States and was subsequently public relations officer to the British Institute of Management. He is a former member of Council of the Institute of Public Relations and a former chairman of its membership committee.

Aslib 52nd Annual Conference

The capital city of Edinburgh proved an ideal setting for the 52nd Annual Conference of Aslib held from 19 to 22 September and the 39th Congress of FID held from 25 to 28 September.

The FID Congress was preceded by a seminar on *Education and Training: Theory and Provision, With a Look at New Developments and an Example of the Challenge Confronting Information Workers in Industry,* co-sponsored by UNESCO, the German Foundation for International Development (DSE) and FID in conjunction with Aslib which drew information specialists from many countries.

Valuable papers at all three of these events laid emphasis on practical experience in information and documentation and an up-to-date appraisal of the needs of users with a special eye on the information requirements of the Third World.

At the Aslib Conference Dinner a presentation was made by Miss Dorothy Dawson, Chairman of Aslib Council to Mr Leslie Wilson to mark his retirement after twenty-eight years as Director of Aslib and a warm appreciation of his work was expressed by the delegates. At the FID Congress, Mr Wilson was awarded an honorary fellowship of the Federaton in recognition of his longstanding association with their work.

Mr Basil Saunders, appointed Director-General of Aslib with effect from 1 October was present at both conference and congress and took the opportunity of making the acquaintance of as many as possible of those attending.

The proceedings of the Aslib Conference will be published in *Aslib Proceedings,* January and February 1979.

The FID proceedings will be published as a separate publication by Aslib in 1979.

INFORMATICS GROUP

22 November 1978—Joint Informatics/BCS–IRSG Meeting: Data Base Management Systems and Information Retrieval Systems – two sides of the same coin? The meeting will commence at 1400 hrs at the City University, and finish in time for participants to go to the Royal Institution for the Aslib Annual Lecture. Elizabeth Barraclough, Newcastle-upon-Tyne University will speak on IR and Peter King, Birkbeck College on DBMS, followed by a panel discussion. To obtain your ticket, please send a £1 cheque made out to the British Computer Society, to: Maxine MacCafferty, Technical Information Service, IEA Coal Research, 14/15 Lower Grosvenor Place, London SW1W 0EX.

INFORMATICS 5 – CALL FOR PAPERS

Theme: The analysis of meaning

The conference will be held in Queen's College, Oxford on 21–23 March 1979.

Sponsors: Aslib and the British Computer Society. Jointly organized by the Aslib Informatics Group and the BCS Information Retrieval Specialist Group.

Informatics 5 is the fifth in a series of conferences held on the general theme of representing, organizing and manipulating information. The conferences have a background in the library and information science treatment of information, where the emphasis is on the extraction and utilization of meaning from both textual and non-textual data flow. The rapid expansion of mechanization in information processing, precipitated artificial boundaries between systematic

investigation of cognition, classification and the nature of knowledge. This year the conference is especially concerned with semantics from several viewpoints, and aims to attempt to establish a common reference framework to permit synthesis and a deeper understanding of the role of language in information transfer. The conference is intended to attract an audience of practitioners, users and academics in information processing and management, linguists, and computerized information systems designers and researchers.

Topics: There will be a principal keynote address, and the four main sessions will be introduced by eminent invited speakers.

Papers for presentation are invited within the following areas:

I. *Semiotics and General Semantics:* looking at the real world, and codifying, classifying and naming the elements
II. *Linguistic Semantics:* interpreting meaning from text
III. *Applied Semantics – Artificial Intelligence Systems:* the presentation of meaning in AI systems
IV. *Applied Semantics – Information Retrieval Systems:* the presentation of meaning in IR systems, and current research

Deadlines

Notice of intent, title and synopsis of not more than 200 words–1978 October 31.
Notification of acceptance–1979 January 5.
Submission of complete paper–1979 February 28.
Papers will be published either as a conference proceedings, or in a special issue of a notable journal in the field.

Please send your contributions to: Maxine MacCafferty, Programme Committee Chairman, IEA (OECD), 14/15 Lower Grosvenor Place, London SW1W 0EX, England.

For further information, contact: The Conference Organizer, Aslib, 3 Belgrave Square, London SW1X 8PL, England.

Programme Committee – Kevin Jones, Aslib Informatics Group; Dr Philip Williams, BCS IR Group; Robert Fairthorne; Mrs Barbara Kostrewski, The City University; Ms Verina Horsnell, UI Management Consultants Ltd; Joseph McLelland, British Standards Institution; Dr Stephen Robertson, University College London; John Shinebourne, Ealing Technical College; Dr Peter Noerr, The British Library; Dr Robert Oddy, University of Aston.

Meeting

STAIRS *(Storage and Information Retrieval System),* Monday, 18 December 1978, 15.00 for 15.30 at Aslib, 3 Belgrave Square, London SW1X 8PL.

Simon Cocheme of IBM (UK) Ltd will speak on IBM's text retrieval system, STAIRS. He will cover the indexing technique and the user options to control indexing; the terminal functions available for the user to identify, look at, and print relevant documents; and some of the applications for which STAIRS is being used around the world. There will be an opportunity to ask questions on any aspects of STAIRS's externals, internals, requirements or applications.

TECHNICAL TRANSLATION AND INFORMATICS GROUPS

Translating and the Computer: a seminar

14 November 1978, Lecture Theatre, Sudbury House, 15 Newgate Street, London EC1

There is still time to register for this sought-after seminar, which has been widely publicized overseas as well as in the United Kingdom and is drawing the international interest that its planners expected.

A very distinguished team of speakers – as international in origins as their audience – has agreed to take part: P. J. Arthern, Council of the European Communities, Brussels; J. Elliston, Rank Xerox; J. Goetschalckx, Commission of the European Communities, Luxembourg; Professor F. E. Knowles, University of Aston in Birmingham; Professor Shiu-Chang Loh, Chinese University of Hong Kong; Professor J. C. Sager, UMIST; E. Tanke, Siemens AG, Munich; and Professor Yorick Wilks, University of Essex. Topics discussed will include machine translation and artificial intelligence; an approach to implementing machine translation aids; EURO-DICAUTOM; machine translation and computer terminology systems, seen from the translator's viewpoint; error analysis of MT output, with particular reference to SYSTRAN; a computer translation system from Chinese into English, and the seminar will end with a demonstration of the SYSTRAN system.

The intention of this seminar is to bring together the language and computing disciplines and, by familiarizing translators with developments in this field and drawing the attention of the designers of computer systems to the translator's practical needs, to demonstrate how their activities can interact and benefit each other.

A programme and registration form for this seminar were distributed in August and further copies and information can be obtained from the Conference Organizer, Aslib.

Membership Subscription Rates 1979

Since January 1978 when the Aslib membership rates were last fixed there has been a further increase in the Retail Price Index, albeit somewhat less than in earlier years. The policy which the Council have pursued previously of adjusting subscriptions every two years in order to offer members some small degree of stability leads to a situation in which the increases required at the end of the two year period in order to keep abreast of costs are fairly large, and many members have indicated that a more modest increase each year would be more acceptable.

The Council have therefore agreed to seek a general increase in all subscriptions to take effect from 1 January 1979. The increases will be limited to between 6 per cent and 10 per cent for corporate members and full details will be sent to members as subscriptions become due.

The subscription rates for UK Associate Members were last fixed in January 1977 at £12 p.a. and these subscriptions will be increased to £15 from 1 January 1979, with corresponding increases for Overseas Associate Members.

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AEBIG News

Aslib Economic and Business Information Group

Please send all contributions for the page to: Megan Thomas, Information and Research Officer, Allied International Designers Ltd., 10 Rathbone Place, London, W1P 2DN. Tel: 01-580 8465. Our deadline date for each issue is the 20th of the preceding month.

NEW PUBLICATIONS

Prestel Users Guide

This has been published by Eastern Counties Newspapers Ltd, Prospect House, Rouen Road, Norwich, NR1 1RE. It offers a complete guide to information providers and services available through PRESTEL (formerly known as Viewdata).

Size Report

The report is a guide to Britain's top 4000 quoted and unquoted businesses. One of the interesting features of this listing is that the companies are ranked by size in terms of a combined assessment of turnover and assets. Available from C & D Partners, 10, Blackhurst Lane, Tunbridge Wells. Price £15.

Directory of Addresses and Telephone Numbers

The City Business Library has recently purchased this work which covers U.S.A. It lists some 50,000 organizations including local authorities. Price £10 from Corgi Cash Sales, P.O. 11, Falmouth, Cornwall.

Business News Index

This index, published by the Motor Industry Research Association, represents a first, low-cost step towards a service on the commercial rather than the technical side of automotive information. MIRA has been encouraged to continue publication following the interest generated by *Business Information for the Motor Industry*, price £5 which covered items of interest to the motor and components industries, appearing in the British commercial press during the second half of 1977.

The current issue available covers the first half of 1978 and costs £5.

In future, frequency will either be quarterly or monthly, details are not yet finalized.

The price will be around £30 p.a. Coverage will become international, including such publications as *Automotive News, Automotive Industries* (USA), *Japan Automotive News* and *l'Argus* (France). Orders, enclosing payment, for both the 1977 and current issue should be addressed to Mike Robinson, Information Section, MIRA, Watling Street, Nuneaton, Warwickshire. Orders can also be placed for a subscription for 1979, the invoice will follow in due course.

Urbandoc News

The first issue of this monthly digest was published by Capital Planning Information in July. It covers documents and developments relevant to urban and regional planning and urban affairs. This is a very elusive area of literature, increasingly of value to special libraries including those with business information interests. Many important government documents available from HMSO and from departments are listed as well as local government, pressure group and other material. An annual subscription costs £8 including postage and is available from Capital Planning Information, 12 Castle Street, Edinburgh EH2 3AT.

Phoney directories

A warning for members that Casey's International Banking Directory is suspect. There is no trace of Casey's Publishing Company and Detective Inspector MacLeod of the Fraud Squad has been informed. Any further information would be gratefully received.

INFORMATION SCIENTISTS

CHEMISTRY/CHEMICAL ENGINEERING

We are looking for two young Information Scientists to join the information team in this large modern research laboratory. The team, aided by excellent library and advanced computer facilities, provide a range of scientific enquiry and current awareness services to support research projects in detergent technology, surface chemistry, environmental science and process engineering.

The successful candidates will have good first degrees in Chemistry or Chemical Engineering and experience or training in Information Science. They will also have the ability to develop good personal relationships with staff of all levels.

The Company operates a progressive salary and promotion policy, good superannuation with life cover benefits and, where appropriate, will assist with removal expenses.

The Laboratory is situated on the Wirral peninsula a few miles from the sea and convenient for Chester, Birkenhead, Liverpool and North Wales.

Those interested in these vacancies should send their full curriculum vitae to the address below:

Employment Officer
Unilever Research
Port Sunlight Laboratory
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Wirral
MERSEYSIDE L62 4XN

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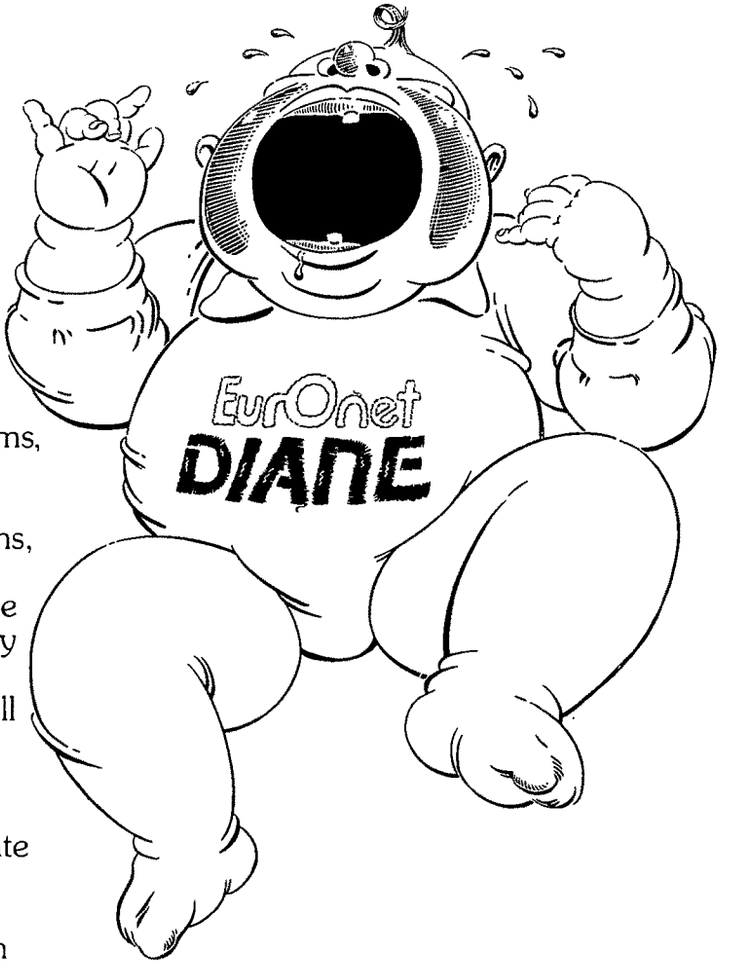

Euronet DIANE will be the European Community's new on-line information facility. In Summer 1979. Not a few months earlier as we had anticipated.

The reasons for that should be obvious. It's not a question of bureaucratic delay nor the result of over-optimism. It's plain commonsense.

No-one has ever built a packet-switched network across nine countries. And marrying those nine countries to a facility as important and as vital as DIANE takes time. Particularly as we want DIANE to work reliably first time and every time. That's why we're taking a little more time right now to make sure it does.

Meantime you can access many DIANE hosts in Europe through existing facilities and already there's been a lot of fine tuning.

Common command systems, multi-lingual aids, billing and password systems are being created. User guidance systems, improved document delivery and training systems are in the pipeline. And national enquiry services will be ready soon. Hosts signed on to DIANE will be offering most of these facilities early in 1979.

The number of hosts is increasing steadily (an up-to-date list can be obtained from Euronet DIANE Information, Commission of the European Communities, Jean Monnet Building, B4-009, Luxembourg) and they will start testing their connections to Euronet in November this year.

So DIANE hosts *will* be on-line via Euronet in Summer 1979. And you can be sure it will be well out of the nappy stage by then.

EurOnet
DIANE
Direct Information Access Network for Europe

JWT EUROPE

ASLIB BIOLOGICAL GROUP

Newsletter No. 9.

Copy for the issue should be sent to Ms J. Lovenack, The Library, Chelsea College, Hortensia Road, London, SW10 0QX, Tel: 352–5778 ext. 30, by the 20th of every month.

Experimental Provision and Evaluation of a Clinical Librarianship Service

The British Library has awarded a grant of £53,000 over two and a half years to enable the Wills Library, Guy's Hospital Medical School, to provide and evaluate a clinical librarianship service to two clinical teams. During the study, medical librarians will be assigned full-time to teams in the departments of medicine and surgery, Guy's Hospital, so that they may identify the information needs arising from specific patient problems and initiate immediately literature searches to meet these needs.

This service is the first of its kind to be introduced in the U.K. and a critical evaluation will be made of the role of the clinical librarian as a full member of the clinical team. Work diaries and other techniques will be used to identify resources required to support each service provided by the clinical librarian. In addition members of the clinical teams will use specially designed forms to evaluate the documents selected by the clinical librarian as providing information relevant to specific patient problems.

Project staff are Susan Childs and Alison Moore, Clinical Librarians, Anne Wilkin, Research Associate and Christine Archer, Project Assistant. The project leader is Miss Farmer.

For further information contact Miss J. M. Farmer, Wills Librarian, Guy's Hospital Medical School, London, SE1 9RT. Tel: 01 407 7600 ext 3374.

Captain Cook and his times: conference held at Simon Fraser University, Vancouver, 25–30 April 1978

The conference was organized by the History Department of the University. The conference was divided into a number of subject orientated sessions. These were: Implications of Cook's voyages, Impact on the European mind; Scientific aspects of Cook's voyages; Cook and navigation; Cook's influence on subsequent explorations in the North Pacific; Cook and indigenous people and Cook's contempories. In the session on the scientific aspects of the Cook voyages papers were presented by Dr W. T. Stearn; the botanical results of Cook's three voyages and their later influence, P. I. Edwards; Sir Joseph Banks and the botany of Captain Cook's voyages, Dr P. J. P. Whitehead; zoological collections brought back from Cook's voyages and Surgeon-General Sir James Watt and Medical aspects and consequences of Cook's voyages. Three further interesting papers were distributed at the conference by Admiral Bossard on Lapérouse on the North West Coast of America, Dr Mackay and Banks, Cook and Empire and Dr Medway on some ornithological results of Cook's three voyages. Most of the papers provoked a lively discussion, some even very heated argument. Sir James Watt's paper attracted the attention of the media, especially when he suggested that it was perhaps the lack of Thiamine, Vitamin B_1 that was responsible for Cook's uncharacteristic behaviour on the third voyage. The objective of the conference was to reaccess past research and hopefully chart the way ahead. Cook, Banks, Darymple and Beaglehole, Cook and Banks biographer, took some heavy knocks but at the end of the day their importance to the advance of scientific research and exploration in the Pacific remained intact.

Many of the participants went on the three day, post conference, trip to Nootka Sound on Vancouver Island. *P. I. Edwards.*

New project

A guide to sources of information in the field of botany is being prepared, for publication, by Butterworths. The pure and applied aspects of the field will be covered. The applied section will deal with botanical information needed by those working in the following fields, Agriculture, Horticulture, Forestry, Entomology and Fisheries. The sources will be both published and unpublished, the latter to include such information as that to be obtained from botanic gardens, herbaria, culture collection, data banks, etc.

Offers of assistance in compiling this guide are naturally needed. In the section dealing with a general guide to the literature in the various subsets of the field there are guides to the literature of: (a) Plant anatomy, histology and development; (b) Plant physiology and biochemistry; (c) Plant geography and ecology; (d) Microbiology.

Under primary sources of information there is a section dealing with Theses; under secondary sources of information that dealing with Data books, encyclopaedias, dictionaries, etc. Finally guides to translations and translation services in G.B.

Anyone wishing to help with the compiling of this volume please write or phone P. I. Edwards, 59 Hampton Road, Teddington, Middlx TW11 0LA, Tel: 01 977 2716.

Publications

The Royal Botanic Gardens, Kew have just brought out their serial publications list: *List of Periodical Publications in the Library*, H.M.S.O. 1978. ISBN: 0112411495. This is available only from Government bookshops, price £5.50p.

Change of address

The meetings secretary has a new address: Miss S. M. Childs, Clinical Librarian, Wills Library, Guy's Hospital, London Bridge, London. SE1 9RT. Tel. 01 407 7600, ext 3374.

NEWSPOINTS

Information Services of the National Libraries

The SCONUL Information Services Group are organizing a one-day seminar on this subject on Monday 4 December at the British Museum (Natural History). The aim of the seminar is to discuss the present and potential information services being provided by UK 'National Libraries', and to relate these to the services available in local situations – particularly in the libraries of universities and polytechnics. Further details are available from Dr Ray Lester, Library, Queen Elizabeth College, Campden Hill Road, London W8 7AH Tel: 01–937 5411, ext. 498.

CRUS

The Centre for Research on User Studies, University of Sheffield has issued a report of the Director for the period 1 November 1975–28 February 1978.

The report sets out the origins, directives, operating policies, strategies, research, communication and publications, the educational policies and the organization and control of the Centre. There is a final section on the staff.

Further information on the Centre can be obtained from Andy Exon, Information Offices, CRUS, University of Sheffield, 8 Palmerston Rd, Sheffield S10 2TN.

Europe's data services

Digital data services will become widely available in Western Europe within the next five years – using both packet and circuit switching. This emerges from a survey outlining the future plans of thirteen European telecommunications administrations, including the British Post Office. According to figures given in the survey, there could be in Europe, by 1982, more than 80,000 digital data terminals of all kinds, made up of more than 55,000 terminals on circuit-switched services, and nearly 30,000 on packet-switched networks. Twelve countries have or are planning circuit-switched services by 1982 and the remaining country intends to introduce such a service after that date. Eleven of the thirteen have no plans for packet-switching.

Information is also included on message-switched networks or sub-networks, and of private leased circuits employing digital data transmission.

The survey – of great value for future planning by the computing and computing-using industries involved in data transmission in Western Europe – is the second edition of 'Public Data Networks' published for the CEPT (European Conference of Posts and Telecommunications Administrations) by the Eurodata Foundation. It will enable datacom users to co-ordinate their own systems and plans with those offered by the thirteen telecommunications authorities.

Each country's contribution is given in two of CEPT's languages – English, French or German.

In the UK, copies of the book may be obtained from the Eurodata Foundation, Lutyens House, Finsbury Circus, London EC2M 7LY, at a cost of £10.

First meeting of Euronet Hosts in Luxembourg

The sixteen European information suppliers who are already firmly committed to offering their on-line search services via the Community's Euronet network met in Luxembourg on 14 and 15 September.

The Host Group, attended by Commission representatives, provides a forum for the exchange of views and discussion of the technical and service issues raised by the network project.

Subjects discussed in detail by the Host Group included the testing facilities for network connections (which will be available from November of this year), interface developments (a number of which are well in hand), and the so-called TTY 'Black Box' (a simpler but more limited method of connection without going to a full interface development) of which the prototype is expected at the end of January.

Other topics examined were the host services to be offered, including the common command language which is already under test, promotional plans (particularly those commonly carried on for all Euronet hosts), various user guidance facilities being actively developed, and the Launch Team, which should be operating very soon with a breif to provide additional host and user support for at least the first two years of the project's operation.

Full discussion also took place on the Group's terms of reference and constitution. It was agreed that until these have been finally approved Mr Barry Mahon, of the IIRS, Dublin, and designated head of the Launch Team, would act as Group Chairman.

The general impression throughout the two day session was that with the completion of the network now announced for Summer 1979, hosts are intensifying their preparation for its opening and taking full advantage of the time available to resolve outstanding technical and service problems. The next meeting of the Host Group will take place in Luxembourg in January.

DGXIII's host contact is Mr John R. Thomas, Commission of the European Communities, Bâtiment Jean Monnet, Kirchberg, *Luxembourg*. Tel: 352 4301–2098. Telex 2572 Eurdoc.

For further information on this or other aspects of the Euronet STI project please contact: Mr Garth Davies, Commission of the European Communities, Bâtiment Jean Monnet, Kirchberg, Luxembourg, or Mr Jeffrey Lyes, Lexington International, 38 Berkeley Square, London W1X 6BS. Tel: 01 629 8464, Telex: 22871.

Humberside Libraries installs Teletext

Humberside Libraries has installed television's newest service, Teletext in the Central Library in Hull. Teletext is a 'dial a page' news and information service that enables you to see a regularly updated newspaper-like picture on a television screen. There are pages of – the latest home and foreign news, weather forecasts, sports news, with pages of results as well as news of what's on and what's happened, financial pages with the FT index, company news and exchange rates, consumer pages with shopping basket prices guide, recipes and a television and film guide.

The new service, known as CEEFAX on BBC and ORACLE on ITV has been installed in the Commercial and Technical Library as an extra information service. Teletext is available for public use in the Commercial and Technical Library during library opening hours.

AACR2 deferred

The British Library. National Library of Canada and the Library of Congress have announced their decision to defer for one year implementation of the Anglo-American Cataloguing Rules, 2nd edition, until January 1981. This decision was taken in response to requests from libraries needing additional time for preparation prior to the adoption of the new cataloguing code. The 2nd edition of the code will be published in November 1978.

Errata

Gilfred Norman Knight, founder and President of the Society of Indexers died on 17 August, not 17 May as stated in the September issue of *Aslib Information.*

Photographic Librarian

The Public Relations Department of John Laing, one of the country's leading construction groups, needs an experienced photograpic librarian. Based initially in the West End, one of the first tasks will be to organise the move of an established library to the Group's head office in Mill Hill.

As well as being responsible for maintaining an up-to-date and comprehensive library, he or she will also organise the duties of the staff photographers and co-ordinate their services to all parts of the Group.

The job demands administrative experience as well as knowledge of equipment, materials, information and storage and retrieval systems.

Applicants should be in the age range 30 to 40 years and may be from a news or photographic agency environment.

Please write for an application form to:

M. Fowler, Personnel Manager, Group Personnel Services, John Laing Services Limited, Page Street, Mill Hill, London NW7 2ER.

LAING

Bibliographies

In response to the entry in *Aslib Information* July 1974, and further to the lists given in recent issues, we have received the following bibliographies. Photocopies of these bibliographies can be supplied by Aslib at the prices indicated. Orders should be addressed to the Head of the Information Department at Aslib. All orders must be PRE-PAID.

Bibl–893
Civil Service Department. Central Management Library.
Parliamentary Commissioner for Administration. 1978. 4 pages. £0.50.

Bibl–894
Civil Service Department. Central Management Library.
The political activities of civil servants. 1978. 8 pages. £0.90.

The following bibliographies are available direct from the issuing organizations. PLEASE GIVE FULL DETAILS WHEN ORDERING – the Bibliography number alone is not sufficient to enable the publishing organization to identify the item.

Bibl–895
Commonwealth Bureau of Soils.
Gilgai phenomena: covering the published literature for 1936–1975. 1977. 46 refs. Annotated Bibliography No. SA1847. U.K. £1.50. Overseas £1.80.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–896
Commonwealth Bureau of Soils.
Peat soils: biology: covering the published literature for 1956–1975. 1977. 128 refs. Annotated Bibliography No. SA1844. U.K. £3.25. Overseas £3.90.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–897
Commonwealth Bureau of Soils.
Soils of the Malagasy Republic: covering the published literature for 1931–1975. 1977. 162 refs. Annotated Bibliography No. SG1816. U.K. £3.75. Overseas £4.50.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–898
Commonwealth Bureau of Soils.
Soils of Mauritania, Mali, Upper Volta, Niger and Chad: covering the published literature for 1940–1975. 1977. 90 refs. Annotated Bibliography No. SG1879. U.K. £2.50. Overseas £3.00.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–899
Commonwealth Bureau of Soils.
Sulphur-transforming micro-organisms in soil: covering the published literature for 1948–1975. 1977. 96 refs. Annotated Bibliography No. SA1846. U.K. £2.50. Overseas £3.00.
Available from: Commonwealth Bureau of Soils, Rothamsted Experimental Station, Harpenden, Herts. AL5 2JQ.

Bibl–900
Department of Health and Social Security. Library.
Selected references on good neighbour, street warden and similar schemes. 1978. 34 refs.
Available from: Library, Department of Health and Social Security, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–901
Department of Health and Social Security. Library.
Selected references on group homes for the elderly, 1965–1977. Revised edition. 1978. 52 refs.
Available from: Library, Department of Health and Social Security, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–902
Department of Health and Social Security. Library.
Selected references on health and social services for ethnic minorities in Britain 1965–1977. 1978. 228 refs.
Available from: Library, Department of Health and Social Security, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–903
Department of Health and Social Security. Library.
Selected references on pornography. 1978. 35 refs.
Available from: Library, Department of Health and Social Security, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–904
Department of Health and Social Security. Library.
Selected references on the single homeless. 1978. 20 refs. Supplement to Bibliography Series No. B57.
Available from: Library, Department of Health and Social Security, Alexander Fleming House, Elephant and Castle, London, SE1 6BY.

Bibl–905
Electricity Council. Intelligence Section.
Statistical series: a list of publications available for loan in the Electricity Council Library. 1977. 5 pages. Library Reading List 15.
Available from: Intelligence Section, Electricity Council, 30 Millbank, London, SW1P 4RD.

Bibl–906
Marine Biological Association of the United Kingdom. Marine Pollution Information Centre.
A bibliography on marine and estuarine oil pollution. Supplement 2. 1978. 3460 refs. £6.00
Available from: Marine Pollution Information Centre, Marine Biological Association of the United Kingdom, Citadel Hill, Plymouth, Devon.

Bibl–907
Motor Industry Research Association.
Business information for the motor industry: an index to articles published between June 1st and December 31st, 1977, in the Financial Times and Economist, dealing with the motor and components industries. 1978. 30 pages.
Available from: Motor Industry Research Association, Watling Street, Nuneaton, Warwickshire.

Bibl–908
Victorian Railways Library.
Health hazards and effects of exposure to fibreglass. 1978. 12 refs. Literature Search no. 78–05.
Available from: Victorian Railways Library, 67 Spencer Street, Melbourne 3000, Victoria, Australia.

Bibl–909
Victorian Railways Library.
Hot box detection and detectors. 1978. 38 refs. Literature Search no. 78–06.
Available from: Victorian Railways Library, 67 Spencer Street, Melbourne 3000, Victoria, Australia.

Bibl–910
Victorian Railways Library.
Marketing operation in relation to railway transportation. 1977. 87 refs. Literature Search no. 77–18.
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Party

M E M B E R S ' C H R I S T M A S P A R T Y

Members are invited to Aslib Headquarters on Wednesday, 20 December 1978 from 5.30 to 7.00 pm for the Annual CHRISTMAS PARTY. Wine (and soft drinks for non-wine bibbers) and snacks, will be served by the staff.

Admission will be by ticket only. Please apply on the slip opposite, enclosing a remittance of £1.50 per person.

Applications should reach Aslib not later than 14 December 1977.

October 1978

Please return by
14 December 1978

To: The Conference Organizer, Aslib,
3 Belgrave Square, London SW1X 8PL

Please send .... ticket(s) for the Christmas Party

Remittance ..... (£1.50 for each ticket) is enclosed.

(Capital letters please)

Name .....

Organization .....

Address .....

.....

.....

Tel. No. .....

Date .....

Signature .....

Meeting

A S L I B E V E N I N G M E E T I N G

Wednesday, 17 January 1979
17.30 (Tea 17.00)

Aslib,
3 Belgrave Square,
London SW1

PRESTEL
PUBLIC LIBRARIES AND COMMUNITY INFORMATION

Speaker: John Martyn, Head of Research Department, Aslib, London

Aslib Research and Development Department, in cooperation with the Library Association and with British Library support, is engaged in two studies concerning Prestel. One study is to explore its potential as a vehicle for supplying community information, by inputting and monitoring the use of material collected from six trial service areas. The other is an attempt to assess the effect of Prestel use in public library reference work. Six public libraries are participating in the research.

After an account of the development and present status of Prestel, the nature and progress of the current projects will be described, from the viewpoints both of input provision and of use. Some comments on the implications of teletext and Viewdata systems will conclude the talk.

October 1978

Please tear off and return
by 12 January 1979

To: The Conference Organizer, Aslib,
3 Belgrave Square, London SW1X 8PL

ASLIB EVENING MEETING : PRESTEL - PUBLIC LIBRARIES AND COMMUNITY INFORMATION

I / We shall be attending the Aslib Evening Meeting on 17 January 1979.

(Capital letters please)

Name .....

Organization .....

Address .....

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Gerda Yska

John Martyn

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Course

CLASSIFICATION AND INDEXING SYSTEMS

A Course to be held at Aslib Headquarters
6-9 March 1979

Aims and Objectives

This course is designed to meet the needs of mature people who have come into special library or information departments from other fields of employment without professional training for such work. It is intended to enable them to understand the problems of indexing so that they can employ existing systems and evaluate their performance, and if necessary either adapt them or change to more suitable systems. It will also be of value to those faced with the choice of systems for a new department or organisation.

Fee: £70.00 (£55.00 to members of Aslib). This includes all papers materials relating to the course, as well as morning coffee and afternoon tea, but not lunches.

Bookings: Places are limited to 25. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Cancellations:

If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Details of this programme are given overleaf.

FORM A

To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

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DATE OF COURSE .....

Please enrol the following for the above course.

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Qualifications .....

Position held .....

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* This hotel has no bar or restaurant facilities.

CLASSIFICATION AND INDEXING SYSTEMS

SYNOPSIS

Tuesday, 6 March

10.00 - 12.30 hrs	Introduction: how retrieval languages are made and used.
14.00 - 17.00 hrs	Alphabetical subject catalogues and indexes (with practical work)

Wednesday, 7 March

09.45 - 12.30 hrs	General classification with special reference to the UDC (with practical work)
14.00 - 17.00 hrs	Advanced alphabetical indexing, with special reference to PRECIS (with practical demonstration)

Thursday, 8 March

09.45 - 12.30 hrs	Post-coordinate systems: the mechanics and strategies of searches - indexing languages - the thesaurus.
14.00 - 17.00 hrs	Practical work on post-coordinate systems

Friday, 9 March

09.45 - 12.30 hrs	Mechanised information retrieval
14.00 - 16.00 hrs	The choice and evaluation of systems - a symposium.

Course

COURSE ON BUSINESS INFORMATION

To be held at Aslib Headquarters

2-6 April 1979

Aims and Objectives: This course is intended for staff who are engaged in handling business or commercial information and for librarians or information officers in other subjects who need to handle business information. It concentrates on sources of information in the major fields of company information, and also includes some sessions on the techniques of information handling. Practical work will be included.

Fee: £80.00 (£66.00 to members of Aslib). This includes morning coffee and afternoon tea each day (except Wednesday morning) but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Visits: This course includes a visit to the City Business Library in order to gain experience in using the full range of published material in commercial and company information, as well as a visit to the Aslib Information Department. Bibliographies and notes will be supplied to accompany lectures where appropriate.

Details of the programme are given overleaf.

FORM A

To: The Education Officer, Aslib
3 Belgrave Square, London SW1X 8PL

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COURSE ON BUSINESS INFORMATION

SYNOPSIS

DAY I

Business information and management literature; Running a small-budget economic information unit; Statistics: The use and applications of both UK and foreign statistics.

DAY II

Current information from newspapers and periodicals; the organisation of press cuttings. Company Information; main sources of published information, collections, interpretations, status enquiries and guides.

DAY III

Practical work at the City Business Library. Inquest and discussion of practical session. Directories and supplementary material.

DAY IV

Trade names and product information. Sources of information on legal matters. Balance sheet interpretation-practical session in analysis of company accounts.

DAY V

Marketing intelligence: survey of marketing intelligence and marketing research activities and techniques. External sources of business information.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

COURSE ON COMPUTER-PRODUCED INDEXES

15 and 16 January 1979 at Aslib Headquarters

Aims and Objectives:

The advent of the computer has made possible the provision and easy updating of printed indexes to collections of literature, such as library catalogues. There is a substatial requirement for such searching tools, even though computerised searching facilities are becoming available. This course is designed both for librarians and information officers already using mechanised systems, and their staffs who will be operating the systems. It will demonstrate that many of these systems are relatively easy to make, show the range of systems available, and give an indication of the costs.

Fee: £50.00 (£35.00 to members of Aslib. This includes morning coffee and afternoon tea, but not lunches.

Bookings: Places are limited to 25. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Details of the programme are given overleaf.

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COURSE ON COMPUTER-PRODUCED INDEXES

P R O G R A M M E

First Day

Session 1 Open discussion: students will be asked to give five-minute talks describing their systems.

Session 2 General introduction, including basic components of a printed index, and vocabulary control.

Session 3 KWIC, KWOC, SLIC and their variants, with mention of their uses for indexing other things than literature.

Session 4 String input systems - Precis, Articulated Subject Index, British Technology Index.

Second Day

Session 5 Points of comparison between different index formats, including evaluation procedures.

Session 6 Different physical forms of output: COM, computer, typesetting, line-printer, (including their economics, and the effects of different types of cumulation).

Session 7 Using a bureau versus doing it yourself; available packages; use of mini-computers.

Cancellations; If a bookings is cancelled earlier than a week before the beginning of the course, the fee will be refunded, less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

23-26 January 1979
at Aslib Headquarters

Aims and Objectives: This course is intended for those taking up junior posts in special libraries and information departments. It is designed to increase their efficiency by giving them a better understanding of the reasons for various routines and practices they meet in their work, and the fuction they fulfil in the framework of the whole organization.

Fee: £70.00 (£55.00 to members of Aslib). This includes morning coffee and afternoon tea each day but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Note: A separate course is provided for graduates and people of similar status, and students are advised to consult the Education Officer if they are in doubt which is the more appropriate course for their needs. Students should be in their first year of library or information work.

Details of the programme are given overleaf.

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To: The Education Officer, Aslib, 3 Belgrave Square, London SW1X 8PL

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INTRODUCTORY COURSE TO SPECIAL LIBRARY AND INFORMATION WORK

SYNOPSIS

DAY I

Library procedures, recording of orders, accessions, loans, circulation, the treatment and use of periodicals and special types of material.

DAY II

Records of the Library's holdings: The catalogue and cataloguing - author and title entries, the subject index - classifying procedures, retrieving information. Dissemination of information.

DAY III

Guides to publications, use of bibliographies, indexes, abstract journals and union lists. Photocopying and cost efficiency in making copies.

DAY IV

Services to the user, handling enquiries. Getting help from others: inter-library loans, making the best of available services.

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

Course

THE TECHNIQUES OF REFERENCE WORK

a one-day course on

Friday, 2 February 1979

at Aslib Headquarters

Aims and objectives: This course is intended for assistants without formal qualifications working in special libraries. It may also be of interest to staff doing reference work in other types of library. The aim of the course is to improve students' efficiency in answering enquiries by means of a study of the principles governing reference work.

The course will be concerned with the communication problems involved in taking enquiries and communicating the answers, and with the strategy and tactics of using the literature and its indexes and of the use of other sources. Individual sources of information, literary or otherwise, will not be described. To illustrate the principles a number of enquiries will be studied in depth and these will be mostly in the fields of science and technology, but as the course is concerned with principles, it should be of value to people working in other fields.

Fee £27.00 (£20.00 to members of Aslib)
This includes tea and coffee, but not lunch.

Bookings: Places are limited to 30. Bookings open when this notice is published. Members are advised to make provisional bookings by telephone as soon as possible after receiving this notice.

Details of the programme are given overleaf.

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THE TECHNIQUES OF REFERENCE WORK

Friday, 2 February 1979

PROGRAMME

09.45 hrs	Registration and Introduction
10.00 hrs	Interviewing the enquirer - Session I by Dennis Grogan, BA,FLA, College of Librarianship Wales, Aberystwyth
11.00 hrs	Break for coffee
11.15 hrs	Interviewing the enquirer - Session II by Mr. Grogan
12.15 hrs	Break for lunch
13.15 hrs	Bibliographical searching techniques by Anthony Nicholls, BA,ALA, Deputy Librarian, Birmingham University Library
14.30 hrs	Approaching outside sources by Ms Pat McHugh, BA,DLIS, Ealing College of Higher Education School of Librarianship
15.30 hrs	Break for tea
16.00 hrs to 17.30 hrs	Communicating and recording the results by Mr. Nicholls Final Discussion

Cancellations: If a booking is cancelled earlier than a week before the beginning of the course, the fee will be refunded less a deduction of £5.00 to cover Aslib's expenses. No refund will be made for later cancellations.

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Edited by
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A. M. Woodward
Aslib Research and Development Department

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With the installation of a computer terminal in the Information Department, Aslib is now able to answer enquiries from Members, using the extensive computerized literature records available on the following:

Systems
- Lockheed DIALOG
- SDC-ORBIT
- SDS-RECON
- BLAISE

Data bases giving access to more than 25 million citations, abstracts and research summaries on over 70 files such as

CA Condensates, ERIC, CAB Abstracts, Environmental Science Index, Medline, MARC, SSIE, Compendex, Inspec, Management, International Aerospace Abstracts.

Subjects Including those in Science/Technology/Engineering
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Social Sciences/Humanities/Education

The cost of using the On-Line Search Service is £25 (+ VAT) per enquiry.

This includes up to a total of 20 minutes connect time on the appropriate data bases and up to 50 printed citations.

Where extra connect time is used with the agreement of the enquirer, it is charged at £1 per minute and citations in excess of 50 at 6p each.

Charging is flexible: for example, in cases where a short search produces more than 50 prints the extra charge per citation may be waived.

The On-Line Search Service is operated by Aslib's own trained staff, able to advise members as to when the use of on-line facilities would be appropriate and with the support of the Information Department's conventional locating and searching service which is fully maintained and available to members as before.

Requests for searches and further information on the facilities available via the Aslib On-Line Search Service should be made to:

The Head of the Information Department, Aslib, 3 Belgrave Square, London SW1X 8PL Telephone: 01-235 5050 Telex: 23667

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